

4 October 2018

# Stokesley Town Council

The next meeting of Stokesley Town Council will take place on **Tuesday 9 October 2018** commencing at 7.15 pm. This will be preceded by an open forum at 7.00 pm. where members of the Public, the Police, and County and District Councillors are invited to speak.

## AGENDA

1. NOTICE OF MEETING

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

4. MINUTES

To confirm as a true record the minutes of the Town Council held on 11 September 2018.

5. TO CONSIDER PLANNING APPLICATIONS RECEIVED

- a. To consider Planning Applications received.
- b. Planning, Development and Enforcement Issues.

6. REVIEW OF ACTIONS FROM THE PREVIOUS MEETINGS

To receive the Action List and updates.

## 7. FINANCIAL STATEMENTS

1. To agree the monthly statements for September 2018.
2. To note the payments made in September 2018.
3. To receive the Annual Governance & Accountability Return for the year ended 31 March 2018 from PKF Littlejohn circulated on 27.9.18.
4. To receive the investment update from Redmayne Bentley regarding the John Laing Infrastructure Fund Ltd – Scheme of Agreement circulated on 24.9.18.

## 8. MATTERS FOR DISCUSSION

### Town Council

1. Strategic Objectives for 2017/18 – progress review:-
  - a. Cobbles – to receive the information from HDC regarding the surrender of the lease and agree the next steps.
  - b. Parking.
  - c. Community Infrastructure Levy (CIL) and Infrastructure Development.
  - d. Public Toilets.
2. Town Council Surgeries – the receive feedback from the surgery held on 6 October 2018.
3. Press Releases Approval.
4. Food Fest Review.
5. Christmas Late Night Event Update.
6. Neighbourhood Plan.
7. Code of Conduct – Declarations of Interests.
8. Town Warden Contractor.
9. Town Wi-Fi Update.

### Committees and Working Groups

1. To receive the minutes from the Employment Committee held on 3 October 2018.
2. To agree the appointment of Cllr David Oxley to the Allotments Committee, Health and Safety Committee and the Town Hall Committee. Cllr Oxley has also confirmed that he is happy to be involved in the River Leven Project Working Group and the Public Toilets refurbishment.

### North Yorkshire County Council

1. To receive the Parish Survey on Vehicle Activated Speed signs or Speed Indicator Devices circulated on 28.9.18.

### Hambleton District Council

1. To receive the Certificate of Registration for a new property / address - 18B Levenside circulated on 13.9.18.
2. To receive the Parish Precept – Arrangements for the Financial Year 2019/20 circulated on 24.9.18.

## Police

1. To receive the monthly statistics.

## YLCA

1. To receive the NALC Chief Executives Bulletins circulated on 11.9.18, 24.9.18 and 2.10.18.

## Correspondence/Complaints received

1. To receive the Citizens Advice Mid – North Yorkshire Annual Report 2017-18 circulated on 6.9.18.
2. To receive the response from the residents of 20 Malvern Drive circulated on 10.9.18.
3. To receive the correspondence from the Police and Crime Commissioner Community Mapping Project Officer circulated on 10.9.18.
4. To receive the response from the office of the Police and Crime Commissioner regarding the rear gates at the Police Station circulated on 1.10.18.
5. To receive the correspondence from SPIOTA requesting their annual grant towards the flower displays circulated on 2.10.18. Grant form issued for completion.
6. To receive the grant application from the Toddler Group circulated on 2.10.18.

## Items tabled for information

None received.

## 9. EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

**The next Town Council meeting will take place on Tuesday 13 November 2018.**

## PLANNING APPLICATIONS TO BE CONSIDERED AT THE

### TOWN COUNCIL MEETING TO BE HELD ON 9 OCTOBER 2018

#### Applications Received

**18/01766/LBC Spears Travel** – replacement of 5no wooden sash and casement windows to UPVC woodgrain windows to front eastern elevation.

**18/00008/TPO2 – HDC TPO 2018 No 8 – (land to rear of 11-31 Woodlands Walk)** to replace TPO 18/0004/TPO2.

**18/01900/FUL – 20 West Green** – Removal of existing brick wall and gate post and replace with wrought iron railings.

**18/01971/FUL – Strikes Garden Centre** – Construction of garden centre shop, canopies, restaurant and outdoor sales area along with associated parking, store, service yard and landscaping.

**18/02021/FUL – 8 The Avenue** – Demolish attached single storey garage, rear kitchen & conservatory and construct a two storey side extension including integral garage & single storey kitchen.

**18/02035/FUL – 27 Tameside** – Retrospective application for the construction of a new boundary fence to the rear of property.

**18/01582/FUL – Tru-Vai 69 – 71 High Street** – Change of use of land of an outdoor seating area for use in conjunction with the existing business.

**18/02019/FUL – Mill Riggs Farm** – Demolition of existing house and associated buildings. Change of use of land and the construction of a Care Home (Use Class c2) together with change of use of land to include a service yard and refuse area, associated landscaping and car parking.

**18/02042/CPN – Pistachio, 7 Bridge Road** – Proposed change of use for consumption on the premises and for heating up of food.

#### Applications Granted

**18/0141/FUL – 48 Tameside** – Single storey extension to rear together with extension to garage at front and workshop extension to side at rear.

**18/01503/FUL – 12 Ashwood Drive** – Removal of existing conifer hedge and replace with new 2 metre high panel timber boundary.

**18/01523/FUL – 26 Meadowfield** – Demolition of conservatory replace with single storey extension.

**18/01674/FUL – 17 Beechwood Avenue** – Proposed construction of conservatory to rear of property.

**STOKESLEY TOWN COUNCIL – MEETING 9 OCTOBER 2018**

**ACCOUNTS REPORT**

**Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Value £</u></b>
Salaries	Weeks	4322.76
HMRC	PAYE/NIC Weeks Month 6	1045.55
Yorkshire Purchasing	Stationery	43.56
Sage	IT Support	DD 99.32
Home Fix Computers	Repairs	20.00
Home Fix Computers	Office 365	42.48
Talk Talk	Internet / Telephone	DD 50.40
Clear Business	Internet / Telephone	DD 62.46
Canon	Photocopier	540.44
Wigin Landscaping	Monthly Work September - Open Spaces / Grass Cutting & Trees	1290.16
MBP Groundcare	Tanton Road– Open Spaces / Trees	130.00
MBP Groundcare	Beechwood Grove – Open Spaces / Trees	80.00
Thompsons Timberworks	Allen Bench repair – Open Spaces / Seat Repairs	465.00
Glasdons UK	Memorial Bench – Open Spaces / New Seats	1192.74
Wigin Landscaping	Re-seed verge – Open Spaces / Miscellaneous	485.00
Safechem	Toilet Rolls & Wallgate Soap – Open Spaces / Toilets	110.47
PPS	Cleaning Products – Open Spaces / Toilets	147.12
Wave	Water – Open Spaces / Toilets	DD 207.32
Moorsbus	S137 Grants	400.00
Lady Hullocks Trust	Allotments Rent	450.00
PKF Littlejohn	External Audit	480.00
HDC	Elections	DD 989.77
James Fletcher	Marquee Deposit – Food Week	285.00
James Fletcher	Marquee Balance – Food Week	2586.90
<b>Total</b>		<b>15526.45</b>