

STOKESLEY TOWN COUNCIL

A Zoom Meeting was held on Tuesday 10 November 2020

Present: Cllrs Mike Canavan, Sean Carey, Bryn Griffiths, Christopher Johnson, Nigel Johnson, David Oxley, Karen Robinson and Andy Wake.

Clerk – Mrs Julie McLuckie. D&S Reporter.

Due to the current COVID 19 restraints members of the public were encouraged to submit any questions in writing to the Town Clerk via e-mail – contact@stokesleytowncouncil.gov.uk They were also advised that if they wished to participate in the meeting that they should notify the Clerk by e-mail in advance and a 'Zoom' meeting invitation would be provided or to follow the link detailed on the Agenda. The Clerk confirmed that no questions had been received in writing and that the only Zoom meeting request was from the D&S Reporter.

Cllr Canavan chaired the meeting as Cllr Sowerby had submitted his apologies.

In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm.

County Cllr Griffiths confirmed that NYCC had submitted their Unitary Authority bid and outlined the proposed process going forward. This proposal would have an impact on the County Council elections that were scheduled to take place in May 2021, these would now take place in May 2022.

Cllr Griffiths confirmed that the survey work on Helmsley Road had commenced, the survey included both the footpath and highway and hopefully this would lead to work taking place in the near future.

Cllr Canavan informed members that he had attended by Zoom the Local Plan Inquiry covering the Stokesley area. The main focus for Stokesley were the concerns around access to the proposed housing development site and the Endeavour Way contributions.

Following requests from residents for 20 mph speed limits to be introduced on estate roads NYCC had confirmed that this was not something they would do unless there was a record of accidents. Members were concerned that this does not include 'near misses' and encouraged any residents to also report these.

Cllr Griffiths had also requested a copy of the current residents parking guidance following a request from Levenside residents to see if this is something that could be introduced along Levenside.

Cllr Wake updated members on the enforcement of the British Legion site, the pigeons have been removed and the windows boarded up. However, the work detailed in the enforcement notice was still not complete and as this should have been completed by 3 November HDC are now looking at pursuing further. **RESOLVED** that the Town Council would continue to push HDC to ensure they progress this further by either carrying out the work themselves and claiming back from the property / land owner or by taking it through the Court process. Cllr N Johnson would draft a letter for members to consider.

Cllr Wake confirmed that he had reported the issue of leaves on the footpaths and the increase in dog fouling to HDC for action.

1/10/11/20 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/10/11/20 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies provided in advance of this meeting from Cllrs Makinen and Sowerby be received.
2. **RESOLVED** that the reasons given for absence be approved.

3/10/11/20 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None received.

4/10/11/20 MINUTES

RESOLVED that the minutes of the of the Town Council meetings held on 13 October 2020 be agreed and signed as a true record.

5/10/11/20 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Applications Received

20/02231/CAT – Applegarth House, Manor Close – Proposed works to fell 3 trees in a conservation area (English Yew, Common Holly and Sycamore to the front of the dwellinghouse). **RESOLVED** No objections.

20/02402/MRC – Kier Living, Tanton Fields – Variation of conditions attached to Planning Applications Reference Number 16/02756/REM – Reserved matters submission for details of layout, scale, appearance and landscaping for residential development of 225 dwellings as per amended plans received by HDC on 15 May 2017. **RESOLVED** No objections.

Applications Granted

20/01717/FUL and 20/01718/LBC – 55 Levenside – Replacement of 2 no. timber casement and Yorkshire sash windows and rear infill extension to house WC with relocated existing single glazed timber window.

20/01846/FUL – The Mount Quakers Grove – Demolition of conservatory, construction of a single storey side extension, alterations to the dwellinghouse including the formation of 2no bays windows to the front (South) elevation.

20/01625/FUL – 31 Oak Tree Road – Creation of a summer room within an existing garage.

2. Planning and Development – no report received from HDC. Cllr Wake would raise this issue with the Enforcement Officer.
 - a. Provision of lighting at the Tanton Road junction – Cllr Canavan had found a document which included a planning condition for the installation of additional lights at the Tanton Road junction as part of the Tanton development. **RESOLVED** that as this has not taken place that it be raised with HDC enforcement to pursue.
 - b. Improvements to the Stokesley Footpath 10.140/2/2 – again this work has not taken place which was included as a planning condition for the Tanton development. **RESOLVED** that this be raised as a separate issue with HDC enforcement.

