

STOKESLEY TOWN COUNCIL

A Meeting was held in the Town Hall, Stokesley, on Tuesday,
The 14 August 2018

Present: Cllrs Ian Blakemore, Stewart Brennan, Mike Canavan, Bryn Griffiths, Carol Lewis, Graham Sowerby and Andy Wake.
Clerk – Mrs Julie McLuckie, Mr Keith Turland D&S Reporter, PCSO James Crawford and five members of the public.

In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm.

PCSO James Crawford had circulated the report to members. It was noted that there had been a total of 19 incidents recorded between 7 July 2018 and 12 August 2018. PCSO Crawford confirmed that the Stokesley team are hosting ‘beat surgeries’ in Great Ayton, Stokesley and Hutton Rudby and they have been well supported. They are also carrying out a review of ‘Cold Callers’ areas with a view to eliminating the increase in cold callers. **Noted.**

Two residents from Malvern Drive raised their concern regarding saplings growing on their lawn. Photographs had previously been circulated and our contractor had attended the property and provided a brief report. The residents believe that the problem stems from a tree external to their property on the Leven bank which the Town Council are responsible for. The residents felt that the Town Council should arrange for the roots to be removed from their property and reinstate the lawn as required. They also requested that the trees along the Leven banks be cut back and the footpath be reinstated to its original width. This item would be discussed in full under Correspondence and the Clerk would report back to the residents. **Noted.**

Two representatives from Strikes Garden Centre were in attendance to seek feedback from their proposed planning application for the new build prior to submission of the planning application on 7 September 2018. Members confirmed their support of the

re-build. The Strikes representatives confirmed that the 20% increase in size was not only to accommodate additional retail space but to also increase the number of toilet facilities and staff areas. Members did ask them to consider improving the access and egress to the site by widening the entrance. Members welcomed the proposal to segregate the delivery vehicles from the shoppers. **Agreed.**

County Cllr Griffiths had contacted the National Parks Planning Department to seek advice on who to consult with regarding the Levenside project and was awaiting a response. **Noted.**

Discussions are underway with Highways regarding the proposed crossing between the School and the Sports Centre. **Noted.**

District Cllr Wake continues to pursue the ongoing Enforcement issues including the Kier Development. Cllr Wake had received assurances that some of the levels would be reduced, he had also requested dust samples to be analysed. He also had received notification from Kier that they would not be contributing the new kitchen in the Globe. Cllr Brennan reported that thanks to local businesses and local support the scheme would still go ahead, it is however, very disappointing that Kier had not contributed. It was noted that other developers in the surrounding areas had made significant contributions to local schemes and had received positive coverage of this in the local media. **Noted.**

Cllr Wake had met with the Enforcement Officer and walked round the town to review all the ongoing issues. Cllr Wake had provided members with feedback from that meeting and continues to request regular updates. **Noted.**

Cllr Wake had also raised our parking concerns with HDC and it was agreed to arrange a meeting with the responsible officer and the Parking Working Group as soon as possible to discuss in full. **Agreed.**

It was noted that workmen had been seen at the Old Club on North Road, it was also anticipated that a pre-application was due to be submitted. **Noted.**

1/14/08/18 NOTICE OF MEETING

The public notice of the meeting had been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/14/08/18 ELECTION OF VICE CHAIRMAN

Cllr Mike Canavan was unanimously appointed as Vice Chairman of the Town Council with immediate effect. **Agreed.**

3/14/08/18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Sean Carey, Chris Johnson and Caroline Seymour and District Cllr Stephen Dickins.

4/14/08/18 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

5/14/08/18 MINUTES

The minutes of the Town Council held on 10 July 2018 were agreed and signed as a true record.

6/14/08/18 PLANNING

a. The following Planning Applications were received and reviewed.

