

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 12 December 2023 at 7 pm
in Stokesley Town Hall

Present: Cllrs Sally Atkinson, Mike Canavan, Sean Carey (joined the meeting at 8.05 pm), Bryn Griffiths, Christopher Johnson, Martin Luxton, David Oxley, Audrey Scott, Graham Sowerby and Andy Wake.
Clerk – Mrs Julie McLuckie, Mr Keith Turland - D&S Reporter

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

North Yorkshire Council (NYC)– Cllr Griffiths informed Members that the new top tier structure is now in place for the new Authority and that work would commence on the rest of the staffing in the New Year. Cllr Griffiths advised members that Highways had attended the flooding at Stokesley Motors roundabout and confirmed that the blockage is adjacent to Stokesley Motors, they are due to return to carry out further work and if necessary, any repairs in the New Year. Cllr Griffiths had raised his dissatisfaction with the reinstatement work that has taken place at Cleveland Avenue, Tameside etc and is awaiting a response. Cllr Griffiths confirmed that the 2024/25 Capital Project would include the following schemes – resurfacing of Station Road, the High Street pedestrian crossing drainage, surface dressing from the leisure centre roundabout to Strikes roundabout, footways in Riverslea and Riversdene and Stokesley Motors roundabout drainage. Members were pleased to note that these schemes were included in the capital project budget for next year.

1/12/12/23 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972

2/12/12/23 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllrs Atkinson and Cook be received.
2. **RESOLVED** that the reasons for absence provided be agreed.

3/12/12/23 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None received.

4/12/12/23 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 14 November 2023 be agreed and signed as a true record.

5/12/12/23 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Applications Received

ZB23/02311/LBC – The Coach House, 12B West Green – Replace decayed entrance door and frame.

RESOLVED no objections.

ZB23/02389/FUL – 17 Beechwood Avenue – Proposed porch extension. **RESOLVED** no objections.

ZB23/02256/TPO – Cemetery – Works to trees with a tree preservation order 1990/5. **RESOLVED** no objections.

ZB23/01823/ADV – Ground Floor, 25 High Street – Advertisement consent for the removal of the cement-based render replacing with a suitable limecrete rendering, 1no concealed halo illumination (static) projecting sign with Matt Black and Orange coated lettering, 1no. non- illuminated (static) menu board, and 1no non-illuminated white security camera above the door. **RESOLVED** that there were no issues with the limecrete rendering, but members did question if the projecting sign in matt black and orange was appropriate especially as it will be lit? The menu board does not appear to fit the gap detailed? No objections to the camera.

ZB23/02453/CAMP – Stokesley Showfield – To operate a temporary holiday site from 27.8.24 to 12.9.24 (16 nights only), maximum number of unites per night 100 with mains standpipe and septic tank. **RESOLVED** that the Town Council would welcome the views of Highways on access and egress to the site and would recommend that as with Stokesley Show a right turn should be prohibited. They would also like assurances that pedestrian access has also been considered on the grounds of health and safety.

ZB23/02446/FUL – The Old Granary, 10A Levenside – Replacement of 12 timber windows to the front and side of the property. **RESOLVED** no objections.

Applications Granted

ZB23/01964/TPO – Land rear of St Josephs Presbytery, 1 Tanton Road – Works to remove 3 trees and works to another tree within a group tree preservation order 19/00012/TPO2.

22/01650/FUL – 46 High Street – Conversion of 1st and 2nd floors from a beauty salon to 2no. apartments, replacement of new front door and windows to rear.

ZB23/02082/CAT – The Mount, 8 West End – Works to tree in a conservation area.

2. Planning and Development Issues:-

- a. Taylor Wimpey Estate – **no further update received.**
- b. British Legion Club Site – **no further update received.**
- c. Tilia Estate – **no further update received.**
- d. Brierley Development – **RESOLVED** that the Clerk ask for a timeframe for the CIL payment and the amount to be received now that work has commenced.
- e. 47 High Street (formerly the Pack Horse Pub) – **no further update received.**

Cllr Canavan expressed a concern about Officer reports not been uploaded to the website on time and that we keep having to request the reports when decision is made. **RESOLVED** that Cllr Griffiths would raise this concern with the Head of Planning.

Cllr Canavan asked that Cllr Griffiths seek a 'stop' to the works granted under application 'ZB23/02082/CAT - Works to tree in a Conservation Area at The Mount 8 West End' until the following is resolved:-

The granted letter states 'Hambleton District Council' – as this body no longer exists is the letter of approval valid?

Notices not displayed in a Conservation Area;

Amenity value of the tree in the determination was not specifically mentioned and should be considered in a Conservation Area;

No arborist report.

RESOLVED that Cllr Griffiths would raise these concerns with the Head of Planning and ask that a stop notice be placed on this decision until the above questions are resolved.

6/12/12/23 FINANCIAL STATEMENTS

1. **RESOLVED** that the monthly statements for November 2023 circulated on 6.12.23 be received
2. **RESOLVED** that the payments made in November 2023 (attached at Appendix 1) be received and agreed.

3. **RESOLVED** that the budget for 2023/24 was reviewed and the draft budget for 2024/25 proposed by the Finance Committee following their meeting on 5 December 2023 circulated on 8 December 2023 be agreed.
5. **RESOLVED** that based on the recommendations of the Finance Committee following their meeting on 5 December 2023 that the Precept be increased from £169,500 to £177,500 (£153,500 Town Council element and £24,000 for the Globe element), a 4.72% increase. Because of the decrease in the Tax base this translates to a 4.93% increase in Council Tax, the equivalent of £3.85 increase for a Band D property.

