

8 October 2020

Stokesley Town Council

The next meeting of Stokesley Town Council will take place via Zoom on **Tuesday 13 October 2020** commencing at 7.15 pm.

Due to the current COVID 19 restraints members of the public are encouraged to submit any questions they have in writing to the Town Clerk via e-mail – contact@stokesleytowncouncil.gov.uk or posting to 'Freepost STOKESLEY TOWN COUNCIL'

If any Member of the public wishes to participate in the meeting please notify the Clerk in writing to the above e-mail address by 12 noon on the day of the meeting and you will be issued with a 'Zoom' meeting invitation log in so you can join remotely. Questions raised by the public will be considered prior to the formal Agenda in the open forum between 7.00 pm and 7.15 pm along with updates from the County and District Councillors. Draft minutes from the meeting will be available on our website www.stokesleytowncouncil.gov.uk

AGENDA

1. NOTICE OF MEETING

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

4. MINUTES

To confirm as a true record the minutes of the Meetings of the Town Council held on 8 September 2020.

5. TO CONSIDER PLANNING APPLICATIONS RECEIVED

1. To consider Planning Applications received.
2. Planning and Development.

6. REVIEW OF ACTIONS FROM THE PREVIOUS MEETINGS

To receive the Action List and updates.

7. FINANCIAL STATEMENTS

1. To agree the monthly statements for September 2020.
2. To note the payments made in September 2020.
3. To receive the Investment Income Account Statements for the Town Council and Manorial Lands Trust for the period 1 September to 30 September 2020 circulated on 5.10.20.

8. MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2020/21:-
 - a. Cobbles.
 - b. Parking.
 - c. River Leven Project.
 - d. Developing Stokesley as a gateway to the 'National Park'.
 - e. Electric Vehicle Charging Points.
2. Coronavirus Update.
3. Press Releases Approval.
4. To receive the draft Information and Information Technology Policy for approval circulated on 8.10.20 (reviewed by Communications & Events Committee on 15.9.20),
5. To receive the draft Performance Appraisal Policy for approval circulated on 8.10.20 (reviewed by the Employment Committee on 22.9.20).
6. To receive the draft Lone Working and Violence Policy circulated on 8.10.20 (reviewed by the Employment Committee on 22.9.20).
7. To receive the draft Mobile Phone Policy circulated on 8.10.20 (reviewed by the Employment Committee on 22.9.20).
8. To receive the draft Recruitment, Selection and Induction Policy circulated on 8.10.20 (reviewed by the Employment Committee on 22.9.20).
9. Unitary Authority Proposal.
10. Remembrance Sunday – to formally approve the e-mail decision to pay £50 from Section 137 to the Royal British Legion to cover the cost of the wreath and make a donation.
11. Bin – to approve moving the bin from outside Sadlers to the West Green.
12. Notice Boards to display the Town Map.
13. To receive the proposal to change the function of part of the Plain circulated on 26.8.20.
14. To receive the ROSPA Play Safety Inspection Reports circulated on 8.10.20.

Committees and Working Groups

1. To receive the feedback from the Stokesley Bounce Back Working Group.
2. To receive the minutes from the Communications and Events Committee meeting held on 15 September 2020.
3. To receive the minutes from the Employment Committee held on 22 September 2020.

North Yorkshire County Council

1. To receive COVID 19 Updates.
2. Grass Cutting / Weed Killing Update.
3. To receive a copy of the response from the Traffic Management and Road Safety Engineer to a letter from a resident regarding the speed of vehicles on the B1365 and the access from Tanton Road onto the B1365 circulated on 24.9.20.
4. To receive the response regarding the potential unauthorised closure of a public right of way circulated on 9.9.20.

Hambleton District Council

1. To receive the Members Coronavirus Response Briefings.
2. To receive the Pavement Licence for The Green Man Micropub, 63 High Street circulated on 30.9.20.
3. To receive the correspondence regarding the Packhorse, 47 High Street – Hearing before Licensing and Appeals Hearing Panel confirming that the licence has been surrendered and therefore there is no requirement for a hearing to take place circulated on 30.9.20.
4. To receive the Certificate of Registration for New Property / Address for 19A, 19B and 19C High Street, Stokesley, Middlesbrough, TS9 5AD circulated on 15.9.20.
5. To receive the Certificate of Registration for New Property / Address for 1 and 2 Hambleton Gate, Stokesley, TS9 5AS circulated on 9.9.20.

