

# STOKESLEY TOWN COUNCIL

A Meeting was held in the Town Hall, Stokesley, on Tuesday,  
The 12 March 2019

**Present:** Cllrs Stewart Brennan, Mike Canavan, Sean Carey, Bryn Griffiths, Christopher Johnson, David Oxley, Graham Sowerby and Andy Wake.

Clerk – Mrs Julie McLuckie and five residents.

***In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm.***

A stall holder who attends the monthly farmers market reported that at the last market he was unable to erect his stall because of a vehicle parked. He advised that this has happened before and wanted to know if the Town Council have any enforcement powers to remove vehicles on Market Days. **RESOLVED** to continue to display the closure signs in the interim and any vehicles to be reported to the Police who would contact the owners to seek removal. Going forward we would look to include this enforcement in the new Traffic Regulation Order which the Town Council are currently looking to introduce in College Square and the Plain.

Four Business Owners attended to raise the issue of street furniture licences and the fact that they have received conflicting advice from HDC and NYCC. One owner had his planning permission refused despite offering to amend his plans to ensure that the footpath continued to have the required 2m space. They felt that the approach had been very negative and were seeking the Town Council's support to try and find a way forward which would ensure that these businesses continue to thrive along Stokesley High Street. **RESOLVED** that the Town Council would seek to meet jointly with HDC and NYCC to try and come to an agreed

position and secure clear guidance on what is acceptable and what is not recognising the need to support our High Street business owners to ensure we retain a vibrant High Street in Stokesley.

County Cllr Griffiths advised that he had met with the new head of Highways and raised the various current concerns in Stokesley with him, including the necessity for a meeting to take place between Highways and HDC to sort out the street furniture issue. Cllr Griffiths had shown the new Area 2 Highways Officer the numerous pot holes along North Road and he advised he would add them to the repair list for the new financial year. The dip on Station Road would be subject to further investigation by NYCC and Northumbrian Water. Cllr Griffiths had also spoken with NYCC regarding the 'experimental traffic order' and they had confirmed that we can go ahead with the re-marking and introduction of the one-way system and they would help us to introduce the 'experimental traffic order'. **RESOLVED** to include the Plain in the 'experimental traffic order'.

District Cllr Wake confirmed that the Planning Committee had granted the application for the Il Mulino sign and that the Strikes application had also been granted. Cllr Wake continues to pursue the enforcement of North Road club.

#### **1/12/03/19 NOTICE OF MEETING**

The public notice of the meeting had been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

#### **2/12/03/19 APOLOGIES FOR ABSENCE**

**RESOLVED** to receive and accept the apologies from Cllrs Blakemore, Lewis and Seymour.

#### **3/12/03/19 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

None declared.

#### **4/12/03/19 MINUTES**

**RESOLVED** that the minutes of the Town Council held on 12 February 2019 be signed as a true record.

## **5/12/03/19 PLANNING**

a. The following Planning Applications were received and reviewed.

### **Applications Received**

**19/00199/LBC – Costa Coffee, The Roseberry, 43 High Street** – External works including repainting the fascia, mounting new lettering, a new sign and internal works to unit. **RESOLVED** that there are no objections but that they would like them to consider their waste storage as part of the refurbishment.

**19/00269/FUL - 42 Meadowfield** – proposed porch and bay window to front of property. **RESOLVED** that there are no objections.

**19/00290/TPO - St Peter & St Paul Church** – works to trees covered by TPO. **RESOLVED** that there are no objections.

**19/00303/CAT – St Peter & St Pauls Church** – works to trees in a Conservation Area. **RESOLVED** that there are no objections.

**19/00359/OUT - OS Field 7272 Land North of Hebron Court The Stripe** – application for outline permission with some matters reserved (considering access only). **RESOLVED** that the access was acceptable, but Stokesley Town Council would like to take this opportunity to make the following points to ensure that there is not a re-run of the issues experienced at the Kier Development at Tanton.

1. Concern about the land removal and infill proposals – we do not want to see the heights that we have seen at Tanton.
2. There is also a concern about flooding if the heights are raised and whether the outflow would be sufficient to deal with flooding on both this site and Tanton.
3. Temporary compound needs to be away from properties and have height restriction conditions.
4. Piling – if there was to be any piling then we must learn from the Tanton development and ensure that all adjacent properties are surveyed in advance.
5. Concerns regarding the indicative proposed layout not been in keeping with the character of Stokesley.

Stokesley Town Council would like to ensure that appropriate conditions are in place prior to approval.

