

## TOWN HALL COMMITTEE

A Meeting of the Town Hall Committee was held in the Town Hall, Stokesley on Monday 5<sup>th</sup> August 2019 commencing at 10 am

### TOWN HALL COMMITTEE MEMBERSHIP

Cllr Mike Canavan, Cllr Andy Wake and Cllr David Oxley  
Town Hall Management Advisory Committee Representatives – Mrs Dorothy Blakey, Mr Jim Miller and Mr Ken Ridgeway.

**Present:** Cllr Mike Canavan, Cllr David Oxley, Cllr Andy Wake, Mr Ken Ridgeway and Mrs Dorothy Blakey  
Assistant Clerk – Mrs Debbie Young.

### 1/5/8/19 APOLOGIES FOR ABSENCE

Mr Jim Miller

### 2/5/8/19 APPOINTMENT OF CHAIR

Cllr Mike Canavan appointed at new chair.

### 3/5/8/19 MINUTES FROM THE MEETING HELD ON 28th JANUARY 2019

Agreed as a true and accurate record.

### 4/5/8/19 FORWARD MAINTENANCE / IMPROVEMENT PLAN

Carpets to be cleaned 6<sup>th</sup> August while the Town Hall is quiet. **Noted**

The internal Roof survey, approved by the trustees per the latest quotation, will now be progressed – **Jim Miller to Action.**

If the roof survey identifies there are no issues, then the provision of Solar Panels on the inward facing roofs is to be considered – **Cllr Oxley to investigate costs and grants. Cllr Wake to discuss with HDC Planning**

Quote to be obtained for a new data projector in Jack Brunton Room as the current projector does not have an HDMI connection. - **Office to action**

Air conditioning units / cooling system in the Main Hall to be added to the future jobs list as an option. - **Cllr Oxley to obtain quotes for further consideration.**

The provision of an air cooler for the office to be considered at the next TC Meeting. **Noted**

The recommendations made by Classic Lifts were considered. It was agreed that a two-way auto dialler and magic eye were not necessary for the ongoing safe public use of the lift. Ken Ridgeway has filled in the void behind the lift as recommended.

**Noted**

The future jobs list to be updated to reflect the above discussions. - **Cllr Canavan to action**

## **5/5/8/19 FEEDBACK / MATTERS ARISING FROM THE MANAGEMENT COMMITTEE MEETINGS**

The loft is to be cleared of the old Christmas lights and the old PA system and the old bar mirror is to be disposed of. Initially all these items will be offered for sale on EBay. **Noted**

Leven Arts has offered to provide a further three mosaics for the Carter room. Jim Miller to provide details for consideration by the trustees. – **Jim Miller to action**

Rapid ice maker requested for use at the bar. Further information on costs and throughput required prior to further consideration. - **Office to action**

Quote to be obtained to refurbish the disabled toilet including the provision of a sliding door. An application has been made to the Co-op fund for this project. -

**Office to action**

Michael Westgarth Taylor to be invited to attend the Town Hall Committee meetings as new deputy chair of the THMAC. **Noted**

It was highlighted most hirers of the Town Hall have been unaware that the electric piano is available for their use. This may have contributed to its infrequent use. The electric piano to be advertised for public use when hiring the Town Hall. If usage does not increase by end March 2020 then it was confirmed that it will be rehomed. **Noted**

## **6/5/8/19 FEEDBACK / MATTERS ARISING FROM THE TRUSTEES MEETINGS**

The enhanced Town Hall WIFI now in place. **Noted**

A 3-year insurance policy has been put in place for the Town Hall. **Noted**

Cllr Wake has carried out the fire assessment for the Town Hall. **Noted**

Thanks were given to Ken Ridgeway for his continued work around the Town Hall. **Noted.**

Annual Audit received – The Town Hall is proving self sufficient for the first time in a number of years. **Noted.**

Craft fairs are to be promoted further and pricing restructured to make sure of the continued success. **Noted**

## **7/5/8/19 TOWN HALL EVENTS**

Further music events have been added for 2020, most events proving a huge success. **Noted.**

Children's Halloween party to take place 30<sup>th</sup> October. **Noted**

## **8/5/8/19 ANY OTHER BUSINESS**

None.

The meeting closed at 11.25 am.

The planned dates of meetings for the remainder of 2019 are:

Monday 30 September 2019

Monday 2 December 2019

All meetings commence at 10am

Signed M. J. Casavan

Date 30 SEP. 2019

