

STOKESLEY TOWN COUNCIL

A Zoom Meeting was held on Tuesday 8 December 2020

Present: Cllrs Mike Canavan, Sean Carey, Bryn Griffiths, Christopher Johnson, Nigel Johnson, Katriina Mäkinen, David Oxley, Karen Robinson and Graham Sowerby.
Clerk – Mrs Julie McLuckie. D&S Reporter. Two residents.

Due to the current COVID 19 restraints members of the public were encouraged to submit any questions in writing to the Town Clerk via e-mail – contact@stokesleytowncouncil.gov.uk They were also advised that if they wished to participate in the meeting that they should notify the Clerk by e-mail in advance and a 'Zoom' meeting invitation would be provided or to follow the link detailed on the Agenda. The Clerk confirmed that no questions had been received in writing and that the only Zoom meeting request was from the D&S Reporter.

In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm.

No public attended.

District Cllr Bryn Griffiths advised members that Hambleton District Council (HDC) officers were due to visit the old British Legion site to see if the enforcement work has been completed. If not, further action will be taken.

A survey has recently been undertaken of the ground levels on the Keir site by HDC engineers. Cllr Griffiths has asked HDC for a copy of the report, comparing the measured against the approved levels when planning was granted. He would circulate the findings

HDC planning officers had attended a meeting at the Kier site last Friday, to discuss the issues of the housing to be built at the back of Woodlands Walk. He understood that some changes may be now be proposed to the layout by Keir, to address residents' concerns.

The Town Council continue to pursue the Tanton Junction lighting improvement scheme which should have been completed as part of the Kier Planning application.

County Cllr Griffiths has requested that North Yorkshire County Council (NYCC) carry out gully cleaning as there are several blocked drains which are causing flooding when it rains.

Cllr Griffiths along with Cllr Moorhouse are trying to get the re-surfacing of Station Road added to projects for next year as it is in a very poor state of repair and this particular road is used a lot by cyclists and heavy goods vehicles visiting the Quorn site.

Cllr N Johnson asked if NYCC had been conducting a survey of the proposed new golf course entrance. Cllr Griffiths was not aware of this but would check with NYCC.

1/08/12/20 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/08/12/20 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies provided in advance of this meeting from Cllr Wake be received.
2. **RESOLVED** that the reasons given for absence be approved.

3/08/12/20 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None received.

4/08/12/20 MINUTES

RESOLVED that the minutes of the of the Town Council meetings held on 10 November 2020 be agreed and signed as a true record.

5/08/12/20 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Applications Received

20/02264/FUL - Cleveland Nurseries, 46 Station Road – proposed second floor extension and roof dormers linked to application 19/02197/FUL – construction of 2 no dwelling houses with associated garages and vehicle parking. **Awaiting further information previously requested.**

20/02361/LBC – 10 West End – LBC for replacement front door. **RESOLVED** no objections.

20/02415/CAT - 5 The Beeches – proposed works to trees in a conservation area. Removal of 5 no Ash trees – Ash die back. **RESOLVED** no objections.

20/02482/FUL - 2 College Square – replace window frames from plastic back to wooden box sash style. **RESOLVED** no objections and members welcomed the return to sash style windows but would like to ensure that the Conservation Officer has approved the use of black paint as there is no evidence of it elsewhere on College Square.

20/02282/ADV – Stokesley Sports Club – retrospective application for advertisement consent for 6 hoardings. **RESOLVED** no objection in principle but that this should include advice on appropriate font size and the amount of information contained to ensure that they do not have a negative impact on drivers trying to read them as they negotiate the roundabout.

20/02493/FUL – 29 West End – Roof terrace to rear with guarding, insertion of new door to allow for access to roof terrace. Replace windows to front elevation with new timber windows, replace windows to rear elevation with UPVC. **RESOLVED** that a member of the Planning Committee would carry out a site visit and report back prior to making a decision.

