

STOKESLEY TYOWN COUNCIL
EMPLOYMENT COMMITTEE

A Meeting of the Employment Committee was held
on Tuesday 31 March 2026 commencing at 7 pm

Employment Committee Membership

Cllr Mike Canavan, Sean Carey, Cllr Claire Craster, Cllr Bryn Griffiths and Cllr Graham Sowerby

Present: Cllrs Mike Canavan, Claire Craster, Bryn Griffiths and Graham Sowerby.

In attendance Cllr Gary Yuille.

Mrs Julie McLuckie, Clerk

1/31/03/26 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/31/03/26 MEMBERS OF THE PUBLIC

None present.

3/31/03/26 APOLOGIES FOR ABSENCE

None received.

4/31/03/26 DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

5/31/03/26 MINUTES FROM THE MEETING HELD ON 28 OCTOBER 2025

RESOLVED that the minutes from the meeting held on 28 October 2025 be agreed and signed as a true and accurate record.

6/31/03/26 SICKNESS / HOLIDAY / ABSENCE DATA - SUMMARY

RESOLVED that the Sickness / Holiday / Absence data report be received and noted.

7/31/03/2026 TRAINING

- a. **Delivered and Recorded** - Cllr Yuille attended the Management Webinar on 6 November 2025, the S106 & CIL Webinar on 9 December 2025 and the Public Rights of Way Webinar on 13 January 2026. Cllr Craster attended the Data Protection and UK GDPR Compliance Webinar on 15 January 2026 and the Employment Law Update on 18 March 2026. Cllr Griffiths attended the National Planning Policy Framework Webinar of 3 February 2026.
- b. **Planned** – The staff first aid and fire marshal training are due for renewal this year which the Clerk will organise. The first aid training will be offered to Town Councillors and Library Volunteers where possible.

8/31/03/26 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council excluded the press and public from the meeting to deal with items of a confidential nature.

9/31/03/26 BUSINESS CONTINUITY

RESOLVED that the draft Business Continuity Plan be submitted to the Full Town Council for review and adoption. A review of the current staffing resilience to take place to ensure that we can meet the requirements in the event of any prolonged or unplanned absences. This would include a plan to move from weekly to monthly salary payments.

10/31/03/26 SICKNESS ABSENCE / DETAILS

RESOLVED that a sick note had been provided in accordance with the policy for the Town Hall Steward currently on sick leave.

Reserved Matters - Employment Committee Only

Confidential Staffing Discussion.

The meeting closed at 8.20 pm.

Signed Date