

STOKESLEY TOWN COUNCIL

A Meeting was held in the Town Hall, Stokesley, on Tuesday,
The 10 April 2018

Present: Cllrs Mike Canavan, Sean Carey, Alex Chisholm, Chris Johnson, Carol Lewis and Caroline Seymour.

Clerk – Mrs Julie McLuckie.

Two residents and PCSO's James Crawford and Emma Ellington.

In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm.

A resident and local newspaper reporter raised the question on where the Community Infrastructure Levy (CIL) money goes and how it would be spent? Concern was expressed about the infrastructure of Stokesley and the impact the new developments were going to have, and residents wanted assurance that the CIL money from the developments would be used in Stokesley. The Town Council had written to HDC to raise several questions regarding the CIL funding and the allocation process but to date had received no response. The Clerk would pursue a response and pass any information received on to the resident. **Noted.**

Concerns were raised regarding the Kier consultation process and the fact that the information promoting the event that took place on 21 March 2018 had the incorrect date on and was not widely circulated. This in turn lead to only 10 residents attending the event. The Clerk would raise this issue with Kier and HDC. **Agreed.**

PCSO Ellington presented the police report. It was noted that a total of sixteen incidents had taken place between 12 March 2018 and 8 April 2018. **Noted.**

1/10/04/18 NOTICE OF MEETING

The notice convening the meeting was taken as read.

2/10/04/18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Ian Blakemore, Stewart Brennan, Bryn Griffiths, Graham Sowerby and Andy Wake and District Cllr Stephen Dickins. Apologies were also received from Mr Turland, D&S Reporter.

3/10/04/18 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

4/10/04/18 MINUTES

The minutes of the Town Council meetings held on 13 March 2018 were agreed and signed as a true record.

5/10/04/18 PLANNING

a. The following Planning Applications were received and reviewed.

Applications Received

Cllrs Brennan and Griffiths had previously declared an interest in the Stokesley School Planning Applications as they are both School Governors.

18/00411/FUL – Stokesley School – Provision of 2no steel framed cycle sheds each approximately 6.00m long x 2.70m wide x 2.80m high. No objection.

18/00521/FUL 27 - Cleveland Avenue – single storey extension and gable roof extension. Concerns were raised regarding the front elevation front velux window as this was not included in the planning application information. The aesthetics of the roof line were also questioned.

18/00537/FUL - 7 Leven Wynd – replacement of wood windows with new wood windows. No objection.

Applications Granted

17/02603/FUL – Helmsley House, 1 Levenside Place – Replacement window and doors.

18/00128/FUL 56 Tameside – single storey extension to dwellinghouse.

b. Planning and Development Issues.

Tanton Fields Development – the Clerk was asked to contact Kier and HDC to express our concern regarding the recent public consultation event information that had been circulated with the incorrect date on. Also, that they had committed to hosting consultation events every two weeks and promised to circulate the promotional material to the Town Council, none of which was currently taking place. The Clerk would also express our disappointment that despite reassurance Kier Development have not registered on the ‘Considerate Contractors Scheme’. **Agreed.**

77 Riverslea – rear gates – the HDC Enforcement Officer had circulated a response regarding this ongoing issue and would continue to follow up. The Clerk would arrange for the bollard installation on this Estate as previously agreed as soon as the weather improves. **Noted.**

Il Mulino, College Square – new sign – the Clerk was asked to seek clarification from HDC as to why they have concerns about the painted sign and confirm that the Town Council support and like the painted sign and find it far more appropriate than many others along the High Street. **Noted.**

6/10/04/18 REVIEW OF ACTIONS FROM LAST MEETING

See the attached Appendix 1.