7/12/12/23 MATTERS FOR DISCUSSION

Town Council

The Town Council thanked Mr Keith Turland for his service as Stokesley's D&S Reporter and wished him well in his retirement from the role.

The Town Council thanked Mrs Linda Purnell for her service leading the SPIOTA Team and wished her well in her retirement from this role.

1. Strategic Objectives for 2023/24:-
 - a. Cobbles – **RESOLVED** that the Clerk draft a letter of complaint about the work that is currently taking place and that despite reassurances the work continues to be delayed with large areas of parking left unusable, including, for extended periods disabled spaces.
 - b. Parking – **RESOLVED** that the revised Off Street Parking Places Order circulated on 12.12.23 be agreed. The main changes were to amend the maps to highlight the boundary rather than individual parking spaces. Parking permits would be limited to one per household and a maximum cap to be set for the number of permits that can be issued. No visitor parking permits to be issued.
2. Press Releases Approval – **RESOLVED** that the copy deadline for the next Newsletter is 14 January 2024 so any items for inclusion to be submitted to the Clerk by 5 January 2024.
3. Trees adjacent to 70 High Street – **RESOLVED** that the Clerk advise the resident to raise any concerns about the safety of the tree with Planning at NYC who have powers to carry out work even if they do not own the tree. The resident could also consider appointing a Solicitor to act on her behalf to try and establish who owns the land and trees in question.
4. Public Conveniences Stonework - **RESOLVED** the stonework repairs has been included in the budget for 2024/25. The Clerk would circulate the second quote upon receipt so Members can then make a decision on who to appoint to carry out the work.
5. Leaves on footpaths and in gulleys – **RESOLVED** that the Clerk would again raise the concerns regarding the number of leaves on the ground which makes the ground slippery and dangerous with Highways and ask for details on the scheduled programme of works to complete leaf clearance.

Committees and Working Groups

1. **RESOLVED** that the minutes from the Finance Committee held on held on 5 December 2023 be received.

North Yorkshire Council

No items received.

Police

1. **RESOLVED** that the monthly statistics report circulated on 1.12.23 be received along with the written report submitted by Sgt. Ross circulated on 5.12.23. Cllr Ross was thanked for providing a written report in his absence.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.

3. **RESOLVED** that the Law and Governance Bulletins be received. One bulletin had contained a recommendation for Council's to introduce a Bio Diversity Policy as good practice – Cllr Canavan agreed to progress this with a view to submitting for consideration in the New Year.
4. **RESOLVED** that the Information Requests and Vacancies Information be received.
5. **RESOLVED** that the Chief Executive bulletins be received.
6. **RESOLVED** that the Briefing Analysis of Council Tax Levels of Local Precepting Authorities 2023/24 be received.

Correspondence/Complaints received

No items received.

Cllr Scott informed members that she had received several compliments for the Christmas Lights display in the Town this year and had been asked to pass on their thanks to all involved.

Councillors thanked HMH Civils for erecting the Christmas Tree on West Green which they do on a voluntary basis.

Thanks, were also passed to Maynard's Nursery who have supplied a lovely full tree this year.

Items tabled for information

No items received.

8/14/11/23 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council **RESOLVED** that the press and public be excluded from the meeting to deal with items of a confidential nature.

Budget – Grass Cutting Contract – **RESOLVED** that the Open Spaces and Footpaths Committee commence the tender process early in the New Year. The Clerk would notify the current contractor of the tender process.

The meeting closed at 8.30 pm.

SignedDate

STOKESLEY TOWN COUNCIL – NOVEMBER 2023**ACCOUNTS REPORT****Payments**

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 31 - 34	7282.96
HMRC	PAYE/NIC Weeks Month 8	2113.11
Sage	IT Support	102.00
HFC Systems	Office 365 – IT support	117.24
Town Hall Trust	Office Rent	484.00
Clear Business	Phone / Internet	82.97
Canon	Photocopier Contract	82.37
Canon	Photocopier Contract	54.50
Wigin Landscaping	Grass Cutting and Tree Work – June	2278.19
Wigin Landscaping	Fairfield Tree Work	264.00
MBP Groundcare	Monthly Hedges SLA – Tree Work	322.50
Direct Business Supplies	Wallgate Soap – Open Spaces / Toilets	113.98
British Gas	Electricity – Open Spaces / Toilets	99.44
Flower Club	S137 Grant	100.00
Lesley Palmer Advertising	Newsletter	160.00
Ward Hadaway LLP	Off Street Parking Places Order – Legal Advice	3648.00
Town Hall Trust	Meeting Room Costs	81.00
Barclays	Bank Charges - Miscellaneous	8.50
Maynards Nursery	Christmas Tree – Miscellaneous	400.40
MJ PAT Services	Pat Testing – Miscellaneous	73.50
North Yorkshire Council	Town Maps – Miscellaneous	12.00
Community TM Ltd	Remembrance Day Traffic Management – Miscellaneous	390.00
Royal British Legion	Wreath – Miscellaneous	50.00
Christmas Sweets	Events	73.61
Catch Design	Website domain renewal for 2 years	156.00
Total		18550.27