

STOKESLEY TOWN COUNCIL

A Zoom Meeting was held on Tuesday 11 August 2020

Present: Cllrs Mike Canavan, Sean Carey, Bryn Griffiths, Christopher Johnson, Nigel Johnson, Katriina Makinen, David Oxley, Karen Robinson and Graham Sowerby.

Clerk – Mrs Julie McLuckie. D&S Reporter – Mr Turland and 3 members of the public.

Due to the current COVID 19 restraints members of the public were encouraged to submit any questions in writing to the Town Clerk via e-mail – contact@stokesleytowncouncil.gov.uk They were also advised that if they wished to participate in the meeting that they should notify the Clerk by e-mail in advance and a 'Zoom' meeting invitation would be provided. The Clerk confirmed that no questions had been received and three requests to join the meeting had been issued.

In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm.

A resident from Mill Riggs expressed his concern regarding the proposed Tree Preservation Order application 20/00013/TPO and as he has maintained these trees for several years was opposed to them being placed under a Tree Preservation Order. **RESOLVED** that this would be discussed under the Planning Applications.

County Cllr Griffiths advised members that the proposal to move to one Unitary Authority is progressing quickly and it was the intention to have a white paper ready for submission by September.

Cllr Oxley raised the issue of dropped kerb access at the West End of the Town as he had received complaints from residents with disabilities about how difficult it is to cross. **RESOLVED** that Cllr Griffiths has arranged for this to be reviewed during the meeting with NYCC that is already scheduled to take place to look at the implementation of yellow lines.

Cllr Katriina Makinen was welcomed to her first meeting as a Town Council.

1/11/08/20 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/11/08/20 APOLOGIES FOR ABSENCE

RESOLVED that the apologies of absence from Cllrs Ian Blakemore and Andy Wake be received and agreed.

3/11/08/20 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None received.

4/11/08/20 MINUTES

RESOLVED that the minutes of the of the Town Council meetings held on 28 July 2020 be agreed and signed as a true record.

5/11/08/20 COMMITTEE / AREAS OF RESPONSIBILITY STRUCTURE

RESOLVED that the Committee / Working Group membership be updated as follows and that the Parking Committee Terms of Reference circulated on 11.8.20 be approved.

<u>Committee / Working Group</u>	<u>Agreed Membership</u>
Committees	
Employment Committee	Cllrs Blakemore, Carey, Griffiths, N. Johnson & Sowerby
Finance Committee	Cllrs Canavan, Carey, Makinen, Oxley & Robinson.
Planning Committee	Cllrs Canavan, C. Johnson, N. Johnson & Oxley.
Allotments Committee	Cllrs N. Johnson Oxley, Sowerby & Wake (allotment holder representative)
Health & Safety Committee	Cllrs Canavan, C. Johnson, Oxley, Sowerby & Wake
Open Spaces & Footpaths	Cllrs Griffiths, N. Johnson, Oxley, Sowerby & Wake
Town Hall Committee	Cllrs Canavan, Oxley & Wake

Communications & Events Committee
Parking Committee

(3 Town Hall Management representatives)
Cllrs Blakemore, Makinen, Robinson,
Sowerby and Wake (plus non-council members).
Cllrs Canavan, Carey, Griffiths, C. Johnson & N. Johnson

Working Groups

River Leven Project
Stokesley Bounce Back
Electric Vehicle Charging Points

Cllrs Canavan, Griffiths, Oxley and Wake.
Cllrs Carey, C Johnson, N Johnson, Oxley and Sowerby.
Cllrs Blakemore and C. Johnson.

External Bodies

Preston Educational Trust
Lady Hullocks Trust
Stokesley & Villages Regeneration
The Globe
Fairtrade
Climate Action Group

Cllrs Canavan and Sowerby.
Cllr Nigel Johnson.
Cllr Oxley.
Cllrs Griffiths and Wake.
Cllr Blakemore.
Cllr Blakemore.

6/11/08/20 PLANNING

1. The following Planning Applications were received and reviewed. The Clerk confirmed that these had been circulated to all members for comment prior to submitting the agreed response to HDC. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Applications Received

20/01406/FUL – Strikes Garden Centre – installation of car wash infrastructure and drainage. **RESOLVED** that the Clerk would request more detailed plans as the information provided was insufficient.

