

TOWN HALL AND MANORIAL LANDS TRUST

**A Meeting was held in the Town Hall, Stokesley, on Thursday
the 7 February 2019**

Present: Cllrs Stewart Brennan, Mike Canavan, Sean Carey (arrived at 7.50 pm), Bryn Griffiths, Chris Johnson, Carol Lewis, David Oxley, Caroline Seymour, Graham Sowerby and Andy Wake.

Clerk –Mrs Julie McLuckie and four representatives from the Environment Agency.

The Environment Agency (EA) representatives provided an update on the proposed future works to prevent flooding and improve the river flow along the River Leven. The aim was to seek approval for the work in March this year with a view detailed design to be agreed in the Summer and the work completed by March 2020. Cllr Oxley provided the EA with details of the Levenside Footpath Improvement project and highlighted the concerns regarding certain areas of the river wall. **RESOLVED** that the Trustees / Town Council will work as a partner with the EA and that the improvements to the river wall and footpath would be incorporated into the overall scheme.

A presentation was also submitted regarding introduction a Flood Resilience Plan. **RESOLVED** that a meeting would be arranged between the EA and the Town Council to discuss this further and then to identify volunteers to be involved from the local community.

1/07/02/19 APOLOGIES FOR ABSENCE

RESOLVED to receive and accept the apologies for absence from Cllr Ian Blakemore.

2/07/02/19 MINUTES OF THE PREVIOUS MEETINGS

RESOLVED to approve the minutes of the meeting held on 6 December 2018.

3/07/02/19 FINANCIAL STATEMENTS

1. **RESOLVED** to agree the monthly statements for December 2018 and January 2019.
2. **RESOLVED** to agree the Town Hall 2019/20 Budget.
3. **RESOLVED** to agree the Manorial Lands 2019/20 Budget.

4/07/02/19 REVIEW OF ACTIONS FROM LAST MEETING

RESOLVED to receive the Action List and updates.

5/07/02/19 TOWN HALL TRUST

1. Town Hall Committee – Cllr Canavan summarised the meeting that had taken place on 28 January 2019 (minutes had been circulated). It was noted that to date no funds had been transferred from the Manorial Lands to the Town Hall. Mr Miller is in the process of securing a quote for a full roof survey for members to consider. **RESOLVED** to arrange for the Stewards desk to be repaired as the wood top has split. The Stokesley Rose emblem to be fixed to the banners in the Main Hall and a step to be purchased to assist with opening and closing the loft window.

Mr Ridgeway was thanked for all the DIY he undertakes in the Town Hall.

RESOLVED to arrange for the graffiti to be removed from the external walls prior to the Centenary celebrations.

Cllr Wake and the Clerk had completed a review of the Fire Risk Assessment and one outstanding question was discussed regarding a smoking policy. **RESOLVED** that smoking must take place outside the building (not in the doorway) and that this should be detailed in the Town Hall Hire Agreement. If possible, the Clerk would see if the two bins at the front of the Town Hall could be replaced with bins with ashtrays on the top.

2. Town Hall Stewards – Mr Philip Bratt has been appointed as the new Town Hall Steward and the Clerk is in the process of arranging all the relevant training. **RESOLVED** that the induction process be held on file for future use.

6/07/02/19 MANORIAL LANDS TRUST

1. Market Update
 - a. Friday Market – two of the new stalls have gone full time and we continue to secure additional casuals. The road closure had proved successful and it was agreed that this should continue. **RESOLVED** that the shoe stall could go full time filling the pitch that is now available thanks to the road closure.
Cllr Canavan reported that both the HDC and National Market Traders links to Stokesley took you to the old website. **RESOLVED** that the Clerk would contact them to update.
 - b. Farmers Market – continues to be highly successful and it was noted that the Christmas Farmers Market would take place on Sunday 15 December 2019.
2. Levenside Update – no further updates.
3. Cobbles –
 - a. Packhorse Bridge – **RESOLVED** that the Clerk would see if the contractor could carry out this work at the same time as the cobbling repairs to the Market Cross.
 - b. **RESOLVED** that any cobbled areas identified as requiring emergency repairs be reported to the Clerk so she can arrange for them to be temporarily filled with tarmac to make them safe.
 - c. Market Cross Repairs – awaiting the quote from the Contractor.

4. The correspondence from the residents of 29A College Square regarding Utility Services circulated on 28.12.18 was received. **RESOLVED** that Cllr Canavan would meet with our Solicitor to draw up a Wayleave agreement.

The meeting closed at 8.30 pm

Signed Date