

STOKESLEY TOWN COUNCIL

**A Meeting was held in the Town Hall, Stokesley, on Tuesday,
The 9 April 2019**

Present: Cllrs Ian Blakemore, Stewart Brennan, Mike Canavan, Sean Carey, Bryn Griffiths, Christopher Johnson, David Oxley, Caroline Seymour and Andy Wake.

Clerk – Mrs Julie McLuckie, PCSO Nicky Dunn, Mr Turland – D&S Reporter and five residents.

In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm.

PCSO Dunn presented the Police report. There had been a total of 21 incidents reported between 10 March 2019 and 8 April 2019. There continues to be an increase in anti-social behaviour, but it is hoped that an increase in patrols in target areas will assist.

Cllr Carey joined the meeting.

A resident from The Acres reported his concern regarding the school crossing patrol at the Primary School. He felt that on a morning they should stand on the opposite side to the school as this is where people need to cross and, on an evening, they should stand on the school side. **RESOLVED** that Cllr Griffiths would raise this with both the School and NYCC.

Three local business owners attended to request an update on the street furniture issue that had been raised the previous month. Cllrs Griffiths and Wake confirmed that they are still waiting for a date for NYCC and HDC to meet with the Town Council.

RESOLVED that the Clerk would inform the business owners the outcome of a meeting as soon as it has taken place.

District Cllr Wake confirmed that the area surrounding the former bungalow on North Road had been cleared but that the old club enforcement issue is still ongoing.

County Cllr Griffiths notified members that he had attended the planning meeting about Tanton Bridge. Planning had been approved but as the bridge is listed it would now be submitted to the Secretary of State for approval.

1/09/04/19 NOTICE OF MEETING

The public notice of the meeting had been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/09/04/19 APOLOGIES FOR ABSENCE

RESOLVED to receive and accept the apologies from Cllr Sowerby.

3/09/04/19 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

4/09/04/19 MINUTES

RESOLVED that the minutes of the Town Council held on 12 March 2019 be signed as a true record.

Levenside Project Update – Cllrs Canavan and Oxley had met with the Environment Agency (EA) to discuss the project. To date they had not firmed up any plans or proposals and were not in a position to carry out public consultation, although, they did hope to achieve this in June. The work that the EA have completed to date has improved the flow of the river. Any future work they carry out will include our requirements to improve the footpath and one possible option may be to consider reducing the height and sloping the bank. This along with several options would be discussed in more detail in due course.

5/12/03/19 PLANNING

- a. The following Planning Applications were received and reviewed.

Applications Received

19/00448/FUL - 47 Malvern Drive – construction of single storey extension to side and rear of dwelling. **RESOLVED** no objection subject completion of a flood risk assessment as the property is in Flood Zone 3.

19/00471/FUL – Manorley Manor Close – Formation of additional domestic accommodation. **RESOLVED** to object as the property is located in flood zone 3 and there is no flood risk assessment provided. The property is also in the conservation area. The views along Levenside are identified as one of the six significant vistas in the appraisal of the Stokesley conservation area, which states, ‘along Levenside the views in either direction are of particular quality and take in the almost village character of this part of town. The views are linear following the meandering course of the river and this is reflected in the flow of the established building lines of the houses flanking the banks. Trees play an important part in these views, giving a green character to the area and restricting the field of vision to create a sense of anticipation as the view unfolds’. The proposed structure would be inconsistent with this assessment. The proposed building would be clearly visible from the public land along Levenside – the drawings provided fail to show this and the application states incorrectly that ‘Can the site be seen from a public road, public footpath, bridleway or other public land? – No’. The proposed floor plan has no dimensions to it, the distance of the building from the nearest river bank is not stated and the proposed cladding of the building is not in-keeping with the character of the conservation area.

19/00553/FUL – 17 The Paddock – Demolition of existing conservatory, replacing with a single-storey extension on a slightly wider footprint, the same length as the conservatory. **RESOLVED** no objections.

19/00611/LBC - 36 High Street – LBC for replacement rear windows and installation of 7 condensing units at the rear. **RESOLVED** no objections.

19/00053/FUL – Spread Eagle Hotel, 39 High Street – retrospective construction of a self supporting timber shelter in rear beer garden. With cover and power for ambient light and heater-open design. **RESOLVED** that there was no objection subject to the ‘poly tinted roofing sheets’ been replaced with roofing appropriate for a conservation area and would suggest that this be the same as the adjacent building.

Applications Granted

19/00018/FUL – 16 Levenside – Alterations and single storey side extension to dwellinghouse. As amended on 5 and 25 February 2019.

18/02700/FUL – St Peter and St Pauls Church – Construction of new flue terminal from replacement heater to discharge through the roof of the existing church.

18/02553/LBC - The Coach House, 12B West Green -LBC for repair of a North East facing slate roof

19/00303/CAT - St Peters and St Pauls Church – works to trees in a conservation area.

- b. Planning, Development and Enforcement Issues – the update from HDC had been circulated on 8.4.19. **RESOLVED** to thank HDC for the update which was extremely helpful.