20/01439/TPO - Showfield Car Park – works to crown lift one tree and works to fell five trees subject to TPO 1963/22. **RESOLVED** no objections but should be dependent on completion of the scheme to provide new planting and the new footpath.

20/01445/FUL - Manorley, Manor Close – first floor extension to provide an additional bedroom and ensuite. **RESOLVED** no objections.

20/01422/ADV – Stokesley Showfield – Application for consent to display 6 adverts on a free-standing wooden stand. **RESOLVED** Stokesley Town Council object to this application on the grounds of visual intrusion and safety hazards as outlined below. The DCLG guidance on Outdoor Advertisements and Signs indicates that the Local Planning Authority should consider the local characteristics of the neighbourhood. For example, if the advertisement will be displayed in a locality where there are important scenic, historic, architectural, or cultural features, the planning authority will consider whether it is in scale and in keeping with these features.

The location map accompanying this application shows that it is proposed to place the signs facing the roundabout and immediately above the existing hedge and, by implication between the existing trees.

The application document states in Section 11 that the dimensions of the proposed (single) advertisement will be 1 metre high and 3 metres wide and with the bottom 1.5 metres above ground level, thereby giving the highest point of the advert 2.5 metres above ground level. It also states it will be 'placed in a field'.

In contrast the plan of the hoarding shows six advertisements with total dimensions 2 metres height, 9 metres width. Assuming the bottom of the hoarding is still 1.5 metres from the ground, this gives the highest point of the hoarding at 3.5 metres above ground level.

The following comments are based on this larger set of dimensions.

The large proposed hoarding, at one of the main entrances to Stokesley which is distinctly rural character, is set within an area of open green space. Its location and size would block the vista across the Showfield and therefore be visually intrusive. Its scale is not in-keeping with its location.

A hoarding with six advertisements for different commercial operations will contain a lot of different factual information (e.g. phone numbers and web addresses) and would provide a significant distraction to car, LGV and HGV drivers using the roundabout, thereby creating a hazard, particularly when considering the roundabout is on routes which are popular with cyclists.

20/00013/TPO – HDC (SPC) TPO 2020 No 13 – footway from Mill Riggs to Eastfields. **RESOLVED** that 6 members voted (Cllrs Carey, C Johnson, Makinen, Oxley, Robinson and Sowerby) to object to this application as they felt there is no requirement for these trees to have a Tree Preservation Order imposed on them, two members voted in favour of this application (Cllrs Canavan and N Johnson) and

there was one abstention. Members did unanimously agree that it should be stipulated that the trees must be maintained and kept to their current condition.

Applications Granted

20/00183/CAT - The Manor House, High Street – works to trees in a conservation area – trim 4 sycamore trees of branches overhanging footpath.

20/01027/FUL - Leven Ford, 3A Levenside – construction of a two-storey extension together with alterations to front of existing house and a single storey extension to the rear of the house.

20/01176/CAT – 3 Springfield – Works on a tree in a conservation area – Chery Tree prune 20%.

20/00791/FUL – 7 Meadowfield – Application for construction of a boundary wall and railings with gates to front. Extending existing roofline to front elevation. Replace existing garage door with window, internal alteration to provide playroom/utility. Clan and render finish.

20/01068/LBC – Newcastle Building Society, 19 High Street – Listed Building Consent for Refurbishment of existing building – ground floor office / retail and 1st floor flat.

20/01185/FUL – Newcastle Building Society, 19 High Street – Replacement of flat roof with pitched roof to rear of property, amendments to door and window positions to side / rear of property.

Split Decision

20/01041/TPO – 3 Springfield – Proposed works to trees subject to a Tree Preservation Order 2007/18. T6 Ash – Fell. T7 Beech – crown and thin 20%.

2. Planning and Development – the Clerk had received notification from HDC that no update report would be circulated due to annual leave commitments.

7/11/08/20 REVIEW OF ACTIONS FROM LAST MEETING

See the attached Appendix 1.

8/11/08/20 FINANCIAL STATEMENTS

1. **RESOLVED** to agree the financial statements for July 2020.