Applications Received

18/01298/CLE – Tanton Grange Farm – Application for Lawful Development Certificate for an existing use of part of the workshop building and land adjoining as B2 use for vehicle repair workshop and associated parking. ***Request for site visit submitted.***

18/00004/TPO2 - Stokesley – HDC TPO 2018 No 4. ***No objection.***

18/01411/FUL 48 Tameside – single storey extension to rear together with extension to garage at front and workshop extension to side at rear. ***No objections subject to confirmation that the driveway remains within the minimum requirements to park two vehicles and that the workshop will be for domestic use only.***

18/00005/TPO2 – Stokesley – HDC TPO 2018 No 5. ***No objection.***

18/01503/FUL – 12 Ashwood Drive – Removal of existing conifer hedge and replace with new 2-metre-high panel timber boundary fence. ***Object – from the NYCC map it appears that the area to be enclosed between the new fence and the existing wall is not within the curtilage attached to either No. 10 or No. 12 and is therefore public open space. Setting this aside, this Estate was built with open plan front gardens. Therefore, a 2m high fence would have a major negative impact on the street scene.***

18/01523/FUL – 26 Meadowfield – Demolition of conservatory replaced with single storey extension with internal alterations. ***No objection subject to confirmation that there is no loss of light amenity to the adjoining property.***

18/01091/LBC – Shine Hairdressing, 3 Bridge Road – Retrospective Listed Building Consent for repainting the premises windows and doors. *Object – Grade II Listed Building within Stokesley’s designated conservation area. The dark charcoal grey painting of the external wall together with the grey windows and door is inappropriate to the character of a conservation area. Also, there is no evidence on the HDC Planning portal that the last approved colour was the pink referred to in the submission by the applicant.*

NY/2018/0150/LBC NY/2018/151/FUL – Widening of Tanton Bridge (Grade 2 listed) construction of new abutments and arch wing, spandrel wall, wingwalls and parapet and dismantling and rebuilding of all sections of parapet using existing stone, erection of 1.4 metre high 4 post and rail fence and soft landscaping works on land at Tanton Bridge. *Members support the proposal / application in principal subject to the retention of the existing weight restriction along the length of the B1365. Concerns were also expressed regarding the possible impact that widening the bridge could have on the speed traffic travel and to that end members would like to see further details regarding the modelling of the design and any accident analysis that has taken place. In addition, members would like to see the inclusion of a cycle path included.*

18/00858/FUL – Lime Cottage, 17 West Green – Replace front and rear doors and windows. *This house is located in the conservation area on West Green and as such replacement windows and doors need to be in keeping with HDC’s policies. No objection to the work at the rear of the property – replacing single glazed wooden window with white double glazed UPVC windows and also replacing a white wooden door with a black PVC with double glazed half windows as these are not normally visible to the public gaze. However, the proposed replacement windows at the front of the property are not in keeping with the rest of the conservation area. The proposed windows do not appear to be ‘slim line’ double glazed conservation style units, which would be more in keeping with conservation area. However, the Town Council suggest that HDC’s conservation officer advice should be sought for both the replacement windows and doors.*

18/01571/FUL – Riverside Nurseries – Conversion of redundant stable block to dwelling with associated vehicle parking. *Object – this application fails to address HDC’s policy DP9 (Development outside development limits). No case is made to treat this as an exception site. Additionally, as horses and ponies frequently graze on the Riverside Nursery site, no evidence is presented to support provision of alternative stabling, which would make this stable block redundant.*

Applications Granted

18/00894/FUL – Stokesley School – Refurbishment of existing PE facilities including internal alterations, external cladding, roofing and curtain walling and new mechanical and electrical installations.

18/01121/FUL 47 Tameside – Proposed single storey extension to side of house

- b. Planning, Development and Enforcement Issues – members were disappointed that they still did not received regular updates from the Enforcement Officer as promised. Members thanked Cllr Wake for his continued pursuit of the ongoing enforcement issues and keeping members up to date. **Noted.**

Sliding Gate at the rear of the Police Station – the Clerk was asked to report this as it is in a poor state of repair. **Agreed.**

Thirsk Road – hedge removal – as with previous hedge removals the Clerk was asked to contact the HDC Enforcement Officer to see if the residents would paint the new fencing a dark colour in keeping with the street scene. **Agreed.**

7/14/08/18 REVIEW OF ACTIONS FROM LAST MEETING

See the attached Appendix 1.

