

9 July 2020

# Stokesley Town Council

The next meeting of Stokesley Town Council will take place via Zoom on **Tuesday 14 July 2020** commencing at 7.15 pm.

Due to the current COVID 19 restraints members of the public are encouraged to submit any questions they have in writing to the Town Clerk via e-mail – [contact@stokesleytowncouncil.gov.uk](mailto:contact@stokesleytowncouncil.gov.uk) or posting to 'Freepost STOKESLEY TOWN COUNCIL'

If any Member of the public wishes to participate in the meeting please notify the Clerk in writing to the above e-mail address and you will be issued with a 'Zoom' meeting invitation log in so you can join remotely. Questions raised by the public will be considered prior to the formal Agenda in the open forum between 7.00 pm and 7.15 pm along with updates from the County and District Councillors. Draft minutes from the meeting will be available on our website [www.stokesleytowncouncil.gov.uk](http://www.stokesleytowncouncil.gov.uk)

## AGENDA

### 1. NOTICE OF MEETING

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

### 2. APOLOGIES FOR ABSENCE

### 3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

### 4. MINUTES

To confirm as a true record the minutes of the Meetings of the Town Council held on 17 March 2020 and 16 June 2020.

## **5. COMMITTEE / AREAS OF RESPONSIBILITY STRUCTURE**

To agree Committee / Areas of Responsibility membership and to agree the Terms of Reference for each Committee.

### **Committee / Working Group**      **Current Membership**

#### **Committees**

Employment Committee	Cllrs Blakemore, Carey, Griffiths, N. Johnson & Sowerby
Finance Committee	Cllrs Canavan, Carey, Oxley & Robinson.
Planning Committee	Cllrs Canavan, C. Johnson, N. Johnson & Oxley.
Allotments Committee	Cllrs Oxley, Sowerby & Wake (allotment holder representative)
Health & Safety Committee	Cllrs Canavan, C. Johnson, Oxley, Sowerby & Wake
Open Spaces & Footpaths	Cllrs Griffiths, N. Johnson, Sowerby & Wake
Town Hall Committee	Cllrs Canavan, Oxley & Wake (3 Town Hall Management representatives)
Communications & Events Committee	Cllrs Blakemore, N. Johnson, Robinson, Sowerby and Wake (plus non-council members).

#### **Working Groups**

Parking	Cllrs Canavan, Carey, Griffiths, C. Johnson & N. Johnson.
River Leven Project	Cllrs Canavan, Griffiths, Oxley and Wake.

#### **External Bodies**

Preston Educational Trust	Cllrs Canavan and Sowerby.
Lady Hullocks Trust	Vacancy.
Stokesley & Villages Regeneration	Cllr Oxley.
The Globe	Cllrs Griffiths and Wake.
Fairtrade	Cllr Blakemore.
Climate Action Group	Cllr Blakemore.

## **6. TO CONSIDER PLANNING APPLICATIONS RECEIVED**

1. To consider Planning Applications received.
2. Planning and Development.

## **7. REVIEW OF ACTIONS FROM THE PREVIOUS MEETINGS**

To receive the Action List and updates.

## **8. FINANCIAL STATEMENTS**

1. To agree the monthly statements for June 2020.
2. To note the payments made in June 2020.

## **9. MATTERS FOR DISCUSSION**

### **Town Council**

1. Strategic Objectives for 2019/20 – End of Year Review:-
  - a. Cobbles.
  - b. Parking.
  - c. River Leven Project.
  - d. Developing Stokesley as a gateway to the ‘National Park’.
  - e. Electric Vehicle Charging Points.
2. To agree the Strategic Objectives for 2020/21.
3. Coronavirus Update.
  - a. Anti Viral Fogging System.
  - b. Face masks – motion to make the wearing of face masks mandatory in the Town Hall submitted by Cllr Blakemore on 7.7.20.
4. Food Fest 2020.
5. Busker’s on the High Street.
6. Press Releases Approval.
7. Hedge and Shrub Maintenance Service Level Agreement 2020 / 2021.

### **Committees and Working Groups**

Noted that video conference meetings have taken place from both the River Leven Project Working Group and Parking Working Group – updates to which will be provided under the Strategic Objectives update.

### **North Yorkshire County Council**

1. To receive COVID 19 Updates from June to date.
2. To receive the Update – Service 81: Stokesley/Great Ayton – Guisborough/Redcar 81S circulated on 23.6.20.
3. Grasscutting / Weedkilling Update.