7/10/04/18 FINANCIAL STATEMENTS

1. The financial statements for March 2018 were not yet completed as it was the end of the financial year. **Noted.**
2. The payments made during March 2018 totalling £13499.20 were agreed. **Agreed.**
3. The update from Redmayne Bentley regarding a consolidation and special dividend payment circulated on 5.4.18 was received. The Clerk was asked to seek confirmation on the reinvestment proposals and request an end of year statement. **Agreed.**

8/10/04/18 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2018/19 – progress review:-
 - a. Cobblestones – the Clerk was in the process of arranging a meeting with HDC to agree the scope of work to be completed. **Noted.**
 - b. Parking – the Electrical Vehicle Charging Information circulated on 4.4.18 was received, Cllr Canavan was waiting for further information regarding possible funding opportunities and would circulate upon receipt. It was noted that we need to seek

clarification from HDC on the percentage they receive from tickets issued and we need to commence work on introducing an experimental Traffic Regulation Order. Cllr Canavan had circulated a 'position statement' which would be discussed at the next meeting of the Parking Working Group and submitted to the full Council for endorsement. The Clerk would arrange a meeting of the Parking Working Group. **Noted.**

c. Community Infrastructure Levy (CIL) and Infrastructure Development – the Clerk had sent the letter as agreed at the last meeting to the Chief Executive and a follow-up e-mail. To date no response has been received. The Clerk was asked to write to the Chief Executive expressing our disappointment at the lack of response and confirm that this issue has been raised with us again at this meeting by a local resident and member of the local media. The letter would be copied to Rishi Sunak MP and the Council Leader. **Agreed.**

d. Public Toilets – once the weather improves the roof repairs will take place. **Noted.**

1. Town Council Surgery – Cllrs Blakemore, Brennan and Canavan had hosted the TC Surgery on Saturday 7 April 2018. Four residents had attended and raised the following issues:

Two residents raised concerns about the resident at No.48 West Green blocking the shared use passageway that provides access to the rear of her property and No. 50. The resident is a tenant who seems to buy and sell a lot of furniture which is stored in the passage – blocking access.

Recommended that she a) speaks to the neighbour about the issue, if not resolved then to take up the matter with the property owner. The Clerk would inform HDC Enforcement Officer of the concerns to see if there is anything that they could do. **Noted.**

Concern regarding the overgrown hedges along Neasham Lane and wanted to confirm they are not owned by residents and they are beyond their fence. The resident had previously contacted Strutt & Parker regarding ownership of the hedge and recalled they told her that they are owned by Northumbrian Land – the resident would check to see if she still had the correspondence. Neasham Lane is a footpath and the Clerk was asked to contact NYCC Footpaths about cutting the hedge. **Noted.**

Report of fly tipping on field at the end of Hebron Road, this issue is getting worse as demonstrated in photographs.

Recently a flat-bed truck has been seen parked there. The Clerk would report the issue to HDC to see if they could remove the rubbish and the highlight the problem to the Police. **Noted.**

2. Great Ayton to Stokesley Cycleway – deferred until the next meeting.

3. The amended Standing Orders circulated on 16.3.18 were approved. **Agreed.**

4. The amended Financial Regulations circulated on 16.3.18 were approved. **Agreed.**
5. Data Protection Officer – the Clerk was due to attend YLCA Training of GDPR on 17 April 2018, a meeting of the Working Group would then be arranged to review compliance etc. **Noted.**
6. Christmas Lights – the Clerk would arrange a meeting of the Open Spaces & Footpaths Committee who have responsibility for the Christmas Lights to review the options. **Agreed.**
7. Press Releases Approval – there were none submitted. However, it was agreed to produce an article on the new bench refurbishment and the new website in due course. **Agreed.**

Committees and Working Groups

1. None had taken place since the last meeting.

North Yorkshire County Council

1. The Road Works notification letter – Springfield circulated on 29.3.18 was received. **Noted.**
2. The response regarding the College Square Parking Traffic Regulation Order circulated on 23.3.18 was received and would be discussed in more detail at the next Parking Working Group meeting. **Noted.**

