

STOKESLEY TOWN COUNCIL

A Meeting was held in the Town Hall, Stokesley, on Tuesday,
The 12 February 2019

Present: Cllrs Stewart Brennan, Mike Canavan, Bryn Griffiths, Christopher Johnson, Carol Lewis, David Oxley, Caroline Seymour, Graham Sowerby and Andy Wake.

Clerk – Mrs Julie McLuckie, Mr Turland D&S Reporter and two residents.

In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm.

Two members from the Stokesley Choral Society provided an overview of their grant application. Members agreed to consider this request later in the meeting.

District Councillor Andy Wake advised members that planning enforcement have served a Section 330 notice on the owner of 18 North Road site to establish who is responsible for the land. This is a legal notice which needs to be returned within 21 days. Following return of this the Council will consider the potential to issue a Section 215 Notice to tidy the land. In respect of Il Mulino, this is back with the planning department as they have resubmitted a retrospective planning application. Cllr Wake confirmed that he has asked that Il Mulino go to Planning Committee meeting in March. The planning application for Strikes would now be submitted to the Planning Committee in March. Mill Riggs continue to have ongoing debate with Highways regarding their proposed development. **RESOVLED** to note the updates.

Cllr Wake had contacted the dog warden to express his concern regarding the increase in dog fouling and asking that he target identified areas. **RESOLVED** to note the update.

Cllr Wake provided an update on the staffing within the planning and enforcement department and would advise members of any new appointments. **RESOLVED** to note the update.

Cllr Brennan asked Cllr Wake if he could confirm with HDC that as part of the Great Spring Clean, they would carry out a clean of the major roads at the same time. This would mean that the volunteers could focus on the Town. **RESOLVED** that Cllr Wake would discuss this with HDC staff and report back.

County Councillor Bryn Griffiths confirmed that he had attended the Mill Riggs planning meeting and discussions continue to take place with NYCC regarding the crossing proposals. The work to Tanton Bridge has been delayed due to outstanding planning issues. **RESOLVED** to note the updates.

Cllr Griffiths has reported the dip on Strikes roundabout as this has increased and is becoming dangerous. Members also asked that he report the issue on Station Road close to Bezemers as this is also now extremely dangerous. **RESOLVED** to note the updates.

1/12/02/19 NOTICE OF MEETING

The public notice of the meeting had been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/12/02/19 APOLOGIES FOR ABSENCE

RESOLVED to receive and accept the apologies from Cllr Blakemore.

3/12/02/19 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

4/12/02/19 MINUTES

RESOLVED that the minutes of the Town Council held on 8 January 2019 be signed as a true record.

5/12/02/19 PLANNING

a. The following Planning Applications were received and reviewed.

Applications Received

18/02700/FUL – St Peter & St Pauls Church – Construction of new flue terminal from replacement heater to discharge through the roof of the existing church. **RESOLVED** no objections.

18/02749/FUL - 19 College Square – provision of a garden shed, paths and replacement fences. **RESOLVED** no objections.

18/02553/LBC - The Coach House, 12B west Green – LBC consent for repair of a north east facing slate roof. **No objections.**

19/00018/FUL - 16 Levenside – alterations and single storey side extension to dwellinghouse. **RESOLVED** object as this is likely to lead to loss of off-road parking space and therefore parking on Levenside, the proposed plan then show the need for wheelie bins at the front of the property in a sensitive conservation area. The plan incorrectly shows the location of the adjacent property which is actually built up to and forms part of the boundary, also the new location of the central heating boiler will mean the discharge from the flue will be visible from the adjacent road.

19/00061/ADV - 11 Mulino, Church House – retrospective application for 5no non-illuminated adverts. 4no painted wall adverts 1no awning with signage. **RESOLVED** to support this application. The overall appearance is smart and modern and does not look out of place, nor does it conflict with adjacent properties. This is not a listed building and the Town Council deem it suitable for a conservation area and fully support the application.,

Applications Granted

16/02774/LBC – 56 West Green – LBC for single storey rear extension.

18/02352/FUL – 4 East End - change of use from existing lounge and store rooms to habitable holiday accommodation.

18/02159/FUL - KW Devereux & Sons, unit 2 Church House – change of use and alterations to unit 2 and incorporating part of unit 1 from A1 to A4 to form a gin bar.

18/02478/FUL - Stokesley School – refurb of existing OLC block.

18/02477/FUL - Stokesley School – refurb of existing sports hall.

- b. Planning, Development and Enforcement Issues – the planning enforcement officer would attend a meeting with Town Councillors at 6.30 pm on 12 March 2019 to provide an update on her role. She also asked if members could let her know what outstanding issues, they would like to receive an update on. **RESOLVED** that Cllr Wake would request the spread sheet detailing all the outstanding enforcement issues for Stokesley be sent to him so that he can review it along with the Clerk. Cllr Canavan asked that thanks be passed to HDC for their action regarding Tru-Vai enforcement and that the other premises with street furniture needs to be addressed. **RESOLVED** that Cllr Griffiths would raise the issue of street furniture licences with NYCC who had promised to carry out action against the other establishments along the High Street who do not have an appropriate licence.