### **Hambleton District Council**

1. To receive the Members Coronavirus Response Briefings from June to date.
2. To receive the Licensing Application for ‘Green Man’ 63 High Street circulated on 12.6.20. To formally agree the response circulated by Cllr Canavan on 4.7.20 (as the closing date was 9.7.20).
3. To receive the revised Hambleton High Streets Re-Opening Report circulated on 1.7.20.
4. To receive the correspondence from the Programme Officer regarding the Examination of the Local Plan dated 8.6.20.
5. To receive the update from HDC Enforcement regarding the Former British Legion Club circulated on 6.7.20. To consider the proposed response drafted by Cllr N. Johnson circulated on 7.7.20.

### **Police**

1. To receive the monthly statistics.

## **YLCA**

1. To receive the White Rose Updates.
2. To receive the Joint Statement from NALC and SLCC on face to face council meetings circulated on 29.6.20.

## **Correspondence/Complaints received**

1. To receive the AJ1 Project Road Safety Fund letter circulated on 23.6.20 and consider any projects we consider would benefit from receiving a grant based within the criteria.

## **Items tabled for information**

None received.

## **10. EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

## **11. CO-OPTION OF A TOWN COUNCILLOR**

1. To receive and consider the applications received for the role of a Town Councillor.

**The next Town Council meeting will take place on Tuesday 11 August 2020.**

**PLANNING APPLICATIONS AND AGREED RESPONSES TO BE RATIFIED AT THE  
TOWN COUNCIL MEETING ON 14 JULY 2020**

Applications Received

**20/00176/CAT - 3 Springfield** – works to a tree in a conservation area- Cherry Tree prune 20%.  
**RESOLVED** no objections.

**20/01041/TPO - 3 Springfield** – proposed works to trees subject to a TPO 2007/18.  
**RESOLVED** no objections.

**20/01027/FUL - Leven Ford 3A Levenside** – construction of a two-storey extension together with alterations to front of existing house and a single storey extension to the rear of the house. **RESOLVED** no objection in principle to the work, but Stokesley Town Council would like to submit the following comment on the detail. 'The current application provides for an 'either / or' treatment of the main front elevation. We do not consider approval of a non-specific application to be appropriate. On Levenside there are both rendered and exposed brickwork / stonework front elevation - but none has a mixture of the two on the same dwelling. Stokesley Town Council would support the retention of the existing exposed brickwork, but object to the part rendering option as it is out of character with the other buildings on Levenside.'

**20/01198/FUL - The Green Man, 63 High Street and 20/01199/LBC - The Green Man, 63 High Street** - siting of an outside street café and – LBC for siting of a street café. **RESOLVED** that the principle of siting an outside street café at this location is accepted. However, Stokesley Town Council would like to submit the following comments with regard to the detail of the application:

- the approved area should be defined by studs in the pavement, or some other means of permanent and unobtrusive marking which ensures that a minimum width of 2.0m of unobstructed footway remains when the furniture and barriers are in place
- the external areas shall not be used between 22:00 and 10:00 hours the following day and that the seats, tables and barriers are removed when the street café is not in use.
- no part of any paraphernalia associated with the street cafe shall be placed within 2.0m of the existing footway kerb face and be limited to the extents of the premises' frontage
- request confirmation that the proposed positioning of 2\*600mm wide tables within the 1.8m depth of street café area provides sufficient remaining width for access by both customers and servers
- the proposed height of the barriers at 1.02m, is this acceptable? It compares with 0.7m at the nearby approved Tru Vai street café facility.
- is the use of a mesh barrier appropriate to the location of the street café in a conservation area? Is the barrier considered to be themed to match the rest of the café (an NYCC street café approval condition)?
- if the use of a mesh barrier is deemed acceptable, the colour of the mesh is submitted for approval by the LPA.

- any approval is subject to no logos being placed on the barriers (this is consistent with the Tru Vai submission).
- does the arrangement of table and chairs provide appropriate access and accommodation for wheelchair users?
- any approval should specifically exclude the provision of fixing clips to the wall (there is an NYCC street café approval condition that there should be no permanent fixtures).
- the chairs at no time should obstruct the doorway to the building.

**20/00183/CAT - The Manor House, High Street** – works to trees in a conservation area -trim 4 sycamore trees of branches overhanging footpath. **RESOLVED** no objections.