Hambleton District Council

1. The HDC Lease of Open Space at Riverslea / Riversdene Estate circulated on 5.4.18 was received and approved and signed as required. **Agreed.**
2. The correspondence regarding the CCTV Camera costs circulated on 28.3.18 was received. It was agreed that the Clerk would look for grant opportunities to enable us to progress this scheme. **Agreed.**
3. The response to our request to suspend parking charges during food week circulated on 28.3.18 was received. District Cllr Wake continues to pursue this. The Clerk was asked to chase the response from the Vibrant Market Towns team from the correspondence circulated to them following the last meeting. **Agreed.**
4. The Parish Plans and Surveys correspondence circulated on 12.3.18 was received. **Noted.**
5. The Hambleton District Council Business Awards 2018 information circulated on 12.3.18 was received. **Noted.**
6. The update from the HDC Enforcement Officer regarding ongoing issues with the Tanton Fields Development circulated on 14.3.18 and 4.4.18 was received. The Clerk confirmed that this information had been forwarded to residents for information.

The Clerk was asked to thank the Enforcement Officer for his continued efforts regarding this problem and for keeping us updated. **Noted and Agreed.**

7. The Hambleton Parish Liaison Meeting – Thursday 17 May 2018 Notice circulated on 15.3.18 was received. **Noted.**
8. The update from the HDC Enforcement Officer regarding 77 Riverslea circulated on 3.4.18 was received. **Noted.**

Police

The Police Report had been circulated and discussed in the open session. A total of sixteen incidents have been reported between 12 March 2018 and 8 April 2018. **Noted**

YLCA

1. The NALC Chief Executive's Bulletin's 10 & 12 circulated on 12.3.18 and 27.3.18 was received. **Noted.**
2. The Practitioners' Guide for 2018/19 and Schedule of Amendments Governance and Accountability for Smaller Authorities in England 2018 circulated on 27.3.18 was received. **Noted.**

Correspondence/Complaints received

1. The correspondence from a Tanton Road resident regarding overgrown shrubs adjacent to their property circulated on 4.4.18 was received. It was agreed that Cllr Carol Lewis would meet with our Contractor and resident to agree the schedule of work. **Agreed.**
2. The Grant Application form from the Stokesley Society requesting £250 funding towards their event to mark the Centenary year of the end of World War I circulated on 3.4.18 was received. It was unanimously agreed to award the money. **Agreed.**
3. The letter from a visitor to Stokesley expressing their concerns at the impact the Tanton Development is having on the entrance to Stokesley circulated on 4.4.18 was received. **Noted.**
4. Review of any Complaints received – no additional complaints received.

Items tabled for information

No items received.

The meeting closed at 8.45 pm.

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
6/09/06/15 1.	Manor Close – to commence proceedings to introduce yellow lines	Clerk and Cllr Griffiths	Parking Working Group	On hold until the new long term parking is identified.	This scheme to be included in the overall parking review but introduction of yellow lines in this area would be the responsibility of Highways. Ongoing.
8/09/06/15 8. 8/14/07/15 7. 11/08/15	High Street Wi-Fi - The Clerk had met with the HDC representative who was discussing the comments from our solicitor with the service provider and would feedback once this was complete	Clerk	Communications / Events Working Group		Equipment installed and working. Promotion commenced. Closed.
8/08/11/16	Skate Ramps – to arrange a meeting with the resident to discuss in more detail.	Clerk	Open Spaces		Need to carry out consultation prior to progressing further. Ongoing.
11/13/06/17	Cobbles – to obtain a quote for repairs to the cobbles outside Natural	Clerk	Town Council		Meeting took place with the contractor on 11.2.18 who agreed to provide quotes – awaiting

	Heat.				response. Ongoing.
9/14/11/17 4.	Riverslea / Riversdene Estate Lease with HDC – to contact HDC and propose renewing the lease for a period of 20 years and an agreed cost of £1500 per annum to be RPI index linked.	Clerk	Town Council		Lease agreement received for signature. Closed.
09/01/18 Police Report	CCTV – proposal by HDC to install a camera on Silver Street. Clerk to discuss the proposal and to see if the camera could also cover the Play Park.	Clerk	Town Council		Costs received for review and consideration. Ongoing.