### **Applications Granted**

**18/02514/FUL – Co-operative Food, Springfield** – Application for painting shop front window frames, doors and render Traffic Grey B RAL 7043. Installation of 2no. Condensers on level concrete bases in existing palisade plant area to rear of store. Installation of 1no. DA1 & DB2 pack and on level concrete bases in new 2.2m high palisade plant area to rear of store. 2no. sets of aluminium back to back covered trolley shelters in car park. Trees to be cut back to lamppost around car park entrance totem signage.

**18/02639/FUL – 2 Meadowfield** – Conversion of existing detached double garage into kitchen / family room with single storey link to garage space to existing house.

- b. Planning, Development and Enforcement Issues – **RESOLVED** to request a monthly update on outstanding enforcement issues in Stokesley based on the discussion with the HDC Officer that had take place prior to the meeting.  
Pack Horse Sign- **RESOLVED** that the Clerk inform HDC about the new sign and ask that they review if it is appropriate in a Conservation area.

### **6/12/03/19 REVIEW OF ACTIONS FROM LAST MEETING**

See the attached Appendix 1.

### **7/12/03/19 FINANCIAL STATEMENTS**

1. **RESOLVED** that the financial statements for February 2019 be agreed. It was noted that all the Food Week invoices have now been paid in full.
2. **RESOLVED** that the payments made during February 2019 totalling £9354.23 be agreed.
3. **RESOLVED** that the Tritax Big Box REIT Plc Open Offer information provided by Redmayne Bentley circulated on 12.2.19 be received.
4. **RESOLVED** that the Clerk request a change in value forecast for 2019/20 that can be included as a memo on our budget document.

### **8/12/03/19 MATTERS FOR DISCUSSION**

#### **Town Council**

1. Strategic Objectives for 2018/19 – progress review: -
  - a. Cobbles – no further update.
  - b. Parking – Cllr Brennan had met with the contractor who is going to carry out the re-marking of College Square and subject to a few minor alterations to the layout we are ready to progress. **RESOLVED** to complete the work in April or May when the weather is hopefully warmer. The car park would be closed for two days over a Sunday and Monday. Advanced notification of the closure dates would be displayed, and residents would be given at least one months' notice.

- c. Community Infrastructure Levy (CIL) and Infrastructure Development – the Clerk had circulated a draft report for submission to HDC detailing what the funds have been spent on to date. **RESOVLED** to submit the report to HDC with the inclusion of the bench repairs and to display it on our website.
  - d. Public Toilets – work was now complete, and we have received a lot of positive comments. **RESOLVED** to close this Strategic Objective and remove the item from the Agenda.
2. Town Council Surgery – the surgery held on 2 March 2019 was hosted by Cllrs Brennan and Canavan. One resident attended and requested advice regarding local builders. Councillors had explained that they were not able to make recommendations.
  3. Grasscutting and Weedkilling Contract – **RESOLVED** to award the contract to Mr Wigin for a period of five years subject to annual review.
  4. E-mail addresses – **RESOLVED** that the clerk confirmed that the Town Council had now gone live with a generic ‘.gov.uk’ address and that following the elections Council members would also be issued with a ‘.gov.uk’ address to ensure GDPR compliance.
  5. BT Phone Box – **RESOLVED** to instruct BT to commence the consultation process with a view to removing the phone box.
  6. Highway Safety – Cllr Wake raised a concern regarding the speed of traffic along Tanton Road and Meadowfield. **RESOLVED** that the Clerk would contact the Community Safety partnership to ask if they can undertake a review both during the day and the evening.
  7. Press Release Approval – Cllr Canavan circulated the draft Town Council newsletter for inclusion in the next Market Place. **RESOLVED** to submit the document with the recommended changes for inclusion.
  8. Levenside Project – Cllr Oxley had arranged to meet the Environment Agency and Tees River Trust on 8 April 2019 to discuss the proposed works in more detail. Cllr Canavan confirmed that he would also attend.

#### Committees and Working Groups

1. **RESOLVED** that the minutes from the Employment Committee held on 4 March 2019 be received.
2. **RESOLVED** that the minutes from the Communications and Events Committee held on 7 March 2019 be received. It was noted that the final Agenda for the Homecoming Event was dependent on the amount of funds successfully secured. Applications would be submitted to both the Arts Council and the National Lottery Community Fund seeking £14k. If we were unsuccessful we would look at what we could achieve with the funds available but would still produce the short film.

