

TOWN HALL COMMITTEE

A Meeting of the Town Hall Committee was held in the Town Hall, Stokesley on Monday 30 September 2019 commencing at 10 am

TOWN HALL COMMITTEE MEMBERSHIP

Cllr Mike Canavan, Cllr Andy Wake and Cllr David Oxley
Town Hall Management Advisory Committee Representatives – Mrs Dorothy Blakey, Mr Jim Miller and Mr Ken Ridgeway.

Present: Cllr Mike Canavan, Cllr David Oxley, Mr Jim Miller, Mr Ken Ridgeway and Mrs Dorothy Blakey
Assistant Clerk –Mrs Debbie Young.

1/30/9/19 APOLOGIES FOR ABSENCE

Cllr Andy Wake

2/30/9/19 MINUTES FROM THE MEETING HELD ON 5th AUGUST 2019

Agreed as a true and accurate record.

3/30/9/19 FORWARD MAINTENANCE / IMPROVEMENT PLAN

Awaiting a date from the contractor for the loft survey. Jim Miller or Ken Ridgeway to be on hand to discuss any immediate issues. Risk assessment to be received and approved prior to survey. **Noted**

Malcolm Smallwood's family kindly set up a Just Giving page in his memory. To date donations have totalled £1230. The funds will be used to fund two projects in the Town Hall which were of great interest to Malcolm, the Town Hall WIFI and a new data projector. **Noted**

4/30/9/19 FEEDBACK / MATTERS ARISING FROM THE MANAGEMENT COMMITTEE MEETINGS

The constitution is now signed off with the amendment to number of meetings held. **Noted**

Leven Arts are to add three mosaic pictures to the Carter Room. Jim Miller to confirm the designs proposed by Leven Arts of local Stokesley scenes which will be submitted for agreement by the Trustees. **Noted**

Users of the Town Hall made aware the piano is available for use. **Noted**

Stewards are to be reminded that they, and not users, are responsible for moving tables, knowingly avoiding blocking fire doors. **Noted**

Changing the Disabled Toilet door opening is a priority when it is time to refurbish. **Noted**

As Ken Ridgeway is no longer deputy chair for the THMAC, it was decided to invite the new deputy chair, Mike Westgarth Taylor, to future THC meetings. **Noted**

5/30/9/19 FEEDBACK / MATTERS ARISING FROM THE TRUSTEES MEETINGS

Roof survey to go ahead. **Noted**

Cllr Oxley to research air conditioning for the Main Hall. **Noted**

Cllr Canavan advised that the Town Hall Revenue was up by 10% in 2018/19 from the previous year, and room hire has increased. All aspects of his analysis looking very positive. **Noted**

6/30/9/19 TOWN HALL EVENTS

Further music events have been added for 2019/20. All events proving very successful to date. **Noted.**

The Craft Fair in October will be covering three rooms. This is after a very successful social media push after a reduction in charges to holders. To be well advertised. **Noted.**

7/30/9/19 ANY OTHER BUSINESS

The audio loop/PA system in the Main Hall is to be checked after complaints received. **Noted**

Thanks were given to Rainbow Nurseries for the lovely hanging baskets around the Town Hall exterior walls.

The meeting closed at 11.25 am.

The planned dates of meetings for the remainder of 2019 are:

Monday 2 December 2019

All meetings commence at 10am

Signed

Date