8/14/08/18 FINANCIAL STATEMENTS

1. The financial statements for July 2018 were agreed and had been checked and signed by Cllrs Carey and Johnson. **Agreed.**
2. The payments made during June 2018 totalling £11111.14 were agreed. **Agreed.**
3. The Consolidated Tax Certificates from Redmayne Bentley for the Town Council and Manorial Lands Trust investment were received. **Noted.**

9/14/08/18 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2018/19 – progress review:-
 - a. Cobblestones – HDC had confirmed approval of the 6% of the contract fee for the project management and were in the process of submitting the terms of reference to the Cabinet for formal approval. Following agreement, a deed of surrender will be prepared by the District Council’s legal department. **Noted.**
 - b. Parking – the Clerk was asked to arrange a meeting of the Parking Working Group to review the Traffic Regulation Orders, Church parking and to include a meeting with HDC officers to discuss the ongoing parking issues. **Agreed.**
 - c. Community Infrastructure Levy (CIL) and Infrastructure Development –**Noted.**

The consultation had received very little response, however, the responses received confirmed that the projects we had put forward were of equal importance to residents. **Noted.**

- d. Public Toilets – Cllrs Brennan and Lewis would meet with the Clerk to review the quotes received and make a recommendation to the Town Council. **Agreed.**
2. Town Council Surgery – Cllrs Carey and Johnson hosted the TC surgery on Saturday 4 August 2018. Three residents attended and raised the following issues:
 - a. Parking issues on Levenside (rear of Chapters Hotel) – concerned about safety. The white line was repainted, but it has made no difference. Access in and out of the driveway is difficult and when vehicles are parked the roadway is narrow and could prevent deliveries and emergency services access. Residents feel the problem is getting worse and is an accident waiting to happen. Agreed to report the issue to Highways. **Agreed.**
 - b. Resident was seeking permission to cut branches that overhanging his property. Clerk had confirmed that the resident has the right to remove any branches overhanging their property. **Noted.**
 - c. Raised concerns about access to the Church, requested a ‘no parking notice beyond this point’ sign to be installed? Agreed that this should be included in the overall parking review and if appropriate to add onto the Traffic Regulation Order. **Agreed.**
 - d. Concerned about the increase in dog fouling at Ashwood and the number of dogs that are off their leads – could signage be introduced to advise owners to keep them on the leads and to pick up and dispose of dog poo? Cllr Wake confirmed that he had arranged for additional signage to be installed. **Noted.**
3. Standing Orders – the updated Standing Orders v 3.1 circulated on 6.8.18 was approved. **Agreed.**
4. Press Release Approval – None received.
5. Street Furniture Issues – it was noted that Highways had contacted local businesses who have street furniture outside their premises and advised them of the requirement to secure a licence. They are also dealing with the issues regarding canopies that are either too low or obstructing the pavements. ‘A’ Boards continue to be a concern and Highways are looking to enforce the guidance regarding one per business and the positioning of boards to ensure that they do not have a negative impact on people with limited vision. **Noted.**

The Clerk was asked to write to Uno Momento’s to request that they ensure their bins are placed on the edge of the pavement for collection and stored away as soon as they have been emptied. **Agreed.**

The Clerk would produce a welcome letter to new businesses which would offer them advice and introduce the Town Council to try and prevent the ongoing issues regarding incorrect signage, street furniture and decoration. **Agreed.**