6/10/11/20 REVIEW OF ACTIONS FROM LAST MEETING

See the attached Appendix 1.

7/10/11/20 FINANCIAL STATEMENTS

1. **RESOLVED** to agree the financial statements for October 2020.
2. **RESOLVED** that the payments made during October 2020 totalling £13319.85 were agreed.
3. **RESOLVED** that the Investment Contract Note with Home REIT Initial Public Offering for both the Town Council and Manorial Lands Trust circulated on 12.10.20 be received.
4. **RESOLVED** that the Budget Setting Process for 2021/22 be agreed.

8/10/11/20 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2020/21:-
 - a. Cobbles – still awaiting a response from HDC.
 - b. Parking – Cllr Canavan confirmed that he was in the process of arranging a meeting between the Solicitor and the Parking Committee to progress.
 - c. River Leven Project – Cllr Oxley confirmed that the consultation process has concluded, and ECB are making some amendments to the drawings in response to some of the comments received. ECB will then prepare a final submission for approval to be submitted to the Planning Department. **RESOLVED** that Cllr Oxley would circulate a draft response to the River Leven Group and Levenside Association consultation comments. Upon receipt of the revised drawings it was agreed that these would be submitted to Conservation Officer for comment as part of the pre-application process. The drawings would then be used to start identifying and securing grants for the work.
 - d. Developing Stokesley as a Gateway to the North York Moors – No further update.
 - e. Electrical Vehicle Charging Points (EVCP) – Cllr N Johnson and Oxley had met with 2 companies to discuss possible sites and units suitable for a market town and are awaiting quotes. The power supply is one of the main issues when considering the position for any unit. Both companies confirmed that they would assist with grant applications and both would offer pay back options. The proposal was to introduce two twin units initially with a single connection with a 2 hour full charge. **RESOLVED** that the EVCP Working Group will continue to collate the information and report back with further details.

2. Coronavirus Update – **RESOLVED** that the Town Hall was now closed until 2 December 2020 in accordance with Government Guidelines.
3. Press Releases Approval – **RESOLVED** that the newsletter circulated by e-mail on 6 November 2020 be formally approved.
4. Unitary Authority Proposal – Updates had been received from NYCC. Cllr Wake confirmed that HDC had decided not to submit a proposal as they had resolved that there was no benefit to Hambleton residents.
5. Notice Boards to display the Town Map. Cllr C Johnson had circulated a quote for notice boards which displayed not only Stokesley Town Council but also our logo. The Clerk had received confirmation from NYCC that a map could be displayed in the bus stop as long as the Town Council confirm in writing that they would be responsible for the maintenance and upkeep of the board and its content. **RESOLVED** that the Clerk would ask Northallerton where they purchased their notice boards from. Cllr C Johnson would obtain a quote for one free standing single sided notice board and one free standing double sided. It was agreed that the notice board should be black in keeping with the bollards etc around the town. Cllr C Johnson would circulate the quote and seek members approval. The Clerk would then place the order once the Visible Market Town grant had been submitted and approved in principle. The Bounce Bank Group would then look at installing the notice boards and the Clerk would purchase an A1 sized map to go in the Town Hall notice board.
6. Tree Report – **RESOLVED** that the work identified in the tree report pertaining to the walkways and identified as a priority by our Tree Surgeon was approved to be completed during this financial year. The remaining areas would be included in the budget for 2021/22.
7. The Acres Overgrown Hedge – **RESOLVED** that the Clerk would confirm through the Land Registry that this hedge is the responsibility of the Town Council, once confirmed that the work should go ahead but that an additional quote be received.
8. Footway from the Paddock to the Acres – report of an aggressive climber destroying the shrubbery down the side of the footpath. **RESOLVED** that this would be treated with weed killer and removed.

Committees and Working Groups

1. **RESOLVED** that the feedback from the Stokesley Bounce Back Working Group be received. Cllr C Johnson confirmed that all 10 new cycle racks were now installed, and the two wall mounted racks were also in place. Cllr Griffiths was thanked for the NYCC grant that he paid towards this scheme. The updated Town Map had been distributed to several businesses both in the Town and appropriate venues outside of Stokesley. **RESOLVED** that the Town Council would promote the new facebook page which promotes Stokesley through photographs. The next phase for the Bounce Back would be to install the Town Map notice boards which identifies all the businesses in Stokesley Town Centre and would continue to assist businesses in the best way possible. It

was agreed that the parking discussions with the Co-op and HDC regarding the Showfield car park should be led by the Parking Committee.