RESOLVED to as that the following additional items be added to the update:

57 High Street, pane of glass that has been replaced with painted wood;

Pack Horse Signs – retrospective planning required and to ensure the signs are in keeping with the conservation area;

The Stripe – closure of a public footpath.

6/09/04/19 REVIEW OF ACTIONS FROM LAST MEETING

See the attached Appendix 1.

7/09/04/19 FINANCIAL STATEMENTS

1. **RESOLVED** that the financial statements for March 2019 be agreed.
2. **RESOLVED** that the payments made during March 2019 totalling £70539.69 be agreed. The Clerk confirmed that she has requested a forecast figure from Redmayne Bentley for inclusion in the budget document and is awaiting a response.
3. Precept / Council Tax Process - **RESOLVED** that the Clerk would contact HDC to ask why the information provided to the Town Council in December meant that the increase agreed by the Town Council for their element would have equated to a zero increase to Stokesley residents but when issued equated to a 2.9% increase.

8/09/04/19 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2018/19 – progress review: -
 - a. Cobbles – no further update.
 - b. Parking – the map for College Square was reviewed and it was agreed to not to mark the cobbled areas but that this would be subject to regular reviews, double yellow lines would be instated outside Il Mulino, hatching would be incorporated in the North Corner and additional one way arrows would be included. **RESOLVED** that Cllr Brennan would update the map and send to the Clerk for use by the contractors when they resurface on 28 and 29 April 2019.
 - c. Community Infrastructure Levy (CIL) and Infrastructure Development – the Clerk had submitted the end of year report detailing the Town Council’s expenditure against this receipt. The next payment was due this month.
2. Town Council Surgery – the surgery held on 6 April 2019 was hosted by Cllrs Blakemore and Lewis. Three residents attended and raised the following questions:

Concerned about the re-marking in College Square which showed a disabled bay between the pizza shop and Il Mulino. Resident parks his vehicle there and when he is out places a cone to reserve it as his wife is disabled and they require access to their flat. Would he still be able to park his vehicle in this space? **RESOLVED** that this disabled parking bay would be the same as the others within College Square and that a disabled badge would have to be displayed.

Land North of Hebron Court and The Stripe – access to the new development – would this be via The Stripe? Reported that the footpath has been closed by the Developers. Also asked when the gully cleaning would take place on Fairfield Avenue. **RESOLVED** that the Clerk would report the footpath closure to NYCC and ask Area 2 when the gully cleaning would take place. Can anything be done to make the road between Stokesley Motors and the College Square safer – speeding vehicles area a problem? **RESOLVED** that the Clerk would report this issue to the NYCC Safety Officer.
3. Pest Control Contract – **RESOLVED** to establish a contract with HDC as per the proposal but that the contract should run from April to March each year.
4. Town Map - £850 funding has been secured from the Vibrant Markets funds towards this scheme, however, match funding cannot be made from another grant scheme. **RESOLVED** that the additional £944 be paid by the Town Council. The map would be reviewed annually each April.
5. Allen Grove Play Park – Lighting Column Repairs – **RESOLVED** to go ahead with the repairs and re-painting for as quoted by NYCC.

6. Speed Signs – **RESOLVED** that Cllrs Griffiths and Wake provide a report on the costs associated with purchasing a Vehicle Activated Sign (VAS) and where it could be utilised for consideration at a future meeting. The report would also look at introducing a community speed watch.
7. Press Releases – None received.

Committees and Working Groups

None had taken place since the last meeting.

North Yorkshire County Council

1. **RESEOLVED** that the update regarding subsidised bus services from 28 April 2019 circulated on 4.4.19 be received.
2. **RESOLVED** that the Notice of a Special Meeting to discuss 'Building a sustainable future for the Friarage Hospital circulated on 1.4.19 be received.

Hambleton District Council

1. **RESOLVED** that the HDC Standards Hearing Panel Appointment of Parish Council Representatives circulated on 12.3.19 be received.
2. **RESOLVED** that the Climate Change Statements for consideration circulated on 19.3.19 be received. Agreed to include as a general statement in our Strategic Objectives for 2019/20 that the Town Council will commit to consider and where possible improve climate impact.
3. **RESOLVED** that the response regarding CIL monies circulated on 29.3.19 be received. The Clerk would draft a response.

Police

1. Report had been circulated.

YLCA

1. **RESOLVED** that the NALC LO1-19 Code of Recommended Practice on Local Authority Publicity (England) circulated on 18.3.19 be received.
2. **RESOLVED** that the NALC Chief Executives Bulletins be received.
3. **RESOLVED** that the Consultation on the new Code of Audit Practice circulated on 26.3.19 be received.

Correspondence/Complaints received

1. **RESOLVED** that the consultation on the draft priorities for the North Yorkshire Fire and Rescue Plan 2019/20 circulated on 2.4.19 be received.
2. **RESOLVED** that the correspondence from BT regarding the removal of the Public Payphone on the High Street circulated on 19.3.19 be received.
3. **RESOLVED** that the grant application request from the Moors Buses circulated on 12.3.19 be received and they were awarded £400 from S137 funds. The Clerk would ask that where possible their contribution be recognised and that we receive some timetables to be available in the Town Hall.
4. **RESOLVED** that the request from a resident on West Green who would like Stokesley Town Council to support his request to introduce double yellow lines opposite his driveway as he keeps having access problems be received. Members confirmed their support and the Clerk would confirm this with both the resident and NYCC.
5. **RESOLVED** that the invitation from the Rotary Club of Stokesley to attend the Celebration of Youth Event on 14 May, circulated on 28.3.19 be received. Cllr Blakemore and Mrs Robinson will attend.

