

## STOKESLEY TOWN COUNCIL

A Meeting was held in the Town Hall, Stokesley, on Tuesday,  
The 13 November 2018

**Present:** Cllrs Ian Blakemore, Stewart Brennan, Mike Canavan, Sean Carey, Chris Johnson, Bryn Griffiths, Carol Lewis, David Oxley, Graham Sowerby and Andy Wake.

Clerk – Mrs Julie McLuckie, Mr Keith Turland D&S Reporter and two members of the public.

***In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm.***

Representatives from Mill Riggs were in attendance and provided members with an overview of the proposed development.

District Cllr Wake informed members that despite his efforts Kier had refused to meet with HDC and residents to try and resolve some of the ongoing issues.

Cllr Wake had met with HDC Director of Economy and Planning to discuss various planning and enforcement concerns including Millies Paddock, Il Mulino sign and North Road Club all of which she had assured she would investigate. Cllr Wake advised members that the current Enforcement Office was due to leave at the end of the week and HDC are looking to fill the post. Strikes Planning Application is due to be submitted to the Planning Committee in December.

Cllr Wake had secured 'dog fouling' stickers and asked that members inform him of any problem areas that he could target.

**RESOLVED** to note this update.

County Cllr Griffiths confirmed that the dropped kerbs funding had been secured and that they should be installed in the next 90 days. Cllr Griffiths had also requested that the footpath area at Stokesley Motors be marked appropriately to prevent vehicles parking and making it a safer walkway. Cllr Griffiths was also looking at improving the footpath from Strikes where it is in a very poor state of repair out of this remaining grant. **RESOLVED** to note this update.

### **1/13/11/18 NOTICE OF MEETING**

The public notice of the meeting had been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

### **2/13/11/18 APOLOGIES FOR ABSENCE**

Apologies for absence were received Cllr Caroline Seymour and District Cllr Stephen Dickins.

### **3/13/11/18 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

None declared.

### **4/13/11/18 MINUTES**

**RESOLVED** that the minutes of the Town Council held on 9 October 2018 be signed as a true record.

### **5/13/11/18 PLANNING**

a. The following Planning Applications were received and reviewed.

#### **Applications Received**

**18/02019/FUL – Mill Riggs Farm** – Demolition of existing house and associated buildings, change of use of land and the construction of a Care Home (Use Class C2), together associated landscaping and car parking. **RESOLVED** to confirm that Members agree that there is a requirement for such a development in Stokesley and that this would be a valuable asset to the Town and neighbouring villages. However, they are concerned that this development falls outside the current development limit and this is something they have always been vocal about when considering other planning applications. They therefore would like reassurance that this development has gone through the appropriate sequential testing and that there is not a better site for this development. Members were also concerned about the proposed roof size and design and would like to see the development more in keeping with the character of Stokesley. In addition, the height of the development should be reviewed to ensure that the view from Stokesley to the hills remains, i.e. the Vista remains. Members were concerned that the public transport assessment is incorrect and significantly overstates the current provision. If the development is approved members, ask that the following conditions be included, the screening must remain; the footpaths between the development and the Town must be improved, a strategic solution to the pedestrian refuge must be considered.

**18/02306/FUL – 19 Riversdene-** demolition of existing rear extension and toilet and construction of new single storey extension. **RESOLVED** no objections.

**18/02215/FUL – 4 Three Tuns Wynd** – Proposed replacement of hardwood shop front. **RESOLVED** no objection but to ensure the colour scheme and door furniture are conservation area approved.

**18/02159/FUL – Unit 2 Church House, College Square** – Change of use and alterations to Unit 2 and incorporating part of Unit 1 from A1 to A4 to form a Gin Bar. **RESOLVED** no objection as all the building alterations are internal and don't impact on the external character of the building. The proposed opening time are the same as for Il Mulino. However, we do need to make the planners aware that any external advertising / labelling should be in keeping with article 4 and conservation area status.

**18/02361/MRC -Northumbrian Water – Stokesley Sewage Treatment** – application for variation/removal of condition relating to planning application 18/1018/FUL - installation of kiosk building. **RESOLVED** no objections.

**18/02352/FUL – 4 East End** – Change of use from existing lounge and store rooms to habitable accommodation. **RESOLVED** no objections.

#### Applications Granted

**18/01673/CAT – Hutton House, 3 Levenside** – Works to trees in a conservation area.

**18/01763/FUL – The Rakish, Stokesley** – Re-build existing fire damaged barn.

**18/01724/FUL – 6 College Square** – Construction of a brick built garden shed with roof light and greenhouse to the rear of dwellinghouse.

