

4 June 2025

Stokesley Town Council

The next meeting of Stokesley Town Council will take place on **Tuesday 10 June 2025** commencing at 7.15 pm.

The formal Agenda will be preceded by an open forum at 7 pm where members of the Public, the Police, and North Yorkshire Councillors are invited to speak. Please note members of the public will be allowed to make statements, ask questions, or provide evidence on items on the agenda but this will be limited to 3 minutes per person.

AGENDA

1. NOTICE OF MEETING

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2. APOLOGIES FOR ABSENCE

1. To receive the apologies for absence received in advance of the meeting.
2. To consider the reasons for absence provided.

3. COUNCILLOR CO-OPTION

To approve the co-option of Miss Olivia Dell-Price to the role of Town Councillor.

4. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

5. MINUTES

To confirm as a true record the minutes of the Town Council meeting held on 13 May 2025.

6. PLANNING APPLICATIONS

1. To consider Planning Applications received.
2. Planning and Development Issues – to receive the enforcement update circulated on 20.5.25.
 - a. Taylor Wimpey Estate.
 - b. British Legion Club Site, North Road.
 - c. Tilia Estate – planning conditions.
 - d. Brierley Development.
 - e. 47 High Street (formerly the Pack Horse Pub).
 - f. Morrison, High Street – to receive the update planning applications.
 - g. Costa Coffee, High Street.
 - h. Millbry Hill.

7. FINANCIAL STATEMENTS

1. To agree the monthly statements for May 2025 circulated on 4.6.24.
2. To note the payments made in May 2025 (attached at Appendix 2).
3. To note the Annual Internal Audit Return for 2024/25 included at page 3 of the Annual Governance and Accountability Return 2024/25 circulated on 4.6.25.
5. To approve Section 1 – Annual Governance Statement 2024/25 for Stokesley Town Council on page 4 of the Annual Governance and Accountability Return 2024/25 circulated on 4.6.25.
6. To approve Section 2 – Accounting Statements 2024/25 for Stokesley Town Council on page 5 of the Annual Governance and Accountability Return for 2024/25 circulated on 4.6.25.
7. To consider the Internal Auditor’s written report and agree any necessary actions arising from it circulated on 4.6.25.
8. To receive the Investment Report for Q1 1 January 2025 to 31 March 2025.

8. MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2025/26:-
 - a. Cobbles.
 - b. Parking.
 - c. Endeavour Footpath.
2. Press Releases / Newsletter – to note the copy deadline for the next edition is 9 July 2025.
3. Public Toilets.

Committees and Working Groups

1. No meetings have taken place.

North Yorkshire Council

1. To receive the response from the Enforcement Team about the development on the A172 circulated on 22.4.25.

Police

1. To receive the monthly statistics report circulated on 3.6.25.

YLCA

1. To receive the White Rose Updates.
2. To receive the Training E—Bulletins.
3. To receive the Law and Governance Bulletins.
4. To receive the Information Requests and Vacancies.
5. To receive the Chief Executive bulletins.

Correspondence/Complaints received

1. To receive the S137 Grant Application from Stokesley Pride In Our Town Association (SPIOTA) requesting a donation of £2100 circulated on 27.5.25.

Items tabled for information

None received.

9. EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

The next Town Council meeting will take place on Tuesday 8 July 2025.

PLANNING APPLICATIONS TO BE CONSIDERED AT THE
TOWN COUNCIL MEETING TO BE HELD ON 10 JUNE 2025

Applications Received

ZB25/00764/SPN – Coop, Springfield – Application to determine if prior approval is required for proposed roof top solar PV installation on a non-domestic building.

ZB25/00833/FUL & ZB25/00834/LBC – The Manor House, Hight Street – Application and Listed building consent for the construction of a single storey side extension to existing dwelling and a wall to extend the boundary with metal gate.

ZB25/00328/FUL and ZB25/00884/LBC – Morrisons Daily, 30 High Street – Application (including listed building consent) to replace 10 windows to side and rear elevations.

ZB25/00959/MRC – White House Farm – Removal of condition 6 and variation of conditions 2,3,4,5 and 7 to previously approved application 22/00127/REM (application for approval of reserved matters (considering appearance, landscaping, layout and scale) following approval 19/02101/OUR for outline planning application with all matters reserved (excluding access) for the construction of up to 25 no. residential dwellings (as amended).

ZB25/00760/ADV – 33 High Street – Application for consent to display an internally illuminated (static halo lighting) fascia sign.

Applications Granted

ZB25/00522/FUL – 15 Meadowfield – Single storey front and side extension.

ZB25/01129/FUL – 57 High Street – Conversion of the existing front building to include a change of use to the ground floor from C3 residential to A1 retail. Upper floors to be split, creating two separate apartments. Demolition to the rear garages to create two new apartments and associated landscaping.

ZB25/00018/LBC – 73 Levenside – Application for Listed Building Consent to build floors / ceilings in lieu of rebuilding the stairs. Additional minor internal alterations.

ZB25/00757/CAT – 14 West End – Application for works to a tree in a conservation area. T1 Sycamore.

STOKESLEY TOWN COUNCIL – MAY 2025

ACCOUNTS REPORT

Payments

Supplier	Reason	Value £
Salaries	Weeks 5 - 8	5824.02
HMRC	PAYE/NIC Month 2	1450.03
Sage	IT Support	123.60
HFC Systems	Office 365 – IT Support	112.56
Zurich	Insurance	3832.43
Town Hall Trust	Officer Rent	520.00
Clear Business	Phone / Internet	119.81
Canon	Photocopier Contract	82.37
Canon	Photocopier Contract	63.91
Cumbria Clock Company	Clock Maintenance	1512.00
C G Robinon & Sons Ltd	Monthly Grass Cutting Contract May and June	5425.34
MBP Groundcare	Hedge Monthly SLA	347.50
British Gas	Electricity – Open Spaces / Toilets	100.63
PPS	Cleaning Products – Open Spaces / Toilets	16.56
YLCA	YLCA Subs	973.00
Lesley Palmer Advertising	Newsletter	160.00
Barclays	Bank Charges - Miscellaneous	8.50
North Yorkshire Council	Premises Licence - Miscellaneous	70.00
Premier Group Recycling	Confidential Recycling - Miscellaneous	114.00
Amazon	Litter Picking Award items - Miscellaneous	29.97
Information Commissioners Office	Data Protection Licence – Miscellaneous	47.00
Catch Designs	Banners – Events	1404.00
Total		22337.23