

3 December 2020

# Stokesley Town Council

The next meeting of Stokesley Town Council will take place via Zoom on **Tuesday 8 December 2020** commencing at 7.15 pm.

Due to the current COVID 19 restraints members of the public are encouraged to submit any questions they have in writing to the Town Clerk via e-mail –

[contact@stokesleytowncouncil.gov.uk](mailto:contact@stokesleytowncouncil.gov.uk) or posting to 'Freepost STOKESLEY TOWN COUNCIL'

If any Member of the public wishes to participate in the meeting please notify the Clerk in writing to the above e-mail address by 12 noon on the day of the meeting and you will be issued with a 'Zoom' meeting invitation log in so you can join remotely or follow this link

<https://us02web.zoom.us/j/83176174572?pwd=WEo1c1RWIRBNndWK3Z1VDZqRGdxZz09>

Questions raised by the public will be considered prior to the formal Agenda in the open forum between 7.00 pm and 7.15 pm along with updates from the County and District Councillors. Draft minutes from the meeting will be available on our website

[www.stokesleytowncouncil.gov.uk](http://www.stokesleytowncouncil.gov.uk)

## AGENDA

### **1. NOTICE OF MEETING**

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

### **2. APOLOGIES FOR ABSENCE**

1. To receive the apologies for absence received in advance of the meeting.
2. To consider the reasons for absence provided.

### **3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

### **4. MINUTES**

To confirm as a true record the minutes of the Meetings of the Town Council held on 10 November 2020.

## **5. TO CONSIDER PLANNING APPLICATIONS RECEIVED**

1. To consider Planning Applications received.
2. Planning and Development.
  - a. Provision of Lighting at the Tanton Road Junction – update.
  - b. Improvements to the Stokesley Footpath 10.140/2/2 – update.

## **6. REVIEW OF ACTIONS FROM THE PREVIOUS MEETINGS**

To receive the Action List and updates.

## **7. FINANCIAL STATEMENTS**

1. To agree the monthly statements for November 2020.
2. To note the payments made in November 2020.
3. To receive the November Investment Income Account Statements for both the Town Council and Manorial Lands Trust circulated on 2.12.20.
3. To review the budget for 2020/21 and agree the budget for 2021/22.
4. To review the recommendations made by the Finance Committee and agree the amount of Precept for 2021/22.

## **8. MATTERS FOR DISCUSSION**

### **Town Council**

1. Strategic Objectives for 2020/21:-
  - a. Cobbles.
  - b. Parking.
  - c. River Leven Project.
  - d. Developing Stokesley as a gateway to the 'National Park'.
  - e. Electric Vehicle Charging Points.
2. Coronavirus Update.
3. Press Releases Approval.
4. Unitary Authority Proposal.
5. Notice Boards to display the Town Map.
6. The Acres Overgrown Hedge – to consider the report and quotes received.
7. Footway from the Paddock to the Acres – report of an aggressive climber destroying the shrubbery down the side of the footpath circulated on 22.10.20 and the subsequent quote received.
8. To receive the responses and updates regarding the VAS system proposal and to consider the request to provide the match funding.
9. Cleaning the War Memorial.
10. To receive the revised Risk Assessment Form for North Road Play Area which now reflects the agreement to introduce quarterly equipment checks circulated on 1.12.20.
11. To receive the Town Wifi Usage Report for Q3 2020 circulated on 23.11.20.
12. Fair Trade Signs.

### **Committees and Working Groups**

1. To receive feedback from the Stokesley Bounce Back Working Group.

2. To receive feedback from the Electric Vehicle Charging Points Working Group.
3. To receive the minutes from the Finance Committee held on 1 December 2020.

### **North Yorkshire County Council**

1. To receive COVID 19 Updates.
2. Grass Cutting / Weed Killing Update.
3. To receive the letter from the Leader of the Council regarding the Unitary Authority proposals circulated on 9.11.20.

### **Hambleton District Council**

1. To receive the Members Coronavirus Response Briefings.
2. To receive the complaint acknowledgement for the non-installation of street lighting system between the site access onto Tanto Road and junction of Tanton Road with the B1365 in breach of planning condition Kier Living Tanton Fields Development, Land to the North and West of Woodlands Walk, Tanton Road, Stokesley circulated on 13.11.20.
3. To receive the complaint acknowledgement for the non-compliance with condition requiring footpath surfacing works Kier Living, Tanton Fields Development, Land to the North and West of Woodlands Walk, Tanton Road, Stokesley circulated on 17.11.20.

