

4 January 2018

# Stokesley Town Council

The next meeting of Stokesley Town Council will take place on **Tuesday 9 January 2018** commencing at 7.15 pm. This will be preceded by an open forum at 7.00 pm. where members of the Public, the Police, and County and District Councillors are invited to speak.

## AGENDA

1. NOTICE OF MEETING

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

4. MINUTES

To confirm as a true record the minutes of the Town Council meetings held on 12 December 2017.

5. PLANNING APPLICATIONS

- a. To consider Planning Applications received.
- b. Planning and Development Issues.

## 6. REVIEW OF ACTIONS FROM THE PREVIOUS MEETINGS

To receive the Action List and updates.

## 7. FINANCIAL STATEMENTS

- a. To agree monthly statements for December 2017.
- b. To note the payments made in December 2017.

## 8. MATTERS FOR DISCUSSION

### Town Council

1. Strategic Objectives for 2017/18 – progress review:-
  - a. Cobbles.
  - b. Parking.
  - c. Trees.
  - d. Local Council Award Scheme.
  - e. Public Conveniences.
  - f. Events.
2. Surgeries.
3. Town Council Chairman's Chain.
4. To consider the options for the appointment of a Data Protection Officer.
5. Stokesley & Villages Community Plan – to be reviewed and updated.
6. Nationwide Building Society – circulated on 15.12.17.
7. Press Releases Approval.
8. Review of any Complaints received.

### Committees and Working Groups

1. To receive the notes from the meeting between the Town Council, HDC and Woodlands Walk representatives held on 21 December 2017 circulated on 28.12.17.

### North Yorkshire County Council

1. To receive the response from Area 2 regarding the proposed changes to College Square circulated on 22.12.17.

### Hambleton District Council

1. To receive the HDC Update December 2017 circulated on 22.12.17.

### Police

1. To receive the monthly statistics.

### YLCA

1. To receive the information regarding the General Data Protection Regulation (GDPR) which comes into force on 25 May 2018 circulated on 22.12.17.
2. To receive the information to raise awareness of the potential for bird flu circulated on 22.12.17.

3. To receive the Application of Referendum Principles in the next three years circulated on 22.12.17.
4. To receive the White Rose Update December 2017 circulated on 22.12.17.

#### Correspondence/Complaints received

1. To receive the correspondence from Community First Yorkshire promoting a free community led housing workshop on 16 January 2018 circulated on 15.12.17.
2. To receive the correspondence from Mr Boulby seeking clarification on the future funding of the Christmas Tree on West Green circulated on 5.12.17.
3. To receive the letter from the Rotary Club of Stokesley regarding their annual Classic Vehicle Show that will take place on Saturday 16 June 2018 circulated on 3.1.18.

#### Items tabled for information

None received.

#### 12. EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

**The next Town Council meeting will take place on Tuesday 13 February 2018.**

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE**  
**TOWN COUNCIL MEETING TO BE HELD ON 9 JANUARY 2018**

Applications Received

**17/02616/FUL – Applegarth House, Manor Close** – Extensions to rear, side and front of dwellinghouse and conversion and extensions to roof to form 2<sup>nd</sup> floor accommodation with 2no conservation area roof lights and dormer windows.

**17/02572/FUL – 9 High Street** - Alterations to raise roof height of the front elevation, construction of a rear dormer and ground floor extension.

Applications Granted

**17/01406/FUL – 24 West Green** – Replacement windows.

**17/02045/LBC – 4 Springfield Lodge** – Listed building consent for the installation of an internal extractor fan and external cowl vent.

**17/02435/CAT – 19 College Square** – Works to trees in a conservation area.

**STOKESLEY TOWN COUNCIL – MEETING 9 JANUARY 2018**

**ACCOUNTS REPORT**

Payments

| <b><u>Supplier</u></b>                     | <b><u>Reason</u></b>  | <b><u>Value £</u></b> |
|--|---|-----------------------|
| Salaries                                   | Weeks 35 - 38   | 5138.65               |
| HMRC                                       | PAYE/NIC Weeks Month 8  | 1284.96               |
| YPO  | Stationery  | 21.00                 |
| Royal Mail                                 | Freepost Renewal – Stationery   | 262.80                |
| Direct Business Supplies                   | Stationery  | 82.80                 |
| Sage                                       | IT Support  | DD 50.04              |
| Talk Talk                                  | Internet / Telephone  | DD 47.94              |
| Clear Business                             | Internet / Telephone  | DD 54.48              |
| Wigin Landscaping                          | Open Spaces / Grass Cutting & Trees   | 1900.16               |
| MBP Groundcare                             | Open Spaces / Grass Cutting & Trees   | 40.00                 |
| MBP Groundcare                             | Open Spaces / Miscellaneous Repairs   | 55.00                 |
| Safechem                                   | Toilet Rolls – Open Spaces / Toilets  | 47.23                 |
| Guisborough Electrical & Plumbing Services | WC Repair – Open Spaces / Toilets   | 90.00                 |
| NWG  | Water – Open Spaces / Toilets   | DD 343.27             |
| Citizens Advice                            | Donation – S137 Grants  | 100.00                |
| Allotments Caretaker                       | Reimbursement of membership to the British Association for Shooting and Conservation – Allotments Maintenance | 80.00                 |
| Jewsons                                    | Salt – Miscellaneous  | 101.28                |
| Catch Design                               | Website   | 720.00                |
| <b>Total</b>                               |   | <b>10419.61</b>       |