

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 14 November 2023 at 7 pm
in Stokesley Town Hall

Present: Cllrs Sally Atkinson, Mike Canavan, Sean Carey, Bryn Griffiths, Christopher Johnson, Martin Luxton, David Oxley, Audrey Scott, Graham Sowerby and Andy Wake.

Clerk – Mrs Julie McLuckie, Mr Keith Turland - D&S Reporter, Ms Stacey Smith – NYC Youth Worker and five residents. Sgt Ross joined the meeting at 8.30pm.

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

Ms Smith introduced herself as the new youth worker for the area. Currently the youth club is not running in Stokesley because they are not getting the young people attending and they believe this is because it is based up at the Secondary School. A request was made for suggestions on a more central location. Cllr Wake advised them to contact the Fire Station as a youth group did once run from their building and this may be an option again. The only other location would be the Methodist Church who also have a Hall available for hire.

A resident from Carricks Corner thanked Cllr Canavan for his research regarding the double yellow lines and thanked Sgt. Ross for securing a 'H' to be painted at the entrance.

A resident expressed his concern about the planning application ZB23/02082/CAT - The Mount, 8 West End – proposing the removal of a tree within the conservation area. Cllr Scott confirmed that she had also been contacted by four residents who asked her to raise their objections to the proposed planning application.

A resident from the Acres who had previously expressed his concern regarding recent hedge cutting work at the Acres / Paddock. He was concerned that industrial machinery had been used and that this had damaged the ancient hedge and had a negative impact on the habitat. **RESOLVED** that Cllrs Sowerby and Wake review the work alongside the Service Level Agreement and would report back.

North Yorkshire Council (NYC)– Cllr Griffiths informed Members that the 2024/25 Capital Project would include the following schemes – resurfacing of Station Road, the High Street pedestrian crossing drainage, surface dressing from the leisure centre roundabout to Strikes roundabout, footways in Riverslea and Riversdene and Stokesley Motors roundabout drainage. Members were pleased to note that these schemes were included in the capital project budget for next year.

1/14/11/23 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972

2/14/11/23 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllrs Cook be received.
2. **RESOLVED** that the reasons for absence provided be agreed.

3/14/11/23 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

RESOLVED that Cllr Johnson declared an interest in Agenda Item 7. Correspondence/Complaints Item 1. as he is involved in the group making the request.

4/14/11/23 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 10 October 2023 be agreed and signed as a true record.

5/14/11/23 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Applications Received

ZB23/02082/CAT – The Mount, 8 West End – Works to tree in a Conservation Area. **RESOLVED** The tree was in situ prior to building the garage and as it is within a conservation area members would like consideration to be given to a reduction rather than removal and would also like to see an arborists report. Residents in attendance at our meeting also asked that it be recorded that they object to the removal of the tree.

ZB23/02081/CLP – 8 Fairfield Road – Addition of dormer to the back of the property, internal renovations including: new en-suite and combining the kitchen and dining rooms. A car port is proposed to the side of the house. **RESOLVED** no objections.

ZB23/01850/LBC – Calimay Hair & Beauty, 6 Bridge Road – LBC for painting of exterior paintwork to front door and window to Matt black. Additional signage to front.

ZB23/02079/ADV – Calimay Hair & Beauty, 6 Bridge Road – Advertisement consent for 1no non illuminated hanging sign, 1no non illuminated circular alupanel to front elevation. No-illuminated acrylic lettering to fascia and vinyl window graphic to shop window. Painting of woodwork to ground floor in matt black. **RESOLVED** to object as the alupanel at first floor level is both inappropriate in itself and excessive given the other proposals and the size of the circular window graphic appears to be overly dominant in a conservation area.

ZB23/02061/LBC – 44 West Green - LBC to remove gas fire and reinstate the original open fire. Remove chimney gas terminal and replace with a terracotta pot to match existing pots. **RESOLVED** no objections.

ZB23/01991/FUL Cromwell House, 38 College Square – Application for replacement of a single glazed wooden windows to rear and side elevations with double glazed wooden windows. **RESOLVED** no objections in principle to the replacing of the existing single glazed wooden windows to rear and side elevations with double glazed wooden windows. However, has enough details been provided by the applicant on the detailed design of the proposed replacement windows to satisfy the requirement of the Local Planning Authority?

Applications Granted

ZB23/01768/CAT – St Peter and St Pauls Church, High Street – Remove holly tree causing damage to boundary wall.

ZB23/01269/FUL – Land West of White House Farm – application for new agricultural access track and associated landscaping and infrastructure.