2. **RESOLVED** that the feedback from the Electric Vehicle Charging Points Working Group outlined above be received.

North Yorkshire County Council

1. **RESOLVED** that the COVID 19 Updates be received.
2. Grass Cutting / Weed Killing Update – Cllr Canavan confirmed that he had received a response from NYCC which confirmed that NYCC had included a contractor increase each year based on RPI which members confirmed they believe should have been passed on to Stokesley Town Council for undertaking the work. **RESOLVED** that Cllr Canavan would draft a response to NYCC confirming that as advised by NYCC as Stokesley Town Council receive a ‘comparable payment’ as that paid to NYCC contractors we should have received an increase each year.
3. **RESOLVED** that the letter from the Leader of the Council regarding the Unitary Authority proposals circulated on 28.10.20 be received.
4. **RESOLVED** that the Proposal for Single Unitary Council document circulated on 27.10.20 be received.

Hambleton District Council

1. **RESOLVED** that the Members Coronavirus Response Briefings be received.
2. **RESOLVED** that the Appeal Notice against the enforcement notice that without permission, the material change of use of the land to use for the storage of soil at the Kier Development circulated on 21.10.20 be received. **RESOLVED** that the draft letter circulated by Cllr Canavan detailing our support for the enforcement notice be submitted to the Planning Inspectorate.
3. **RESOLVED** that the Certificate of Registration for New Property / Address for the former bank, 2 Bridge Road, Stokesley, TS9 5QZ circulated on 3.11.20 be received.

Police

No Police Report received. **RESOLVED** that the Clerk would ask why no report had been received and clarify that they will be submitted in future.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RSOLVED** that the Training E-Bulletins be received.
3. **RESOLVED** that the PC13 – 20 Local Government Ethical Standards – Code of Conduct – further consultation by the Committee for Standards in Public Life (CSPL) circulated on 27.10.20 be received. **RESOLVED** to receive the document, Members confirmed that they had no further comments.

Correspondence/Complaints received

1. **RESOLVED** that the letter regarding the poor state of repair of a bin on the riverside circulated on 27.10.20 be received. HDC were thanked for their prompt response to this letter and Members looked forward to seeing the bin replaced in due course.
2. **RESOLVED** that the grant application form from Citizens Advice for £75.00 from S137 funds to cover the costs of attending Stokesley Friday Market on six occasions (previously agreed by e-mail) be received and formally approved.
3. **RESOLVED** that the request for a Memorial Bench to replace the old wooden bench adjacent to the bus stop on the Plain circulated on 20.10.20 (previously agreed by e-mail) be received and formally approved.
4. **RESOLVED** that the e-mail expressing concern regarding the erection of a compost container on the footpath between Northfield Drive and Springfield Gardens circulated on 23.10.20 be received. The Clerk would report this issue to the NYCC footpaths officer as the responsibility authority.
5. **RESOLVED** that the request in the letter from the Stokesley Conservation Area Advisory Group regarding the AJ1 Project – Road Safety Fund Grant circulated on 5.11.20 be received. The Clerk was asked to seek clarification from the group regarding the installation and maintenance process, where the unit would be placed and confirm if consultation has taken place with neighbouring properties, plus ownership and what exactly the group wanted from the Town Council.

Items tabled for information

None received.

9/10/11/20 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council RESOLVED that the press and public be excluded from the meeting to deal with items of a confidential nature.

RESOLVED Cllr Wake provided information regarding a commercially sensitive planning application proposal and confirmed that he would ensure members are kept up to date on the progress of the proposal if / as it develops.

The meeting closed at 9.10 pm.

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
8/11/02/20 NYCC	Urban Grass Cutting Payment – to try and establish the contractor costs to NYCC if they were to complete the cuts.	Cllr Bryn Griffiths	Town Council		Response received. Cllr Griffiths to try and obtain further information regarding the new contract. Ongoing.
12/16/06/20 5.	Levenside Berms – Clerk to ask the River Leven Group (RLG) to develop a Management Plan for the Town Council to consider.	Clerk	Town Council		Request submitted to the RLG. Response received and circulated. Ongoing.
8/08/09/20 – 5.	Thirsk Road – agreed to block the access to the grassed area using tree trunks. Clerk to secure a quote for this work.	Clerk	Town Council		Tree stumps now in place. Closed.