### **Police**

1. To receive the monthly statistics.

### **YLCA**

1. To receive the White Rose Updates.
2. To receive the Training E-Bulletins.

### **Correspondence/Complaints received**

1. To receive the Environment Agency Flood Alleviation Scheme Update circulated on 30.11.20.
2. To receive the grant application from the Great North Air Ambulance requesting a donation of £200 from S137 funds circulated on 24.11.20
3. To receive and consider the request in the letter from the Stokesley Conservation Area Advisory Group regarding the AJ1 Project – Road Safety Fund Grant circulated on 5.11.20.
4. To receive the Citizens Advice Update October – November 2020 circulated on 3.12.20.

### **Items tabled for information**

None received.

## **9. EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

**The next Town Council meeting will take place on Tuesday 12 January 2021.**

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE**

**TOWN COUNCIL MEETING TO BE HELD ON 8 DECEMBER 2020**

Applications Received

**20/02264/FUL - Cleveland Nurseries, 46 Station Road** – proposed second floor extension and roof dormers linked to application 19/02197/FUL – construction of 2 no dwellinghouses with associated garages and vehicle parking

**20/02361/LBC – 10 West End** – LBC for replacement front door

**20/02415/CAT - 5 The Beeches** – proposed works to trees in a conservation area. Removal of 5 no Ash trees – Ash die back

**20/02482/FUL - 2 College Square** – replace window frames from plastic back to wooden box sash style.

**20/02282/ADV – Stokesley Sports Club** – retrospective application for advertisement consent for 6 hoardings.

**20/02493/FUL – 29 West End** – Roof terrace to rear with guarding, insertion of new door to allow for access to roof terrace. Replace windows to front elevation with new timber windows, replace windows to rear elevation with UPVC.

Applications Granted

**20/01987/FUL - The Green Man** – construction of a decking area enclosed on three sides by metal railings

**20/02231/CAT - Applegarth House, Manor Close** – proposed works to fell 3 trees in a conservation area (English Yew, Common Holly and Sycamore to the front of the dwellinghouse)

**20/02022/FUL - Manorley, Manor Close** – single storey rear extension.

**20/02173/FUL - 43 Eastfields** – single storey extension to the rear and partial conversion of garage to form utility room.

Applications Refused

**20/01406/FUL - Strikes Garden Centre** – installation of car wash infrastructure and drainage

**STOKESLEY TOWN COUNCIL – NOVEMBER 2020**

**ACCOUNTS REPORT**

**Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Value £</u></b>
Salaries	Weeks 31 - 35	6122.08
HMRC	PAYE/NIC Weeks Month 8	830.20
Sage	IT Support	DD 91.80
Home Fix	IT Support	79.80
Town Hall Trust	Office Rent November	480.60
Canon	Photocopier	116.38
Talk Talk	Internet / Telephone	DD 57.54
Clear Business	Internet / Telephone	DD 53.14
Wigin Landscaping	Monthly Work – Open Spaces / Grass Cutting & Trees	2018.72
MBP Groundcare	Monthly SLA – Open Spaces / Trees	322.50
Glasdon UK	Memorial Bench – Open Spaces / New Seats	1256.92
Glasdon UK	SPIOTA Benches – Open Spaces / New Seats	900.00
D & E Lloyd	Padlock – Allotments Maintenance	84.65
Town Hall Trust	Meeting Rents	54.00
PKF Littlejohn	External Audit	480.00
Barclays	Bank Charges	DD 6.50
Boards Direct	Notice Board for Bus Stop – Miscellaneous	430.86
MBP Groundcare	Cycle Rack Installation - Miscellaneous	170.00
Town Hall Trust	Craft Fair Payment Error – Miscellaneous	28.83
Catch Design	Town Map – Miscellaneous	2460.00
Amazon	Cycle Rack Stickers – Miscellaneous	6.98
Land Registry	Searches – Miscellaneous	21.00
Welcoms	Town WiFi	DD 81.19
<b>Total</b>		<b>16153.69</b>