

# Stokesley Town Council

The next meeting of Stokesley Town Council will take place on **Tuesday 8 July 2025** commencing at 7.15 pm.

The formal Agenda will be preceded by an open forum at 7 pm where members of the Public, the Police, and North Yorkshire Councillors are invited to speak. Please note members of the public will be allowed to make statements, ask questions, or provide evidence on items on the agenda but this will be limited to 3 minutes per person.

## **AGENDA**

### **1. NOTICE OF MEETING**

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

### **2. APOLOGIES FOR ABSENCE**

1. To receive the apologies for absence received in advance of the meeting.
2. To consider the reasons for absence provided.

### **3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

### **4. MINUTES**

To confirm as a true record the minutes of the Town Council meeting held on 10 June 2025.

### **5. PLANNING APPLICATIONS**

1. To consider Planning Applications received.
2. Planning and Development Issues –
  - a. Taylor Wimpey Estate.
  - b. British Legion Club Site, North Road.
  - c. Tilia Estate – planning conditions.
  - d. Brierley Development.
  - e. 47 High Street (formerly the Pack Horse Pub).
  - f. Morrison, High Street – to receive the update planning applications.
  - g. Costa Coffee, High Street – to receive the enforcement update circulated on 30.6.25.
  - h. Millbry Hill.

### **6. FINANCIAL STATEMENTS**

1. To agree the monthly statements for June 2025 circulated on 2.7.24.
2. To note the payments made in June 2025 (attached at Appendix 2).
3. To receive the Investment Income Account Statement for 1 May to 31 May 2025 circulated on 6.6.25.

## **7. TO REVIEW AND ADOPT ALL CURRENT POLICIES**

- Appraisal Policy.
- Archiving and Retention Policy.
- CCTV Policy.
- Code of Conduct.
- Community Engagement Strategy.
- Complaints Procedure.
- Data Protection Policy.
- Decking Lease Agreement Policy.
- Disciplinary and Grievance Policies and Arrangements.
- Dignity at Work Policy.
- Display Screen Equipment Users – Eye Test Policy.
- Equal Opportunities Policy.
- Equality Policy.
- Events Risk Assessment
- Financial Regulations.
- Financial Risk Management and Control.
- Freedom of Information Policy.
- Grant Awarding Policy.
- Health and Safety Policy.
- Information & IT Policy.
- Investment Strategy.
- Lone Worker & Violence at Work Policy.
- Memorial Bench Policy.
- Mobile Phone Policy.
- Press and Media Policy.
- Publication Scheme.
- Recording at Council Meetings Policy.
- Recruitment and Selection Policy.
- Risk Management Strategy.
- Scheme of delegation.
- Security Incident Policy
- Sexual and General Harassment Policy and Procedures.
- Sickness Absence Policy.
- Standing Orders
- Training Policy

## **8. MATTERS FOR DISCUSSION**

### **Town Council**

1. Strategic Objectives for 2025/26:-
  - a. Cobbles.
  - b. Parking.
  - c. Endeavour Footpath.
2. Press Releases / Newsletter – to approve the draft newsletter circulated via e-mail.
3. Public Toilets.

### **Committees and Working Groups**

1. No meetings have taken place.

### **North Yorkshire Council**

1. To receive the responses from the Corporate Director of Environment about the lighting at Tanton and Cobbles repairs circulated on 13.6.25 and 18.6.25.

### **Police**

1. To receive the monthly statistics report circulated on 1.7.25.

### **YLCA**

1. To receive the White Rose Updates.
2. To receive the Training E—Bulletins.
3. To receive the Law and Governance Bulletins.
4. To receive the Information Requests and Vacancies.
5. To receive the Chief Executive bulletins.

### **Correspondence/Complaints received**

1. To receive the S137 Grant Application from The Globe requesting a donation of £8399.76 to cover the Library Manager salary costs circulated on 30.6.25.
2. To receive the e-mail raising concerns about the cul-de-sac opposite Jackson Drive circulated on 30.6.25.

### **Items tabled for information**

None received.

### **9. EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

**The next Town Council meeting will take place on Tuesday 12 August 2025.**

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE**  
**TOWN COUNCIL MEETING TO BE HELD ON 8 JULY 2025**

Applications Received

**ZB25/00949/ADV – Stokesley Leisure Centre** – Application for advertisement consent for 1 no. external non illuminated front entrance sign, 2 no north and east non illuminated elevations and 20 no. external non illuminated car park signs.

**ZB25/01100/FUL – 3 Woodlands Walk** – Application for external works, installation of an air source heat pump to the rear of the property.

Applications Granted

**ZB25/01429/MRC – White House Farm** – Application for variation of condition 7 (surface water run off mitigation) following grant of planning permission 14/00714/OUT – to allow the revised FRA addendum to be included with the previously submitted FRA and drainage strategy condition number(s): Condition 7 – surface water run off mitigation conditions(s) reassessment of surface water drainage in the open space area has been carried out to which the inclusion of a permanent feature of a dry basin in the POS area and relocation of play equipment has been carried out. Allow the revised FRA addendum to be included with the previously submitted FRA and drainage strategy.

**ZB25/00083/LBC – 41 College Square** – Listed building consent for the replacement of front 2 windows.

**STOKESLEY TOWN COUNCIL – JUNE 2025****ACCOUNTS REPORT****Payments**

<b>Supplier</b>	<b>Reason</b>	<b>Value £</b>
Salaries	Weeks 9 - 13	5228.49
HMRC	PAYE/NIC Month 3	1085.86
Sage	IT Support	123.60
HFC Systems	Office 365 – IT Support	112.56
Town Hall Trust	Office Rent	520.00
Clear Business	Phone / Internet	41.40
MBP Groundcare	Hedge Monthly SLA	347.50
Wigin Landscaping	Tree Work Monthly SLA	250.00
British Gas	Electricity – Open Spaces / Toilets	110.02
WAVE	Water – Open Spaces / Toilets	448.74
SPIOTA	S137 Grant	2100.00
Viking	Office Chairs x 2 – Office Equipment	232.33
Wave	Allotments Water	109.62
Town Hall Trust	Meeting Rents x 2 months	217.00
Barclays	Bank Charges - Miscellaneous	8.50
WEL Medical	Defib Pads - Miscellaneous	75.18
YLCA	Training	82.20
Catch Designs	Banners – Events	1139.88
<b>Total</b>		<b>12232.88</b>