2. **RESOLVED** that the payments made during July 2020 totalling £9992.93 were agreed.
3. **RESOLVED** that the Redmayne Bentley Investment Report 31 March 2020 to 30 June 2020 for the Town Council and Manorial Lands Trust Investments circulated on 29.7.20 be received.

9/14/07/20 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2019/20 – End of Year Review:-
 - a. Cobbles – **RESOLVED** that the survey meeting to agree the required areas for repair would take place on 28 September 2020 at 8 am.
 - b. Parking – Cllr Canavan confirmed that he had received the first draft of the Traffic Regulation Order which he had circulated to the Parking Working Group for comment. **RESOLVED** that once the comments have been collated Cllr Canavan would circulate the draft document to all members for their information and consideration.
 - c. River Leven Project – **RESOLVED** that the proposed drawings had been circulated to members of the River Leven Project Working Group for comment and were now with the architects to finalise. The proposed final drawings will be circulated to members for information and will also be used in the public consultation event scheduled to take place on Saturday 26 September 2020 in the Town Hall. Once the final documents are approved the Planning Application will be submitted.
 - d. Developing Stokesley as a Gateway to the North York Moors – a meeting had taken place with members of the Vibrant Market Towns officers from HDC who have several proposals on how to promote Stokesley and help develop this objective. **RESOLVED** that the officer be invited to the next ‘Stokesley Bounce Back’ Working Group meeting.
 - e. Electrical Vehicle Charging Points (ENVCP) – No further update.
2. Coronavirus Update
 - a. Anti Viral Fogging System – No further update.
3. Press Releases Approval – Cllr Canavan had circulated a draft press release promoting the Levenside Project, it was agreed that this would confirm the public consultation event date and also a thank you to the Co-op for the money received towards the project.
4. Speeding Concerns on the B1365 – **RESOLVED** that following several incidents, including one fatality members agreed to ask NYCC to review the current speed assigned to this road. It was noted that when you cross into the Cleveland border, they have reduced it to 50 mph. The Town Council would welcome a review of the full length from the border to Stokesley as they are also concerned about the danger to pedestrians using this road and as the new bridge promoted a footpath / cycleway consideration should now be given on the safety of people getting to the bridge.

5. Vegetation and Wildlife along the River Leven – **RESOLVED** that the response from the River Leven Group circulated on 4.8.20 be received and we await their report. It was agreed that the grass should be cut in the drying ground and strimming should take place around the bench and the memorial tree.
6. Stokesley Bounce Back
 - a. **RESOLVED** that the Pavement Licence Application for Tru:Vai circulated on 4.8.20 be received. The Clerk would request a map showing the area to be considered.
 - b. **RESOLVED** that the Pavement Licence Application for the Green Man Micropub circulated on 3.8.20 be received. Stokesley Town Council support the application subject to the following:
 1. That the proposed layout is compatible with current social distancing guidelines and one of the paraphernalia associated with the street café shall be placed within 2 metres of the existing footway kerb face;
 2. That agreement has been obtained from the adjacent Shop and Landlord;
 3. All furniture to be stored in the premises except during the permitted operational times;
 4. A ‘No Smoking’ area must be specified (designation of such areas, with a minimum of 2 metres from smoking areas is a condition outlined in the legislation).
 5. We would like the application to be fixed to the premises (this is not clear on the webpage);
 6. Stokesley Town Council does not support the use of patio heaters on the grounds of health and safety and also the impact on the Environment;
 7. Stokesley Town Council would like to see an entrance from the Green Man (currently the only entrance is from the footway);
 8. The purpose should be defined as for the ‘consumption of food and drink’ only;
 9. Stokesley Town Council would encourage a restriction of plastic glasses;
 10. Stokesley Town Council would prefer to see a uniformed approach for all the businesses along this area with regard to the height of the proposed barriers, Tru:Vai café barriers were approved at 0.7m;
 11. Stokesley Town Council would like confirmation from a Conservation area point of view that mesh barriers are acceptable?
 12. The chairs at no time must obstruct the doorway at no. 65;
 13. The approved area should be defined with pavement studs as per other applications.

Stokesley Town Council in their role as Manorial Lands Trustees are currently considering offering businesses opportunity to utilise areas of Manorial Land for street café's a decision on this will be made imminently and if this happens the Town Council's preferred option would be that business remove furniture from the footway making it safer and accessible for all. If this does prove to be achievable, we would welcome businesses making a decision to move the street café from the footway to Manorial Land.