Applications Granted

- 20/01987/FUL - The Green Man** – construction of a decking area enclosed on three sides be metal railings
- 20/02231/CAT - Applegarth House, Manor Close** – proposed works to fell 3 trees in a conservation area (English Yew, Common Holly and Sycamore to the front of the dwellinghouse)
- 20/02022/FUL - Manorley, Manor Close** – single storey rear extension.
- 20/02173/FUL - 43 Eastfields** – single storey extension to the rear and partial conversion of garage to form utility room.

Applications Refused

- 20/01406/FUL - Strikes Garden Centre** – installation of car wash infrastructure and drainage.

2. Planning and Development – no report received from HDC. Cllr Griffiths would raise this issue with the Enforcement Officer.
 - a. Provision of lighting at the Tanton Road junction update – following receipt of a response from HDC who stated that the work had been completed. Cllr Canavan had responded to confirm that the work that had taken place was not what was stipulated as required in the planning application - awaiting a response. **RESOLVED** that Cllr Griffiths would ask for an update from HDC. Members agreed to obtain a quote for an independent risk assessment of the Tanton junction as they were not happy with the response received from Highways regarding the lack of appropriate signage.
 - b. Improvements to the Stokesley Footpath 10.140/2/2 update – no response received. **RESOLVED** that Cllr Griffiths would request an update from HDC.

6/08/12/20 REVIEW OF ACTIONS FROM LAST MEETING

See the attached Appendix 1.

7/08/12/20 FINANCIAL STATEMENTS

1. **RESOLVED** to agree the financial statements for November 2020.
2. **RESOLVED** that the payments made during November 2020 totalling £13319.85 were agreed.
3. **RESOLVED** that the November Investment Income Account Statements for both the Town Council and Manorial Lands Trust circulated on 2.12.20 be received.
4. **RESOLVED** that the budget for 2020/21 was reviewed and the budget for 2021/22 recommended by the Finance Committee following their meeting on 1 December 2020 be agreed.
5. **RESOLVED** that the recommendations made by the Finance Committee be received and the Precept for 2021/22 was agreed as £144k subject to confirmation from HDC on the number of Band D Housing Allocation for Stokesley.

8/08/12/20 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2020/21:-
 - a. Cobbles – still awaiting a response from HDC.
 - b. Parking – Cllr Canavan had circulated the invoice from Ward Hadaway for the payment of £6,500 for the work undertaken in regard to the Traffic Regulation Orders. **RESOLVED** that this invoice be paid and that the Clerk try to secure additional funding towards this work from HDC on the grounds that we do not have staff qualified to undertake any of the work relating to this matter and that there had also been a negative impact due to the COVID 19 pandemic.
 - c. River Leven Project – awaiting final report.
 - d. Developing Stokesley as a Gateway to the North York Moors – Cllr Makinen has circulated a draft proposal to Cllrs Canavan and Griffiths and would arrange to meet with them to discuss in more detail prior to sharing with the rest of the council.
 - e. Electrical Vehicle Charging Points (EVCP) – **RESOLVED** that upon receipt of the information requested from HDC and taking into consideration the current Government advice a decision would be taken regarding the most suitable unit to install. Grant applications would then be submitted to assist with funding the scheme.
2. Coronavirus Update – **RESOLVED** that the Town Hall re-opened on 2 December 2020 in accordance with Government Guidelines.
3. Press Releases Approval – **RESOLVED** that the Clerk confirmed that we continue to promote both local events through our social media and website as well as information from HDC etc.
4. Unitary Authority Proposal – several schemes have been submitted and the next step would be with the Government circulating a formal proposal for public consultation, planned for February.
5. Notice Boards to display the Town Map. **RESOLVED** that the Bounce Back Working Group had received confirmation that their Vibrant Market Towns Grant application towards the notice boards had been successful. The bus stop notice board had been delivered and was awaiting installation and the stand alone notice board was on order.
6. The Acres Overgrown Hedge – **RESOLVED** that the work would be completed based on the report and the quote received on 8.12.20. This hedge would then be added to the Hedge Service Level Agreement for annual maintenance work. The Clerk would confirm that this work would be completed by the Town Council going forward or until such a time as it was established that the hedge was not the responsibility of the Town Council at which time the maintenance would pass to the registered owner.
7. Footway from the Paddock to the Acres – report of an aggressive climber destroying the shrubbery down the side of the footpath. **RESOLVED** that this work would be completed in accordance with the quote received and circulated on 8.12.20.
8. VAS Systems Proposal. **RESOLVED** that the Town Council would agree to pay the additional funds of £1,200 match funding required to introduce the scheme. The next stage would be to arrange to meet with NYCC to agree which lamp posts the equipment

can be installed on and then to arrange for someone to be trained to move the unit every six weeks.