2. Planning and Development Issues:-
 - a. Taylor Wimpey Estate – **RESOLVED** that Cllr Griffiths advised that the plans for the recreational areas have been submitted. The flooding concerns are still to be addressed.
 - b. British Legion Club Site – **RESOLVED** that the update received via e-mail circulated on 6.11.23 be received. The Clerk was asked to ascertain a timescale for response.
 - c. Tilia Estate – **RESOLVED** that the planning approval had still not been received for the bungalows. Cllr Griffiths confirmed that there is now a proposal to install the lights from the entrance to the

Tanton junction and that he would confirm that this proposal meets what was detailed in the Inspectors report.

- d. Brierley Development – **RESOLVED** that as planning is now approved that this item be removed from the Agenda.
- e. 47 High Street (formerly the Pack Horse Pub) – **RESOLVED** that the update circulated via e-mail on 6.11.23 confirming enforcement action be received.

6/14/11/23 FINANCIAL STATEMENTS

1. **RESOLVED** that the monthly statements for October 2023 circulated on 6.11.23 be received. It was noted that the remaining Community Infrastructure Levy (CIL) funds had now been transferred to Manorial Lands Trust for the Levenside Footpath as previously agreed.
2. **RESOLVED** that the payments made in October 2023 (attached at Appendix 1) be received and agreed.

7/14/11/23 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2023/24.
 - a. Cobbles – **RESOLVED** the Clerk is in the process of arranging a meeting to discuss the areas that are owned by NYC and MLT that are not included in the lease agreement to ensure the repairs are completed at the same time. Members expressed their disappointment at the length of time the repairs are taking and requested that when the work is completed that the fencing is removed to open the parking areas as quickly as possible. The Clerk would ask that the re-marking of then parking bays be completed as soon as possible.
 - b. Parking – **RESOLVED** that the Clerk is in the process of organising and Off Street Parking Places Order (OSPPPO) meeting. Cllr Griffiths confirmed that he continues to pursue Barclays Bank not being allowed to stand on the cobbles on a Monday and is waiting for a response from the NYC Legal Team.
2. Press Releases Approval – **RESOLVED** that the newsletter circulated via e-mail on 6.11.23 be formally agreed.
3. ZOOMM Snagging List / Reinstatement List – **RESOLVED** that repair works have commenced, however members were concerned about the lack of traffic management and also that the reinstatement was still with black tarmac rather than the red as previously agreed so that it matched what was already down. The Clerk was asked to raise these concerns with Streetworks.
4. Trees adjacent to 70 High Street – **RESOLVED** that our contractor reviewed the trees and concluded that none of them are dangerous, however, they do require maintenance work. A resident explained that he used to live adjacent to the land and that at time the land belonged to a Mr Mawer, the Clerk would contact NYC to see if they could confirm if this is still the case and try to contact Mr Mawer.
5. North Yorkshire Council (NYC) – Cllr Wake expressed his ongoing concerns about the length of time everything is taking with NYC and how frustrating residents are finding the situation. Cllr Griffiths reassured members that the revised staffing structures are now in the final stages, and it is hoped that this will help to improve things. **RESOLVED** that the Clerk write to the Chief Executive to express our concerns in particular regarding the continued lack of joint working between the previous HDC and NYCC staff who should now be working as one as a Unitary Authority.
6. Lady Hullocks Trust – **RESOLVED** that the resignation from Caroline Rathmell as a Trustee be received. It was agreed that Cllr Sally Atkinson be nominated as a Trustees on the Trust and the Clerk would send a thank you to Caroline Rathmell for her service.
7. Public Conveniences – **RESOLVED** that the quote to repair the stonework on the public conveniences circulated on 6.11.23 be received. The Clerk was waiting for a second quote so that prices could be compared.
8. Town Council Surgeries – **RESOLVED** that the surgeries would continue to take place next year and that members must ensure they attend on time on their allocated date or arrange for someone else to

attend in their place if they were unavailable. In accordance with the protocol, meetings must only take place if there are two Councillors present.

9. Grass Cutting, Trees and Hedges – Cllr Canavan asked for an update on the fallen tree at Malvern Drive which is across the river. The Clerk confirmed that she is waiting for a quote to remove as this will include using lifting machinery as the only way to remove. Members are concerned that the number of grass cuts that have taken place this year is not in accordance with the contract and that some areas including areas along the Levenside have not been cut. **RESOLVED** that the Clerk would discuss these issues with the contractor and report back. Following discussions around the number of leaves along Levenside Members felt it was imperative to keep the new footpath free of leaves to ensure it is safe and does not become slippery. It was agreed to purchase a rechargeable leaf blower so the leaves can be routinely removed from the footpath.