- c. **RESOLVED** that the Pavement Licence Application for Sadlers circulated on 6.8.20 be received and that members supported the 2 proposal which was for a straight line as they felt that this would be more appropriate for the visibly impaired.

Committees and Working Groups

Stokesley Bounce Back Working Group met on Friday 7 August 2020. **RESOLVED** that they need to agree elements that can be quickly developed to assist businesses to get back up and running and going forward and then agree medium to long term projects. Members agreed that the Stokesley Bounce Back Working Group could commence discussions with those businesses who had expressed an interest in utilising Manorial Land for outdoor seating areas to ascertain what they required. They would confirm with the businesses that any proposals would be subject to the appropriate planning consent and where possible we would request that they utilise the cobbled area rather than the footpath. Members would inform the businesses that they would be provided with information on what materials we would like them to use and that we want a 'uniformed approach' across the Town. Any allocated area would have to be disabled friendly. The proposal would be that the Trustees would offer this area free of charge until June 2021 after which a review would take place and if the businesses asked to retain this area it would be subject to an agreed charge as is the same with other areas of Manorial Land subject to lease agreements. A full detailed plan for each area would be submitted to the Trustees for approval prior to progressing to the planning application. Members would also consider how they can improve signage across the Town and look to introduce Town Maps in the car parks. Cllr Carey would contact the Co-op at Springfield to see if they would consider allocating some parking bays for use by employees in the Town.

The next meeting would take place on Thursday 13 August 2020 at 7 pm and the Vibrant Market Town Officers would be invited to attend.

North Yorkshire County Council

1. **RESOLVED** that the COVID 19 Updates be received.

2. Grass Cutting / Weed Killing Update. Still awaiting response from NYCC. **RESOLVED** that Cllr Canavan requested that a thank you be sent to HDC for the gutter clearance that they had carried out in the Riverslea / Riversdene estate as he had done an excellent job.
3. **RESOLVED** that the correspondence regarding the proposals to change the two-tier system and form one or more larger councils circulated on 6.8.20 be received.

Hambleton District Council

1. **RESOLVED** that the Members Coronavirus Response Briefings from June to date be received.
2. **RESOLVED** that the 20/00194/CAT3 – Untidy Premises Barclays Bank update circulated on 28.7.20 be received.
3. **RESOLVED** that approve the Public and Active Transport Stokesley & Villages Group replace the Stokesley Cycleways Group as a subgroup of the Stokesley & Villages Community Partnership and agree the terms of reference for this group as circulated on 20.7.20 be received and formally approved which confirms the decision of members made by e-mail.
4. **RESOLVED** that the planning application reference 20/00791/FUL which had been granted but the Town Council had not received this application be and it had not been uploaded to the website until the decision had been made. The Clerk would contact HDC Planning to ask why this occurred.

Police

1. **RESOLVED** that the Police Reports circulated on 10.8.20 be received.

YLCA

1. **RESOLVED** that the White Rose Updates be received.

Correspondence/Complaints received

1. **RESOLVED** that the Yorkshire Regiment Newsletter circulated on 4.8.20 be received.
2. **RESOLVED** that the correspondence regarding the Poppy Appeal 2020 circulated on 14.7.20 be received and confirm the e-mail decision to purchase a poppy wreath.
3. **RESOLVED** that the correspondence from a resident regarding the Planning Application reference 20/01142/TPO for 35 The Firs circulated on 16.7.20 be received.

Items tabled for information

None received.

The meeting closed at 8.40 pm.

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
8/11/02/20 NYCC	Urban Grass Cutting Payment – to try and establish the contractor costs to NYCC if they were to complete the cuts.	Cllr Bryn Griffiths	Town Council		Cllr Canavan forwarded the information he had collated regarding the request for further information and what they should provide. Cllr Griffiths to discuss this with NYCC and report back. Ongoing.
12/16/06/20 5.	Levenside Berms – Clerk to ask the River Leven Group (RLG) to develop a Management Plan for the Town Council to consider.	Clerk	Town Council		Request submitted to the RLG. Response received and circulated. Ongoing.