**20/01185/FUL - Newcastle Building Society, 19 High Street** – reductions in commercial floor area, replacement of flat roof with pitched roof rear of property, amendments to door and window positions to side/rear of property and **20/01068/LBC - Newcastle Building Society, 19 High Street** – LBC for refurbishment of existing building – ground floor office/retail and 1<sup>st</sup> floor flat. **RESOLVED** that Stokesley Town Council has no objection in principle but given that this is a listed building then any work to external doors and windows should ensure that any replacements are wholly consistent with this listed status.

**20/01265/MRC – White House Farm** – Variation of conditions to Application Reference Number 14/00714/OUT – outline application for construction of up to 213 dwellings, employment use (class B1) up to 2,900 sqm including means of access. **RESOLVED** no objections, with the proviso that ‘best efforts’ are made by the applicant to avoid increased noise activities outside the permitted operating hours.

**20/01047/TPO – The Co-operative Food, Springfield** – Works to trees subject to Tree Preservation Order Nos: 1994/02 and 1963/22 – to remove branches to a maximum height of 3.5 m and remove deadwood to mature Oak tree (shown as T6 on location plan) and works to 65Lm of tree belt, to crown lift to 3m and the removal of ivy and thinning works to trees within the mixed group (shown as a group T10 on the location plan). **RESOLVED** no objections.

**20/01249/FUL – Stokesley School** – Application for the permanent siting of 4no existing temporary sited portable buildings on the school grounds (3no classrooms and 1no meeting room, staff facility and glazed link to the main building). **RESOLVED** that in the supporting document, the buildings to which this application relates are described as 'four single storey, portable buildings'. Indeed, in the approval of the previous application Units 2 and 3 were described as 'constructed with temporary materials'. On that basis it would be inappropriate to accord full planning permission to such buildings. However, a time-limited extension of the previous approvals would match the nature of the buildings and provide the opportunity for the applicant to provide a permanent solution that is in character with the other buildings on the site.

## Applications Granted

**19/02197/FUL Cleveland Nurseries** – construction of 2no dwellinghouses with associated garages and vehicle parking.

**20/00651/FUL – Byre Yard Tanton Hall Farm** – Increase in height of part of existing boundary wall to provide noise pollution barrier and visual barrier to B1365 to bedroom and room used by disabled person.

**20/00706/MRC – Stokesley Golf Range** – Application for variation of condition No. 2 (approved plans to increase to 18 holes – descriptive plans and new layout plan UK-28-19-01) to previously approved application 06/00906/FUL for the construction of a 12 hole mini golf course as amended by letter and plan as received by Hambleton District Council on 27 July 2006.

**20/00764/FUL 30 - Tanton Road** Application for front porch extension and single storey rear extension to dwellinghouse.

**20/00824/LBC – The Manor House** – Listed Building Consent to alter proposed window design form that previously approved in 19/02463/LBC (construction of new double garage on remains of old orangery attached to Manor House and new entrance portico to front elevation).

**20/00540/FUL – Land at Very Blackmore Road, Great Ayton** – The formation of grasscrete layby to existing access.

**20/01265/MRC – White House Farm** – Variation of conditions attached to Application Reference Number: 14/00714/OUT – Outline application for the construction of up to 213 dwellings, employment use (Class B1) up to 2,900 sqm including means of access.

**20/00943/FUL – 18 Springfield** – Demolition of existing rear kitchen & construction of a part single and part two storey rear extension.

**STOKESLEY TOWN COUNCIL – JUNE 2020**

**ACCOUNTS REPORT**

**Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Value £</u></b>
Salaries	Weeks 9 - 13	5141.75
HMRC	PAYE/NIC Weeks Month 3	746.76
Yorkshire Purchasing	Stationery	139.43
Sage	IT Support	DD 91.80
Home Fix	IT Support	79.80
Zoom	Annual Subscription	143.88
Town Hall Trust	Office Rent May and June	961.20
Talk Talk	Internet / Telephone	DD 38.40
Clear Business	Internet / Telephone	DD 47.90
Wigin Landscaping	Monthly Work – Open Spaces / Grass Cutting & Trees	2018.72
MBP Groundcare	Monthly SLA – Open Spaces / Trees	322.50
PPS	PPE – Open Spaces / Toilets	50.44
Wave	Water – Open Spaces / Toilets	DD 277.74
PPS	Cleaning Products – Open Spaces / Toilets	84.12
Home Fix	New laptop and router – Office Equipment	781.00
Wave	Allotments Water	DD 28.23
Npower	Christmas Light Electricity	132.00
Ebay	COVID 19 Signs	64.00
Flower Box	Thank you flowers	30.99
Welcoms	Town WiFi	DD 81.19
<b>Total</b>		<b>11261.85</b>