

STOKESLEY TOWN COUNCIL
COMMUNICATIONS AND EVENTS COMMITTEE

A Meeting of the Communications and Events Committee
was held in the Town Hall, Stokesley on Wednesday 29 January 2020

Communications and Events Committee Membership

Cllr Ian Blakemore, Cllr Nigel Johnson, Cllr Karen Robinson, Cllr Graham Sowerby and Cllr Andy Wake plus non-council representatives – Mr Richard Agar, Mr Andy Price and Mrs Sue Thompson.

Present: Cllrs Ian Blakemore (Chair), Nigel Johnson, Graham Sowerby and Andy Wake.

Non-Council Members – Mr Andy Price and Mrs Sue Thompson

Town Clerk – Julie Mcluckie

Nigel Davison, Northern Dales Farmers Market Representative, by invitation

1/29/01/20 NOTICE OF MEETING

The notice convening the meeting was read.

2/29/01/20 MEMBERS OF THE PUBLIC

None present.

Mr Andy Price was welcomed to this his first meeting since joining the Communications and Events Committee replacing Mr Stewart Brennan who was formally thanked for all the work he had done. Cllr Nigel Johnson was also welcomed to the meeting in this his first meeting since been co-opted as a Town Councillor. It was agreed that the Clerk would circulate the Committee Terms of Reference.

3/29/01/20 APOLOGIES FOR ABSENCE

RESOLVED to receive the apologies from Cllr Karen Robinson.

4/29/01/20 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

5/29/01/20 MINUTES OF THE MEETING HELD ON TUESDAY 22 OCTOBER 2019

RESOLVED that the minutes of the meeting held on Tuesday 22 October 2019 be agreed.

6/29/01/20 FOOD FEST 2020

- a. **Food Fest Income and Expenditure Report – RESOLVED** to receive the final income and expenditure report for the Food Fest 2019 Event. The Clerk confirmed that all the invoices were now paid.
- b. **Food Fest 2020 – RESOLVED** that following a review of the previous years event it was agreed to change the format to a one day event and that this would take place on Saturday 22 August 2020 to increase the likelihood of better weather. The event would be led and branded as Town Council activity and include a Theatre of Food with chefs doing ‘Food Demo’s’ in the Town Hall and the Northern Dales Farmers Market would co-ordinate a market outside utilising the Plain in front of the Town Hall and would focus on local producers. This would include a significant ‘street food’ section. The Clerk would contact the Show Field to see if it would be possible to use an area for parking. Cllr Wake would liaise with HDC to see if they would offer concessionary parking that day. Mrs Thompson would ask the Children Entertainer to attend and do activities with a food theme. The Clerk would liaise with the Food Demo Co-ordinator (Irene Myers) and then arrange a meeting between them, Northern Farmers Dales Representatives, Mrs Thompson and Cllr Blakemore to finalise arrangements regarding areas of use, type of offerings and branding.

7/29/01/20 FUTURE EVENTS 2020

- a. **VE Day Celebrations 8th May – RESOLVED** to receive the information circulated by YLCA. The Clerk would circulate the ‘Pub Toolkit’ to the local pubs and encourage them to get involved. A proposal would be submitted to the Town Council that we also host an event on the West Green adjacent to the Cenotaph that would include a toast drink and bugle player at 3pm as recommended. It was agreed to purchase bunting to be hung around the Town Hall and West Green. The Clerk would contact the Lord Lieutenant to see if they or a representative could attend. Cllr Wake in his role as Armed Forces Champion would liaise with Major Ralph to see if they wanted to be involved. The Clerk would also ascertain what if anything the Churches and the British Legion are planning.
Mrs Thompson agreed to ask Mr Thompson whether he would be prepared to play ‘The last post’.
- b. **River Week – RESOLVED** to receive the proposal submitted by the River Leven Group to host a series of activities along the riverside and across Stokesley with a view to bringing the residents of Stokesley together to ‘celebrate, respect and enjoy’ the River Leven as it flows through the Town. It is proposed that the event will take place between 15 and 25 May 2020. Cllr Blakemore and Canavan had met with the River Leven Group and advised them that they need to inform us of the proposals in more detail and that risk

assessments must be completed for all the activities and that we would need to check any proposals with our Insurance Company. They would also need to engage with HDC Safety Advisory Group (SAG). The Clerk would confirm in writing with the River Leven Group that we would need to receive their proposals by the end of February to ensure that this would be achievable.

- c. **Christmas Late Night Opening Event – RESOLVED** that the Stokesley Sparkle Event would take place on Thursday 26 November 2020 and would follow the same format as this year’s event which had proven extremely successful. The Clerk would contact the catering company and brass band to advise them of the date and Mrs Thompson would liaise with the children’s entertainer to secure their attendance for the event.

The meeting closed at 8.20 pm.

Signed Date.....