

**STOKESLEY TOWN COUNCIL
OPEN SPACES AND ALLOTMENT COMMITTEE**

A Meeting of the Open Spaces and Allotments Committee
was held in the Town Hall, Stokesley on
Wednesday 22 October 2025 commencing at 7 pm

Open Spaces & Allotments Committee Membership

Cllr Claire Craster, Cllr Bryn Griffiths, Cllr David Oxley, Cllr Graham Sowerby

Present: Cllrs Claire Craster, David Oxley, David Oxley, Graham Sowerby and Gary Yuille

Assistant Clerk – Debbie Young

Allotment representative – Sean Speight

1/22/10/25 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/22/10/25 MEMBERS OF THE PUBLIC

None present.

3/22/10/25 APOLOGIES FOR ABSENCE

RESOLVED no apologies received.

4/22/10/25 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

5/22/10/25 MINUTES OF THE OPEN SPACES MEETING HELD ON 27 AUGUST 2025

RESOLVED that the minutes of the meeting held on 27 August 2025 were agreed as a true record.

6/22/10/25 ALLOTMENTS

- i. **RESOLVED** that rent collection night would be held on Wednesday 28 January 2026 in the Town Hall.
- ii. **RESOLVED** that the allotment caretaker would trim back the nettles on the lane up to the allotments. The damaged windsock has been replaced. The gate latch has also been fixed so the gate does not open while padlocked.
- iii. **RESOLVED** that the assistant clerk ask YLCA for advice regarding anti vandal / anti climb devices for the fence at the rear of the allotments.

7/22/10/25 OPEN SPACES

- i. Grass cutting Contract – **RESOLVED** that it was agreed to pay the remaining balance of 10% to the contractor. This decision was based on the number of compliments the Town Council has received from residents about the improvement in grass cutting this year. Cllr Oxley and Sowerby would arrange

to meet the contractor to discuss some areas that have not been cut and to ensure that all footpaths are correctly cleared going forward.

- ii. Hedge Service Level Agreement – **RESOLVED** that members will review the current agreement to ensure that it covers all the required areas.
- iii. Tree Contract and maintenance programme – **RESOLVED** that a formal contract should be drawn up to detail what should be included in the monthly maintenance contract. It was agreed that replacement trees where we have had to remove them should be included in the budget for 2026/2027. The Assistant Clerk to discuss with our Tree Contractor and obtain a quote.
- iv. Fairfield Road Old Play Area – **RESOLVED** that after reviewing responses from the survey given to the residents in the area it was found the majority would like to see the railings and matting removed and replaced with a grassed area only. Quotes to be obtained to carry out the works. It was suggested that the railings are recycled and offered to allotment holders.

8/22/10/25 PLAYPARKS

- i. Review ROSPA report dated 9th September 2025 - **RESOLVED** that the play park attendant monitors the wear and tear as indicated in the report. It was agreed to approve the quote of £700 to carry out the repairs to the Skate Bowl as detailed in the report.
- ii. New playpark equipment – **RESOLVED** to consider the installation of new accessible equipment if a grant can be identified to fund the project. Consideration be also given to including this as one of the projects for S106 funding.

9/22/10/2025 OPEN SPACES & ALLOTMENT BUDGET 2026/2027

RESOLVED that the revised budget proposal be submitted to the Finance Committee for consideration.

Play Parks

Play Bark £6000

Maintenance contingency £2000

Total £8000

Grass Cutting and Weedkilling Contract

Income

North Yorkshire Council - £3350

Expenditure

New contract - £34,000

Allotments

Income

Allotment Rents - £2500

Expenditure

Lady Hullocks Rent - £1050

Water - £400

Allotments Maintenance - £1050

Trees/ Hedge work

Monthly tree work - £3000

Hedge Service Level Agreement - £4200

Contingency fund for tree/hedge maintenance - £10000 (to include replanting of trees)

Total £17200

Litter Bins

No requirement for any new litter bins to be included this year.

Seat Repairs

No requirements for any seat repairs to be included this year.

River Banks (Pest Control Contract)

£800

Miscellaneous

£500

The meeting closed at 8.00 pm.

SignedDate