6. Allen Grove Bench – The Clerk was asked to secure a quote to repair the wall and the bench. **Agreed.**
7. Christmas Lights Update – Cllr Lewis provided an update on the costs from NYCC for the lights to be installed on the Stokesley Motors roundabout. These had increased substantially and it was therefore agreed to remove this lighting display from the scheme. **Agreed.**
8. CCTV – it was agreed to discuss this in closed session due to the confidential nature. **Agreed.**
9. Community Infrastructure Levy (CIL) Charging Structure – the Clerk was asked to contact HDC to establish why we had not received the 5% surcharge imposed on the building company for late payment. This is part of the receipt and should therefore be paid to us. **Agreed.**
10. Local Council Award Scheme (LCAS) assessment response – Cllr Canavan had updated all the areas as identified. It was therefore agreed that the Clerk could now submit the responses to YLCA. **Agreed.**

10/14/08/18

Committees and Working Groups

1. The notes from the meeting held with HDC Head of Planning regarding ongoing issues in Stokesley held on 17 July 2018 were received. The Head of Planning was thanked for attending the meeting and it had proven to be extremely helpful. **Noted.**

North Yorkshire County Council

1. The response from Cllr MacKenzie regarding the Resurfacing at Stokesley Motors circulated on 16.7.18 was received. **Noted.**

Hambleton District Council

1. The information from the Vibrant Market Town Project Officer regarding the Great British High Street competition circulated on 10.7.18 was received. The Clerk would confirm that we have several projects running at the moment all of which will improve our High Street in the future and therefore we may consider submitting an application next year. **Noted.**
2. The Street Trading Licence Application – A172 Stokesley circulated on 16.7.18 was received. **Members were opposed to this application as it would have a negative impact on the High Street and it would cause a danger on this busy road along with the implications surrounding rubbish disposal and toilet facilities.**
3. The information regarding the HDC Sports Awards 2018 circulated on 18.7.18 was received. **Noted.**

4. The information regarding NYCC A-Boards Procedures circulated on 18.7.18 was received. **Noted.**
5. The notice of meeting for the Stokesley & Villages Community Partnership that will take place on 5 September 2018 at 7.30 pm circulated on 18.7.18 was received. **Noted.**

Police

1. The monthly statistics report was received.

YLCA

1. The White Rose Update July 2018 circulated on 12.7.18 was received. **Noted.**
2. The NALC Chief Executives Bulletins circulated on 9.7.18, 24.7.18 and 6.8.18 were received. **Noted.**
3. The Draft Programme for the YLCA one-day conference 2018 circulated on 13.7.18 was received. **Noted.**
4. The NALC Newsletter and the Star Councils Awards 2018 circulated on 20.7.18 was received. **Noted.**
5. The Data Protection Officer (DPO) Service update circulated on 23.7.18 was received. **Noted.**
6. The Consultation on Bye Laws on Sites of Special Scientific Interest (SSSI's) circulated on 23.7.18 was received. **Noted.**
7. The Update to the NALC Model Standing Orders circulated on 31.7.18 was received. **Noted.**
8. The Government Shale Gas Exploration and Production Planning Consultations circulated on 9.8.18 was received. **Noted.**
9. The Consultation Green Paper for Adult Social Care and Well-Being circulated on 9.8.18 was received. **Noted.**

Correspondence/Complaints received

1. The correspondence from residents of 20 Malvern Drive regarding Trees adjacent to their property circulated on 2.7.18, 6.7.18, 9.7.18 and 24.7.18 was received. It was agreed to arrange for the maintenance of all the trees and pathway along the Leven banks as soon as possible. The Clerk was asked to seek advice from our solicitors regarding the issues raised by residents regarding their lawn to ascertain who is responsible. **Agreed.**
2. A copy of the correspondence sent to SPIOTA from Rishi Sunak MP thanking them for the floral displays in the Town Centre circulated on 1.8.18 was received. **Noted.**
3. The correspondence from the residents of 52 Riversdene proposing bush and tree maintenance circulated on 7.8.18 was received. **Agreed.**