Committees and Working Groups

1. **RESOLVED** that the minutes from the Communications and Events Committee held on 12 October 2023 be received.
2. **RESOLVED** that the minutes from the Communications and Events Committee held on 7 November 2023 be received.

North Yorkshire Council

1. **RESOLVED** that the surfacing repairs to the cobbles on the High Street, Stokesley circulated on 2.11.23 be received and noted.
2. **RESOLVED** that the Community Resilience in the Parish presentation circulated on 20.10.23 be received.
3. **RESOLVED** that the Parish Precept arrangements for the financial year 2024/25 circulated on 10.10.23 and 7.11.23 be received. Cllr Canavan confirmed that there was only a nominal increase in the numbers of Band D equivalent properties over last year and thanked NYC for providing this information in advance of setting the precept.

Police

1. **RESOLVED** that the monthly statistics report circulated on 2.11.23 be received. Sgt. Ross confirmed that 24 incidents had been recorded between the period of 1 to 31 October 2023 and provided further details on each of the incidents.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the Information Requests and Vacancies Information be received.
5. **RESOLVED** that the Chief Executive bulletins be received.

Correspondence/Complaints received

Cllr Johnson vacated the room whilst Item 1 was discussed.

1. **RESOLVED** that the grant application form from Macmillan Cancer Care Mighty Hike Sponsorship requesting a S137 donation of £118.50 to cover the Town Hall hire costs for a charity music event circulated on 8.11.23 be received and approved subject to written confirmation that funds will be spent in Stokesley.
2. **RESOLVED** that the grant application from the Stokesley and District Flower Club requesting a S137 donation of £100 towards the decorations for the Town Hall circulated on 8.11.23 be received and approved. Despite the Flower Club being affiliated as part of a national charity, Members were

reassured that the money requested would be used in Stokesley Town Hall therefore meeting the criteria of the policy.

3. **RESOLVED** that the grant application from Thirsty Thursday requesting a \$137 donation of £250 towards the maintenance and upkeep of the defibrillators on the business park circulated 13.11.23 be received. Unfortunately, as the business park is not within the Parish of Stokesley the application cannot be approved.

Items tabled for information

None received.

8/14/11/23 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council **RESOLVED** that the press and public be excluded from the meeting to deal with items of a confidential nature.

Scout Hut Working Group – it was noted that the Working Group set up to commence work on the Scout Hut lease ready for its renewal in 2026 held its initial meeting on 9 November 2023. Cllr Carey agreed to arrange for the lease to be reviewed and obtain initial legal advice.

The meeting closed at 8.50 pm.

SignedDate

STOKESLEY TOWN COUNCIL – OCTOBER 2023**ACCOUNTS REPORT****Payments**

| <u>Supplier</u> | <u>Reason</u> | <u>Value £</u> |
|------------------------|---|-----------------------|
| Salaries | Weeks 26 - 30 | 6224.09 |
| HMRC | PAYE/NIC Weeks Month 7 | 990.32 |
| Sage | IT Support | 102.00 |
| HFC Systems | Office 365 – IT support | 117.24 |
| Town Hall Trust | Office Rent | 484.00 |
| Clear Business | Phone / Internet | 82.97 |
| Wigin Landscaping | Grass Cutting and Tree Work – June | 2278.19 |
| MBP Groundcare | Monthly Hedges SLA – Tree Work | 322.50 |
| Wigin Landscaping | Elmwood Tree – Tree Works | 192.00 |
| Amazon | Cleaning Products for Interpretation Panels – Open Spaces / Miscellaneous | 24.06 |
| British Gas | Electricity – Open Spaces / Toilets | 151.06 |
| Initial | Hygiene Contract – Open Spaces / Toilets | 179.83 |
| Avansas | Toilet Rolls – Open Spaces / Toilets | 153.82 |
| Homebase | Wall tiles – Open Spaces / Toilets | 21.00 |
| B&Q | Tile adhesive and grout – Open Spaces / Toilets | 20.75 |
| SPIOTA | S137 Grant | 2100.00 |
| Town Hall Trust | Meeting Room Costs | 120.50 |
| Barclays | Bank Charges - Miscellaneous | 8.50 |
| Safety Signs 4 Less | CCTV Signs – Miscellaneous | 15.28 |
| Manorial Lands Trust | Levenside Footpath Improvement Payment from S106 funds | 44084.40 |
| Render Alarms | CCTV Service | 261.60 |
| Total | | 57934.11 |