**18/00858/FUL – Lime Cottage, 17 West Green** – Replace front and rear doors and windows.

- b. Planning, Development and Enforcement Issues – the Clerk had requested an update report from HDC on all the outstanding issue but unfortunately due to the departure of the current Enforcement Office this was unavailable. However, they aim to provide a regular update in the future.
- c. Millies Paddock – the response from HDC received on 2.11.18 was noted. **RESOLVED** to make a formal complaint regarding this issue referencing the number of times the Town Council have raised this as a concern and asked for updates and to seek assurances that HDC review their policies and procedures to ensure this does not happen again.

#### **6/13/11/18 REVIEW OF ACTIONS FROM LAST MEETING**

See the attached Appendix 1.

### **7/13/11/18 FINANCIAL STATEMENTS**

1. **RESOLVED** that the financial statements for October 2018 were agreed.
2. **RESOLVED** that the payments made during October 2018 totalling £30058.75 were agreed.
3. **RESOLVED** that the investment reports from Redmayne Bentley circulated on 23.10.18 were received and that they would be discussed in more detail by the Finance Committee.
4. **RESOLVED** that the First State Global Listed Infrastructure Fund information circulated on 19.10.18 was received and noted.

### **8/13/11/18 MATTERS FOR DISCUSSION**

#### Town Council

1. Strategic Objectives for 2018/19 – progress review: -
  - a. Cobbles – **RESOLVED** to arrange a meeting between the Town Council, HDC and NYCC. Cllr Brennan to identify a new architect to project manage the scheme.
  - b. Parking – no further update.
  - c. Community Infrastructure Levy (CIL) and Infrastructure Development – **RESOLVED** that members submit any proposals for CIL funding from the central pot managed by HDC to the Clerk prior to the next meeting.
  - d. Public Toilets – We are waiting for a final quote based on these revisions which would then be shared with Town Council for approval. **Noted.**
2. Town Council Surgery – the surgery held on 3 November 2018 was hosted by Cllrs Griffiths and Sowerby. Three residents attended and raised the following issues:

Excessive barking by dogs at as number of periods during the day, apparently emanating from premises adjacent to /or in the vicinity of Carolina Farm off the A172. The resident has reported this to the RSPCA. Resident was advised by RSPCA to take up the issue with Environmental Health at HDC, who requested that to a log be kept of the incidents. This log was kept over some months, but the resident claimed that Environmental Health refused to attend, observe or investigate the issue. The resident is concerned both for the welfare of the dogs and the nuisance caused. **RESOLVED** that the Clerk refer this issue to Cllr Wake in his role as a District Councillor.

Relocation requested of a dog waste bin located at the junction of Ashwood Drive & Cedarwood Drive to a point opposite the gap in housing on Cedarwood Drive. Resident supplied a sketch map showing details of his requested bin relocation.

**RESOLVED** that the Clerk refer this issue to Cllr Wake in his role as a District Councillor.

Resident expressed concerns about the withdrawal of the ABBOTS X80 & X89 Services, which she thought was well used and would cause significant hardship to some users - particularly those attending James Cook Hospital. Cllr Griffiths explained that this was a commercial service run by Abbots without NYCC subsidy. He doubted whether the County would be willing to intervene as the service crossed the County boundary, however he would make enquiries. **RESOLVED** that Cllr Griffiths would make enquiries with NYCC.

3. Press Release Approval – **RESOLVED** that the Market Place article circulated on 6.11.18 be approved.
4. Food Fest Review – the final review will take place in due course including finalising the income and expenditure. However, it was noted that additional funds had been secured from Quorn and the Mill. **Noted.**
5. Christmas Late Night Event Update – it was confirmed that this event would take place on Wednesday 28 November 2018 and would commence at 5 pm with the Christmas Light Switch on at 6 pm on the West Green. Various activities would be taking place throughout the evening. A meeting was scheduled to take place on Monday 19 November 2018 to finalise the arrangements. **Noted.**
6. Code of Conduct – **RESOLVED** that the amendment to Appendix 2 regarding Declarations of Interests be agreed subject to one spelling correction.
7. Town Wifi Update – the Clerk provided an update on the businesses advertising through the Town WiFi. The usage report circulated on 6.11.18 was received. **RESOLVED** to monitor the usage for 6 months then review.
8. Contracts for 2019/20 – **RESOLVED** to discuss in camera.
9. Budget for 2019/20 – **RESOLVED** to defer the Finance Committee meeting to 3 December 2018 to allow each Committee to submit its income and expenditure requirements for 2019/20 by 28 November 2018.
- 10 Street Trading Licence – **RESOLVED** to write to HDC to express our concern regarding the lack of transparency regarding licencing applications with no comments available on line for any of the applications.

11. Christmas Lights Installation – **RESOLVED** to see if the Christmas Light Installation could take place after Remembrance Day in future.
12. Remembrance Day – **RESOLVED** to send a letter of thanks to those involved in organising the Remembrance Day service which was very well attended and ran very smoothly.