6/12/02/19 REVIEW OF ACTIONS FROM LAST MEETING

See the attached Appendix 1.

7/12/02/19 FINANCIAL STATEMENTS

1. **RESOLVED** that the financial statements for January 2019 be agreed. It was noted that we were still waiting for an outstanding payment towards the Food Fest Event that had taken place in October. **RESOLVED** that the Clerk would try and secure this payment before the end of the financial year.
2. **RESOLVED** that the payments made during January 2019 totalling £9439.29 be agreed.
3. **RESOLVED** that the investment information regarding ‘Medicx Fund’ for both the Town Council and Manorial Lands Trusts circulated on 4.2.19 be received.
4. **RESOLVED** that the Town Council and Manorial Lands Trusts Investment Reports for the period 30 September 2018 to 31 December 2018 circulated on 4.2.19 be received.

8/12/02/19 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2018/19 – progress review: -
 - a. Cobblestones – no further update.
 - b. Parking – no further update.
 - c. Community Infrastructure Levy (CIL) and Infrastructure Development – no further update.

- d. Public Toilets – work had commenced on the refurbishment of the toilets on 21 January 2019 and was on track to be completed by 1 March 2019. **RESOLVED** to arrange an ‘opening event’ to mark the occasion.
2. Town Council Surgery – the surgery held on 2 February 2019 was hosted by Cllrs Brennan and Seymour. One resident attended and requested that the Co-operative be acknowledged for any money successfully received by MLT over the coming year as part of their donation scheme. **RESOLVED** that the Clerk was in the process of working with the Co-op to promote the scheme and she would keep the resident informed of progress.
 3. BT Phone Box – the phone box on the High Street had been targeted on more than one occasion recently by vandals. **RESOLVED** that the Clerk would establish if we are required to have a public phone in this area. If the answer is yes, is there a better option for this area. If the answer is no, then we will ask that it be removed.
 4. Town Clock – the light bulbs in the Town Clock have been recharged but they still do not work so this means that there is an electrical fault. The Clerk following discussions with the repair man had circulated two options for consideration. **RESOLVED** that when the weather improves scaffold, or a tower will be installed so that the electrics can be repaired. At the same time the clock would be serviced and re-painted.
 5. Great British Spring Clean – **RESOLVED** to participate in this event again this year on 14 April 2019.
 6. **RESOLVED** that the proposed Security Incident Policy be adopted.
 7. Centenary Event – **RESOLVED** that the Communications & Events Committee can complete a funding application to the Arts Council so that this can take place asap. The Clerk confirmed that both Stokesley Society and the History Group would like to be involved.
 8. **RESOLVED** that the Wifi Usage Report for Q4 circulated on 29.1.19 be received.
 9. Press Releases – it was noted that the press release promoting our achievement in securing the Foundation Level Award had appeared in the D&S Times. **RESOLVED** that as soon as further information was available regarding the Centenary Event a press release would be issued.

Committees and Working Groups

1. **RESOLVED** that the feedback from the Parking Working Group meeting held on 14 January 2019 be noted.
2. **RESOLVED** that the minutes from the Communications and Events Committee held on 17 January 2019 be received. It was noted that in addition to the Centenary Event on 20 July 2019 Stokesley Food Fest would take place between 11 and 13 October 2019 and Stokesley Sparkle would be held on Thursday 28 November 2019.

3. **RESOLVED** that the minutes from the Open Spaces & Footpaths Committee held on 22 January 2019 be received.
4. **RESOLVED** that the minutes from the Health and Safety Committee held on 29 January 2019 be received.

North Yorkshire County Council

1. **RESOLVED** that the response from the Bridge and Design Manager regarding Tanton Bridge circulated on 9.1.19 be received.

Hambleton District Council

1. **RESOLVED** that the 'Welcome Pack' update circulated on 1.2.19 be received.
2. **RESOLVED** that the HDC Standards Hearing Panel Appointment of Parish Council representatives letter circulated on 30.1.19 be received.
3. **RESOLVED** that the response to the complaint about Milles Paddock from the Director of Economy and Planning circulated on 6.2.19 be received and that we now take this to Stage 3 of the Complaints Procedure.