Police

1. To receive the monthly statistics.

YLCA

1. To receive the White Rose Updates.
2. To receive the Training E-Bulletins.
3. To receive the Electronic Training Programme September and October 2020 circulated on 21.9.20.

Correspondence/Complaints received

1. To receive the Citizens Advice Newsletter August – September 2020.
2. To receive the Grant Application Form from SPIOTA requesting a grant of £1750.00 circulated on 30.9.20.
3. To receive the correspondence from the Planning Inspectorate Programme Officer regarding the Examination of the Hambleton Local Plan circulated on 9.9.20.
4. To receive the Environment Agency Stokesley Flood Alleviation Scheme October 2020 Newsletter.

5. To receive the request from Citizens Advice Service to bring the rural bus once a month to the Friday market circulated on 6.10.20.
6. To consider the request to purchase a memorial bench to replace the old bench adjacent to Lets Run circulated on 22.9.20.

Items tabled for information

None received.

9. EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

The next Town Council meeting will take place on Tuesday 10 November 2020.

PLANNING APPLICATIONS TO BE CONSIDERED AT THE

TOWN COUNCIL MEETING TO BE HELD ON 13 OCTOBER 2020

Applications Received

20/01987/FUL – The Green Man, 63 High Street – Construction of a decking area enclosed on three sides by metal railings.

20/02077/FUL- Tru:Vai 69-71 High Street – change of use of manorial cobbles car parking area directly to the front for a seating area for Bar Tru Vai with wooden decking and barriers.

20/02022/FUL – Manorley Manor Close – Single storey rear extension.

20/02173/FUL – 43 Eastfields – Single storey extension to the rear and partial conversion of garage to form utility room.

Applications Granted

19/00858/LBC - The Old Byre, Peaton Carr Farm – Application for retrospective LBC and further proposed alterations.

20/01639/FUL – 35 College Square – Internal and external alterations to dwelling.

20/01737/FUL – Appleton House, 2 Levenside Place – Replacement of existing up and over garage doors and front door of the dwellinghouse.

Applications Refused

20/01422/ADV – Stokesley Showfield – Application for consent to display 6 adverts on a free standing wooden stand.

STOKESLEY TOWN COUNCIL – SEPTEMBER 2020

ACCOUNTS REPORT

Payments

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 23 - 26	5434.52
HMRC	PAYE/NIC Weeks Month 6	1194.65
Sage	IT Support	DD 91.80
Home Fix	IT Support	79.80
Town Hall Trust	Office Rent September	600.75
Talk Talk	Internet / Telephone	DD 38.40
Clear Business	Internet / Telephone	DD 47.46
Wigin Landscaping	Monthly Work – Open Spaces / Grass Cutting & Trees	1994.99
MBP Groundcare	Monthly SLA – Open Spaces / Trees	322.50
Safechem Ltd	Toilet Rolls – Open Spaces / Toilets	47.23
Westclean	Toilet cleaning – Open Spaces / Toilets	144.00
Amazon	Toilet unblocking fluid – Open Spaces / Toilets	12.30
PPS	Cleaning Products – Open Spaces / Toilets	27.24
Wave	Water – Open Spaces / Toilets	DD 338.71
PPS	Cleaning Products – Open Spaces / Toilets	15.46
Royal British Legion	Poppy Wreath – S137 donations	50.00
Wave	Allotments Water	DD 49.24
Hambleton District Council	Rubbish Removal – Allotments Maintenance	75.72
Strikes	Allotment Vouchers – Allotments Maintenance	50.00
Barclays	Bank Charges	DD 9.73
Key Clamp Store	Wall mounted cycle rack -Miscellaneous	46.46
ARCO	Uniform – Miscellaneous	66.25
Glasdon UK	6 x Cycle Racks – Miscellaneous	640.80
YLCA	Social Media / Communications Webinar – Training	15.00
YLCA	Off to a flying start – Training	48.00
Welcoms	Town WiFi	DD 81.19
Total		11522.20