#### Committees and Working Groups

1. **RESOLVED** that the minutes from the Allotments Committee held on 15 October 2018 be agreed.

#### North Yorkshire County Council

1. **RESOLVED** to receive the response from Area 2 to the issues raised at the Town Council Surgery in October circulated on 15.10.18.
2. **RESOLVED** to receive the Local Access Forum Application Pack circulated on 9.10.18.
3. **RESOLVED** to receive the Introduction of Parking and Waiting Restrictions / 30 mph Speed Limits and One-Way Traffic information circulated on 19.10.18.

#### Hambleton District Council

1. The CCTV information and quotation for the Play Park circulated on 17.10.18 was received. **RESOLVED** to secure answers to the questions raised by Cllr Canavan and once this was complete to go ahead with the camera purchase and installation.
2. **RESOLVED** to receive the Community Infrastructure Levy (CIL) payment information circulated on 29.10.18 and to note that the payment had now been received.
3. The information regarding Making a Difference Grants 2019 circulated on 7.11.18 was received. **RESOLVED** that the River Leven Working Group would make a submission for the River Leven Project.

#### Police

1. No report received.

#### YLCA

1. The YLCA and NALC Chief Executives Subscription Fee 2019 / 2020 information circulated on 1.11.18 was received. **RESOLVED** to confirm the payment increase with YALC and then include in the budget for 2019/20.

#### Correspondence/Complaints received

1. **RESOLVED** to receive the NHS – Transforming mental health services in Hambleton and Richmondshire circulated on 17.10.18.
2. **RESOLVED** to receive the LCAS Risk Topic Update – October 2018 – Tree Liabilities and Cemetery / Memorial Management circulated on 19.10.18.
3. The request from the Royal British Legion for payment for the poppy wreath circulated on 6.11.18 was received. **RESOLVED** to make a payment of £50 from S137 funds.

#### Items tabled for information

No items received.

#### **9/13/11/18 EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council resolved that the press and public be excluded from the meeting to deal with items of a confidential nature.

Grass Cutting Contract – **RESOLVED** to go out to tender for the Grass Cutting Contract which would be issued for a period of five years with break out clauses included and the scope to extend for an additional period.

The meeting closed at 9 pm.

### Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
6/09/06/15 1.	Manor Close – to commence proceedings to introduce yellow lines	Clerk and Cllr Griffiths	Parking Working Group	<b>On hold until the new long term parking is identified.</b>	This scheme to be included in the overall parking review but introduction of yellow lines in this area would be the responsibility of Highways. <b>Ongoing.</b>
11/13/06/17	Cobbles – to obtain a quote for repairs to the cobbles outside Natural Heat.	Clerk	Town Council		Meeting took place with the contractor on 11.2.18 who agreed to provide quotes – awaiting response. The Clerk continues to chase for response. It was agreed to carry out temporary repairs to areas identified with a view to repairs taking place when the cobble refurbishment programme is agreed. <b>Ongoing.</b>
09/01/18 Police Report	CCTV – proposal by HDC to install a camera on Silver Street. Clerk to discuss the proposal and to see if the camera could also cover the Play Park.	Clerk	Town Council		Agreed to purchase the camera subject to a response to the questions raised by Cllr Canavan. <b>Ongoing.</b>
12/08/05/18 1.d.	Public Toilets – to circulated tender	Cllr Brennan / Cllr Lewis and Clerk	Town Council		Revised quote received on 6.12.18 for review. <b>Ongoing.</b>



8/11/09/18 1.d.	documents for quotes.				
8/12/06/18 1.b.	Parking – negotiations to commence with NYCC on how to implement a trial traffic regulation order in College Square	Cllr Griffiths	Parking Working Group		Cllr Griffiths has commenced communication regarding this and would be the subject of further discussions at the next meeting of the Parking Working Group. <b>Ongoing.</b>
8/12/06/18 1.d.	S106 Funds – to review the current list and resubmit to HDC	Clerk	Town Council	9/10/18	<b>Ongoing.</b>
9/14/08/18 9.	Community Infrastructure Levy (CIL) Charging Structure – to ask HDC why we had not received the 5% surcharge imposed on the building company for late payment as this is part of the receipt and should be paid to us.	Clerk	Town Council	11/09/18	Question raised with HDC – awaiting a response. <b>Ongoing.</b>
5/13/11/18 c.	Millies Paddock – to submit a formal complaint to HDC regarding the enforcement issue.	Clerk	Town Council	11/12/18	Complaint issues and response received circulated on 5.12.18. <b>Ongoing.</b>
8/13/11/18 10.	Street Trading Licence – concerns to be expressed to HDC regarding the lack	Clerk	Town Council	11/12/18	Concerns reported. <b>Ongoing.</b>

	of transparency regarding licencing applications including on-line.				
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