

21 August 2024

**A meeting of the [Open Spaces and Allotments Committee](#) will take place on Thursday 29 August 2024 at 7 pm in the Town Hall.**

### **AGENDA**

1. **NOTICE OF MEETING**  
Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.
2. **MEMBERS OF THE PUBLIC**  
Members of the public will be given the opportunity to make any comments and raise any questions.
3. **APOLOGIES FOR ABSENCE**  
Apologies for absence to be received and agreed.
4. **ELECTION OF CHAIRMAN**
5. **DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**
6. **TERMS OF REFERENCE**  
To review the current Terms of Reference.
7. **MINUTES OF THE MEETING HELD ON 8 MAY 2024**  
To receive the minutes from the meeting held on 8 May 2024
8. **GRASS CUTTING AND WEED KILLING CONTRACT**  
To review the current documentation and agree the tender documents, maps and number of cuts for the new contract.
9. **PLAY PARKS**
  - i. Bicycle Ramp.
  - ii. Play park inspections
10. **Allotments**  
To agree the date for the skips.