### North Yorkshire County Council

1. **RESOLVED** that the response from Area 2 regarding the water pooling on the High Street and Street Licences circulated on 25.2.19 be received.
2. **RESOLVED** that the update from Area 2 following the visit to the High Street to issue letters to businesses who currently do not have street café licences and to provide information on 'A' Boards circulated on 6.3.19 be received.

### Hambleton District Council

1. **RESOLVED** that the updated 'Welcome Pack' circulated for comment before finalising to go to print on 19.2.19 be received.
2. **RESOLVED** that the response from the Head of Economy and Planning regarding street furniture and 'A' Boards circulated on 6.3.19 be received.

### Police

1. Report had been circulated but there were no police in attendance. A total of 22 incidents had been reported between 7 February 2019 and 10 March 2019. Members expressed their concern about the increase in anti-social behaviour and would raise this with the Police if the rise continues.

### YLCA

1. **RESOLVED** that the White Rose Update February 2019 circulated on 22.2.19 be received.
2. **RESOLVED** that the NALC Chief Executives Bulletins be received.

### Correspondence/Complaints received

1. **RESOLVED** that the letter from Rishi Sunak MP congratulating Stokesley Town Council on its success in achieving the Foundation Level status in the Local Council Award Scheme circulated on 19.2.19 be received.
2. **RESOLVED** that the correspondence received from Barclays Bank – Advanced Notification of e-payment Plan charges circulated on 27.2.19 be received. The Clerk confirmed that she had made a formal complaint and was awaiting a response.

Items tabled for information

1. **RESOLVED** that the information promoting 'Hambleton Today' local news service circulated on 12.2.19 be received.
2. **RESOLVED** that the information from Calor Rural Community Fund circulated on 5.3.19 be received.

The meeting closed at 8.45 pm.

**Town Council Meeting Actions**

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
6/09/06/15 1.	Manor Close – to commence proceedings to introduce yellow lines	Clerk and Cllr Griffiths	Parking Working Group	<b>On hold until the new long term parking is identified.</b>	This scheme to be included in the overall parking review but introduction of yellow lines in this area would be the responsibility of Highways. <b>Ongoing.</b>
11/13/06/17	Cobbles – to obtain a quote for repairs to the cobbles outside Natural Heat.	Clerk	Town Council		Meeting took place with the contractor on 11.2.18 who agreed to provide quotes – awaiting response. The Clerk continues to chase for response. It was agreed to carry out temporary repairs to areas identified with a view to repairs taking place when the cobble refurbishment programme is agreed. <b>Ongoing.</b>
09/01/18 Police Report	CCTV – proposal by HDC to install a camera on Silver Street. Clerk to discuss the proposal and to see if the camera could also cover the Play Park.	Clerk	Town Council		Agreed to go ahead with the purchase of a CCTV to be placed in the Play Park. The first option would be to meet with the Scouting Organisation to see if they would be agreeable to the camera been installed on their property. If not, alternative options would have to be considered. The Clerk would arrange a meeting with the Scouts and Cllrs Seymour and Wake to open discussions. <b>Ongoing.</b>
8/12/06/18 1.b.	Parking – negotiations to commence with NYCC on how to implement a trial traffic regulation order in College Square	Cllr Griffiths	Parking Working Group		Cllr Griffiths has commenced communication regarding this and would be the subject of further discussions at the next meeting of the Parking Working Group. <b>Ongoing.</b>



8/12/06/18 1.d.	S106 Funds – to review the current list and resubmit to HDC	Clerk	Town Council	12/03/19	Revised list circulated on 9.1.19 and submitted to HDC for approval. <b>Ongoing.</b>
9/14/08/18 9.	Community Infrastructure Levy (CIL) Charging Structure – to ask HDC why we had not received the 5% surcharge imposed on the building company for late payment as this is part of the receipt and should be paid to us.	Clerk	Town Council	12/03/19	Question raised with HDC – response circulated. The letter drafted by Cllr Canavan was submitted to HDC on 20.2.19 – response received on 29.3.19. <b>Ongoing.</b>
5/13/11/18 c. 12/2/19 update	Millies Paddock – response received. It was agreed at the TC meeting on 12.2.19 to refer the complaint to the Ombudsman.	Clerk	Town Council	12/03/19	Complaint submitted to the Ombudsman on 6.3.19 – awaiting a response. <b>Ongoing.</b>
12/2/19 County Update	Highways issues – Cllr Griffiths had reported both the dip around Strikes roundabout and on Station Road to Area 2.	Cllr Griffiths	Town Council	12/03/19	<b>Ongoing.</b>