4. The request for the possible purchase of land at the junction of The Acres and Tanton Road circulated on 8.8.18 was received. This request was refused as the area is designated 'open spaces' and should remain as such. **Agreed.**
5. The request to install a memorial bench on the West Green circulated on 6.8.18 was received and agreed in principal to replace one of the old benches with a new one as long if this was deemed appropriate (i.e. if they are not all memorial benches). The Clerk would also look at improving the access to the bench if appropriate. **Agreed.**
6. Remembrance Day – marking the centenary of the end of the war – it was agreed to purchase two of the British Legion soldier silhouettes to be erected adjacent to the War Memorial. This would be at a cost of £1500 + vat. **Agreed.**

Items tabled for information

No items received.

10/14/08/18 EXCLUSION OF THE PRESS AND PUBLIC

10. EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council resolved that the press and public be excluded from the meeting to deal with items of a confidential nature.

CCTV Camera – it was agreed that the camera on West Green remain in situ and that if the camera installed by HDC be removed at anytime that the Town Council would review the position at that time. **Agreed.**

The meeting closed at 9.40 pm.

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
6/09/06/15 1.	Manor Close – to commence proceedings to introduce yellow lines	Clerk and Cllr Griffiths	Parking Working Group	On hold until the new long term parking is identified.	This scheme to be included in the overall parking review but introduction of yellow lines in this area would be the responsibility of Highways. Ongoing.
11/13/06/17	Cobbles – to obtain a quote for repairs to the cobbles outside Natural Heat.	Clerk	Town Council		Meeting took place with the contractor on 11.2.18 who agreed to provide quotes – awaiting response. The Clerk continues to chase for response. Ongoing.
09/01/18 Police Report	CCTV – proposal by HDC to install a camera on Silver Street. Clerk to discuss the proposal and to see if the camera could also cover the Play Park.	Clerk	Town Council		Costs received for review and consideration. Clerk to try and secure funding to enable this scheme to go ahead. Ongoing.
12/08/05/18 1.c.	Community Infrastructure Levey (CIL) – public consultation on what the TC should spend the 15% allocated funds on.	Clerk	Town Council	14/8/18	Consultation included in Market Place article and on website – closing date 27.7.18. Ongoing.
12/08/05/18 1.d.	Public Toilets – to circulated tender documents for quotes.	Cllr Brennan / Cllr Lewis and Clerk	Town Council	14/8/18	Updated 10/7/18 - To circulate the three tenders received to Cllrs Brennan and Lewis for review. Ongoing.
12/08/05/18 NYCC 1.	Stokesley Motors resurfacing work – to write to the NYCC Cabinet Holder seeking an explanation on why the re-	Clerk	Town Council	12/6/18	Letter sent on 16.5.18 response received and circulated. Ongoing.

	surfacing work had taken place in this are and request further information on the assessment criteria.				
12/08/05/18 Correspondence 4.	North Road speeding concerns – to ask NYCC to consider introducing speed calming measures.	Clerk	Town Council	12/6/18	Request sent on 9.5.18 – awaiting a response. Ongoing.
8/12/06/18 1.b.	Parking – negotiations to commence with NYCC on how to implement a trial traffic regulation order in College Square	Cllr Griffiths	Parking Working Group	10/7/18	Cllr Griffiths has commenced communication regarding this. Ongoing.
8/12/06/18 1.d.	S106 Funds – to review the current list and resubmit to HDC	Clerk	Town Council	10/7/18	Ongoing.
10/7/18	Enforcement Issues – to arrange a meeting with HDC to discuss all the concerns	Clerk	Town Council	14/8/18	Meeting took place on 17 July 2018 and notes have been circulated. Closed.
10/7/18	HDC Parking Consultation – to raise our concerns with HDC	Cllr Wake	Town Council	14/8/18	Cllr Wake has discussed the concerns with HDC who have agreed to meet with Stokesley Town Council to discuss in more detail. Ongoing.