9. Cleaning the War Memorial – **RESOLVED** that Cllr Oxley would produce a scope of work to enable us to obtain a quote to repair the railings and the footpath with a view to applying for a grant from the ‘Making a Difference Fund’.
10. North Road Play Area Risk Assessment – **RESOLVED** that the revised Risk Assessment for North Road Play Area which had been updated to reflect the quarterly equipment inspection circulated on 1.12.20 be agreed.
11. Town Wifi - **RESOLVED** that the Town Wifi usage report for Q3 2020 circulated on 23.11.20 be received.
12. Fair Trade Signs – **RESOLVED** that the Clerk would liaise with NYCC to see if there was scope to add additional signs onto the current ‘Disc Parking Signs’ at the Town entrances.

Committees and Working Groups

1. **RESOLVED** that the notes from the Stokesley Bounce Back Working Group be received.
2. **RESOLVED** that the feedback from the Electric Vehicle Charging Points Working Group outlined above be received.
3. **RESOLVED** that the minutes from the Finance Committee held on 1 December 2020 be received

North Yorkshire County Council

1. **RESOLVED** that the COVID 19 Updates be received.
2. Grass Cutting / Weed Killing Update – Cllr Canavan confirmed that he had received a response from NYCC which confirmed that NYCC had included a contractor increase each year based on RPI which members confirmed they believe should have been passed on to Stokesley Town Council for undertaking the work. **RESOLVED** that Cllr Canavan would draft a response to NYCC confirming that as advised by NYCC as Stokesley Town Council receive a ‘comparable payment’ as that paid to NYCC contractors we should have received an increase each year.
3. **RESOLVED** that the letter from the Leader of the Council regarding the Unitary Authority proposals circulated on 9.11.20 be received.

Hambleton District Council

1. **RESOLVED** that the Members Coronavirus Response Briefings be received.
2. **RESOLVED** that the complaint acknowledgement for the non-installation of street lighting system between the site access onto Tanto Road and junction of Tanton Road with the B1365 in breach of planning condition Kier Living Tanton Fields Development, Land to the North and West of Woodlands Walk, Tanton Road, Stokesley circulated on 13.11.20 be received. Members would continue to pursue the installation of the lighting in this area as it was deemed as very dangerous.
3. **RESOLVED** that the complaint acknowledgement for the non-compliance with condition requiring footpath surfacing works Kier Living, Tanton Fields Development, Land to the

North and West of Woodlands Walk, Tanton Road, Stokesley circulated on 17.11.20 be received. Cllr Griffiths would pursue a response from HDC.

Police

RESOLVED that the Police Report be received and noted.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E-Bulletins be received.

Correspondence/Complaints received

1. **RESOLVED** that the Environment Agency Flood Alleviation Scheme Update circulated on 30.11.20 be received.
2. **RESOLVED** that the grant application from the Great North Air Ambulance requesting a donation of £200 from S137 funds circulated on 24.11.20 be received and agreed.
3. **RESOLVED** that the request in the letter from the Stokesley Conservation Area Advisory Group regarding the AJ1 Project – Road Safety Fund Grant circulated on 5.11.20 be received and agreed.
4. **RESOLVED** that the Citizens Advice Update October – November 2020 circulated on 3.12.20 be received.

Items tabled for information

None received.

9/08/12/20 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council **RESOLVED** that the press and public be excluded from the meeting to deal with items of a confidential nature.

RESOLVED the Clerk provided an update on the progress of the Play Park Insurance Claim.

The meeting closed at 9 pm.

SignedDate