

6 June 2018

Stokesley Town Council

The next meeting of Stokesley Town Council will take place on **Tuesday 12 June 2018** commencing at 7.15 pm. This will be preceded by an open forum at 7.00 pm. where members of the Public, the Police, and County and District Councillors are invited to speak.

AGENDA

1. NOTICE OF MEETING

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

4. MINUTES

To confirm as a true record the minutes of the Annual Meeting of the Town Council held on 8 May 2018.

5. TO CONSIDER PLANNING APPLICATIONS RECEIVED

- a. To consider Planning Applications received.
- b. Planning and Development Issues.

6. REVIEW OF ACTIONS FROM THE PREVIOUS MEETINGS

To receive the Action List and updates.

7. FINANCIAL STATEMENTS

1. To agree the monthly statements for May 2018.
2. To note the payments made in May 2018.
3. To receive the accounts for the year ending 31 March 2018 and the annual internal audit report for 2017/18.

4. To approve the application for a business debit card for the Town Council account to enable cash to be paid in at the Post Office following the closure of Barclays Bank.

8. TO REVIEW AND ADOPT ALL CURRENT POLICIES

- a. Standing Orders.
- b. Financial Regulations.
- c. Financial Risk Management and Control.
- d. Scheme of delegation.
- e. Code of Conduct.
- f. Disciplinary and Grievance Policies and Arrangements.
- g. Complaints Procedure.
- h. Health and Safety Policy.
- i. Risk Management Strategy.
- j. Press and Media Policy.
- k. Publication Scheme.
- l. Effective Management of Recording at Council Meetings Policy.
- m. Sickness Absence Policy.
- n. Data Protection Policy.
- o. Freedom of Information Policy.
- p. Archiving and Retention Policy.
- q. West Green CCTV System Policy.
- r. Equality Policy
- s. Training Policy
- t. Community Engagement Strategy
- u. Grant Awarding Policy
- v. Investment Strategy.

9. MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2017/18 – progress review:-
 - a. Cobbles.
 - b. Parking.
 - c. Community Infrastructure Levy (CIL) and Infrastructure Development
 - d. Public Toilets.
2. Town Council Surgeries – feedback from the Surgery held on 2 June 2018.
3. Great Ayton to Stokesley Cycleway.
4. Press Releases Approval.
5. Market Place Article.
6. Delivery vans along the High Street – information circulated by Cllr Griffiths on 5.6.18.
7. Pavement Licences.
8. Website.

Committees and Working Groups

1. To receive the minutes from the Communications and Events Committee who met on 21 May 2018.

North Yorkshire County Council

1. To receive the response from Area 2 Re: Resurfacing of pavement outside Stokesley Motors circulated on 5.5.18.
2. To receive the correspondence – Renewal of Subsidised Local Bus Services in the areas of Harrogate, Hambleton and Richmondshire circulated on 21.5.18.
3. To receive the NYCC Area Constituency Committees Briefing circulated on 22.5.18.

Hambleton District Council

No items received.

Police

1. To receive the monthly statistics.

YLCA

1. To receive the consultation paper – Unauthorised development and encampments circulated on 4.5.18.
2. To receive the NALC Chief Executives Bulletin No. 18 to 22.
3. To receive the discussion paper – Shaping our Future circulated on 23.5.18.
4. To receive the Data Protection Act 2018 – Exemption from having to appoint a Data Protection Officer circulated on 25.5.18.
5. To receive the Training Programme July to November 2018 circulated on 1.6.18.
6. To receive the Hambleton Branch Annual Meeting notice and associated documents circulated on 1.6.18.
7. To receive the request to complete a survey to gather evidence: adoption of the community infrastructure levy system circulated on 4.6.18.

Correspondence/Complaints received

1. To receive the Fairtrade Towns resolution circulated on 15.5.18.
2. Request to tidy the area along the footpath adjacent to 26 Riversdene circulated on 18.5.18.
3. To receive the thank you letter for the donation from S137 Funds from the Rotary Club circulated on 29.5.18.
4. To receive the correspondence regarding proposed building work at 48 Tameside circulated on 4.6.18.
5. To review any complaints received.

Items tabled for information

None received.

10. EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

The next Town Council meeting will take place on Tuesday 10 July 2018.

PLANNING APPLICATIONS TO BE CONSIDERED AT THE

TOWN COUNCIL MEETING TO BE HELD ON 12 JUNE 2018

Applications Received

18/00843/DPN- Strikes Garden Centre – proposed demolition of a residential property in the grounds of garden centre.

18/00894/FUL - Stokesley School, Station Road – refurbishment of existing PE facilities including internal alterations, external cladding, roofing and curtain walling and new mechanical and electrical installation.

18/01121/FUL – 47 Tameside – Proposed single storey extension to side of house.

18/01018/FUL – Northumbrian Water Ltd – Installation of kiosk building.

18/01095/FUL – Strikes Garden Centre – Construction of a temporary building for garden centre and café use whilst a replace garden centre is constructed.

18/00445/FUL – 56 High Street – Proposed new communal front door.

Applications Granted

18/00249/FUL - 8 Peacocks Close – two storey extension to rear of house.

18/00182/FUL - Tanton bridge – construction of a replacement garage and utility building attached to dwelling and a detached garage and home office.

18/00843/DPN – Strikes Garden Centre – Proposed demolition of a residential property in the grounds of garden centre.

STOKESLEY TOWN COUNCIL – MEETING 12 JUNE 2018

ACCOUNTS REPORT

Payments

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 5 - 8	4240.55
HMRC	PAYE/NIC Weeks Month 2	864.61
YPO	Stationery	45.22
YPO	Stationery	6.58
Sage	IT Support	DD 55.20
Home Fix	GDPR Compliance Upgrade	216.80
Office Rental	April and May Office Rent	1081.35
Welcoms	Town WiFi	DD 81.19
Talk Talk	Internet / Telephone	DD 54.53
Clear Business	Internet / Telephone	DD 79.03
Scot Bark	Play Bark – Open Spaces / Play Areas	2646.00
G Ward & Sons	Drain Covers – Open Spaces / Play Areas	43.20
MBP Groundcare	Footpaths – Open Spaces / Play Areas	1100.00
MBP Groundcare	Play area sand removal – Open Spaces / Play Areas	1200.00
Wigin Landscaping	Stump Grinding - Open Spaces / Grass Cutting & Trees	1350.00
Wigin Landscaping	Riverside - Open Spaces / Grass Cutting & Trees	250.00
Wigin Landscaping	Monthly April – Open Spaces / Grass Cutting	1290.16
Wigin Landscaping	Monthly May– Open Spaces / Grass Cutting	1290.16
Safechem	Toilet Rolls – Open Spaces / Toilets	47.23
Sollett Bros Ltd	Roof Repair – Open Spaces / Toilets	3198.00
Scottish Hydro	Electricity – Open Spaces / Toilets	204.96
Rotary Club	Donation – S137 Funds	500.00
Information Commissioners Office	Annual Subscription – Subs Other	DD 35.00
Lady Hullocks Trust	Allotment Rent	450.00
Noticeboard Company	Notice Board – Allotments Maintenance	484.80
Amazon	Traffic Mirror – Allotments Maintenance	54.80
Meeting Rent	Meeting Rents April and May	203.50
Premier IT	Confidential Shredding – Miscellaneous	60.00
Signs & Plastics	Road Closure signs – Miscellaneous	143.40
Playsafety Ltd	ROSPA Training	564.00
Total		21840.27