Items tabled for information

Litter Pick – to meet at the Town Hall at 10 am on Sunday 14 April 2019. Cllr Griffiths, Johnson and Wake would co-ordinate the event and distribute high vis vests, litter pickers and bin bags. The Clerk would provide a risk assessment statement to be read out to volunteers.

Cllr Canavan thanked Cllr Brennan on behalf of Stokesley Town Council and the residents of Stokesley for his service as a Councillor as this would be his last Town Council meeting since he decided not to stand this time. Cllr Brennan had been involved in several projects and achievements made by the Town Council and he would be missed.

9/09/04/19 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council excluded the press and public from the meeting to deal with items of a confidential nature.

The Clerk had received a letter of resignation from the Library Manager. **RESOLVED** to commence the recruitment process to appoint a replacement. The Clerk would liaise with the Globe Trustees to ensure the role is covered in the interim and to agree the revised job description etc. The Employment Committee would agree the recruitment timetable and conduct the interviews etc. It was agreed to send the Library Manager a formal letter acknowledging receipt of her resignation and to thank her for the excellent work she has done in managing the transfer of the Library to the Globe and making it the excellent facility it is today. Annual Town Meeting – **RESOLVED** that the members will notify Cllr Canavan of their report and he would produce a presentation.

Angrove Country Park – request to advertise on the Stokesley Leisure Centre roundabout and offer to maintain it. **RESOLVED** to advise them to contact NYCC to seek permission to place advertising boards on the roundabout. Subject to approval the Town Council would then negotiate with them sponsorship opportunities which may include introducing a wild flower garden on the roundabout.

The meeting closed at 9.25 pm.

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
6/09/06/15 1.	Manor Close – to commence proceedings to introduce yellow lines	Clerk and Cllr Griffiths	Parking Working Group	On hold until the new long term parking is identified.	This scheme to be included in the overall parking review but introduction of yellow lines in this area would be the responsibility of Highways. Ongoing.
11/13/06/17	Cobbles – to obtain a quote for repairs to the cobbles outside Natural Heat.	Clerk	Town Council		Meeting took place with the contractor on 11.2.18 who agreed to provide quotes – awaiting response. The Clerk continues to chase for response. It was agreed to carry out temporary repairs to areas identified with a view to repairs taking place when the cobble refurbishment programme is agreed. Ongoing.
09/01/18 Police Report	CCTV – proposal by HDC to install a camera on Silver Street. Clerk to discuss the proposal and to see if the camera could also cover the Play Park.	Clerk	Town Council		Agreed to go ahead with the purchase of a CCTV to be placed in the Play Park. The first option would be to meet with the Scouting Organisation to see if they would be agreeable to the camera been installed on their property. If not, alternative options would have to be considered. The Clerk would arrange a meeting with the Scouts and Cllrs Seymour and Wake to open discussions. Ongoing.
8/12/06/18 1.b.	Parking – negotiations to commence with NYCC on how to implement a trial traffic regulation order in College Square	Cllr Griffiths	Parking Working Group		Cllr Griffiths has commenced communication regarding this and would be the subject of further discussions at the next meeting of the Parking Working Group. Ongoing.

8/12/06/18 1.d.	S106 Funds – to review the current list and resubmit to HDC	Clerk	Town Council	12/03/19	Revised list circulated on 9.1.19 and submitted to HDC for approval. Due to be submitted to cabinet in June. Ongoing.
9/14/08/18 9.	Community Infrastructure Levy (CIL) Charging Structure – to ask HDC why we had not received the 5% surcharge imposed on the building company for late payment as this is part of the receipt and should be paid to us.	Clerk	Town Council	12/03/19	Question raised with HDC – response circulated. Follow up letter sent on 16 April 2019 and response received on 7 May 2019. Ongoing.
5/13/11/18 c. 12/2/19 update	Millies Paddock – response received. It was agreed at the TC meeting on 12.2.19 to refer the complaint to the Ombudsman.	Clerk	Town Council	12/03/19	Complaint submitted to the Ombudsman on 6.3.19. Response received which confirmed that any complaints would need to be submitted by an individual. Correspondence also received from the HDC Chief Executive regarding this issue. Ongoing.
12/2/19 County Update	Highways issues – Cllr Griffiths had reported both the dip around Strikes roundabout and on Station Road to Area 2.	Cllr Griffiths	Town Council	12/03/19	Strikes roundabout work now complete. Station Road due to be examined by Northumbrian Water. Ongoing.
12/3/19 and 9/4/19	Street Furniture – to arrange a meeting between NYCC, HDC and the Town Council to agree a way forward in relation to street furniture licences.	Cllrs Griffiths and Cllr Wake			Ongoing.