Police

1. No report received. **RESOLVED** that the Clerk would express our disappointment at not receiving a report.

YLCA

1. **RESOLVED** that the Section 137 Expenditure – Limit for 2019/202 circulated on 8.1.19 be received.
2. **RESOLVED** that the White Rose Update January 2019 circulated on 30.1.19 be received.
3. **RESOLVED** that the YLCA Advice Note 25 – Elections 2 May 2019 be received.
4. **RESOLVED** that the open letter to Councillors from the Chairman of NALC circulated on 30.1.19 be received.
5. **RESOLVED** that the Advice Note 27 – Co-option following a casual vacancy circulated on 30.1.19 be received.
6. **RESOLVED** that the advice regarding Council decision making on planning applications that are received between meetings circulated on 30.1.19 be received.
7. **RESOLVED** that the NALC Media Release – Parliamentary inquiry backs NALC call to strengthen standards regime for 100000 Councillors circulated on 1.2.19 be received.
8. **RESOLVED** that the NALC Chief Executives Bulletins be received.

Correspondence/Complaints received

1. **RESOLVED** that the letter from The Rotary Club of Stokesley informing the Council that their classic car and vehicle show will take place on Saturday 15 June 2019 circulated on 31.1.19 was received.

Items tabled for information

No items received.

9/12/02/19 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council excluded the press and public from the meeting to deal with items of a confidential nature.

Grant Application for the Stokesley Choral Society – despite this not been received in time to appear on the Agenda members agreed to consider it as two representatives had taken the time to attend the meeting and present their request. **RESOLVED** to confirm that Stokesley Town Council would donate £250 from Section 137 funds towards this event. The Clerk would ask that in return they attend the Stokesley Sparkle Event on Thursday 28 November 2019 to sing carols around the Christmas Tree when the lights are switched on at 6 pm.

Grass Cutting and Weed Killing Contract – only one tender had been returned which members reviewed. Members were concerned that this equated to a 48% increase on the previous contract and that it was over what had been included in the budget for 2019/20. **RESOLVED** that the Clerk would request further information on why there had been such a significant increase and report back to members.

The meeting closed at 8.30 pm.

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
6/09/06/15 1.	Manor Close – to commence proceedings to introduce yellow lines	Clerk and Cllr Griffiths	Parking Working Group	On hold until the new long term parking is identified.	This scheme to be included in the overall parking review but introduction of yellow lines in this area would be the responsibility of Highways. Ongoing.
11/13/06/17	Cobbles – to obtain a quote for repairs to the cobbles outside Natural Heat.	Clerk	Town Council		Meeting took place with the contractor on 11.2.18 who agreed to provide quotes – awaiting response. The Clerk continues to chase for response. It was agreed to carry out temporary repairs to areas identified with a view to repairs taking place when the cobble refurbishment programme is agreed. Ongoing.
09/01/18 Police Report	CCTV – proposal by HDC to install a camera on Silver Street. Clerk to discuss the proposal and to see if the camera could also cover the Play Park.	Clerk	Town Council		Agreed to go ahead with the purchase of a CCTV to be placed in the Play Park. The first option would be to meet with the Scouting Organisation to see if they would be agreeable to the camera been installed on their property. If not, alternative options would have to be considered. The Clerk would arrange a meeting with the Scouts and Cllrs Seymour and Wake to open discussions. Ongoing.
12/08/05/18 1.d. 8/11/09/18 1.d.	Public Toilets – to circulated tender documents for quotes.	Cllr Brennan / Cllr Lewis and Clerk	Town Council		Work commenced on 21 January 2019 and it is hoped that it will be complete within 6 weeks. It is hoped that the toilets will re-open on Friday 8 March 2019. Ongoing.

8/12/06/18 1.b.	Parking – negotiations to commence with NYCC on how to implement a trial traffic regulation order in College Square	Cllr Griffiths	Parking Working Group		Cllr Griffiths has commenced communication regarding this and would be the subject of further discussions at the next meeting of the Parking Working Group. Ongoing.
8/12/06/18 1.d.	S106 Funds – to review the current list and resubmit to HDC	Clerk	Town Council	12/03/18	Revised list circulated on 9.1.19 and submitted to HDC for approval. Ongoing.
9/14/08/18 9.	Community Infrastructure Levy (CIL) Charging Structure – to ask HDC why we had not received the 5% surcharge imposed on the building company for late payment as this is part of the receipt and should be paid to us.	Clerk	Town Council	12/03/18	Question raised with HDC – response circulated. The letter drafted by Cllr Canavan was submitted to HDC on 20.2.19 – awaiting a response. Ongoing.
5/13/11/18 c. 12/2/19 update	Millies Paddock – response received. It was agreed at the TC meeting on 12.2.19 to refer the complaint to the Ombudsman.	Clerk	Town Council	12/03/18	Complaint submitted to the Ombudsman on 6.3.19 – awaiting a response. Ongoing.
12/2/19 County Update	Highways issues – Cllr Griffiths had reported both the dip around Strikes roundabout and on Station Road to Area 2.	Cllr Griffiths	Town Council	12/03/19	Ongoing.