

STOKESLEY TOWN COUNCIL

The Meeting of the Town Council was held on Tuesday 8 July 2025 at 7 pm
in Stokesley Town Hall

Present: Cllrs Sally Atkinson, Mike Canavan, Claire Craster, Bryn Griffiths, Chris Johnson, David Oxley and Gary Yuille.

Clerk – Mrs Julie McLuckie, North Yorkshire Police – Sgt. Carl Lawson and 2 residents.

In accordance with the notice of meeting a public forum session took place from 7pm to 7.15pm.

Sgt. Lawson introduced himself and provided an update on the upcoming staffing changes in Stokesley. **RESOLVED** to arrange a meeting with Sgt. Lawson in the coming weeks to discuss the current issues in Stokesley.

The residents in attendance requested an update on the parking and when the agreed surveys would commence and what the resident involvement would be. Cllr Atkinson apologised for the lack of progress on this and explained that this was due to several Councillors personal circumstances over the previous month had meant that it had not been possible to progress. Reassurance was provided that this would now be progressed, and residents would be included in that process.

North Yorkshire Council (NYC) – Cllr Griffiths informed member that the NYC building at Stone Cross is to be sold and that the CCTV unit will move to Harrogate and become a 24-hour monitored unit.

NYC Local Plan – we need to provide a response. **RESOLVED** that Cllrs Griffiths, Oxley and Yuille meet and draft a response which would be circulated to all Councillors for approval prior to submitting to NYC.

1/08/07/25 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972

2/08/07/25 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllrs Cook, Dell-Price and Sowerby be received.
2. **RESOLVED** that the reasons for absence provided be agreed.

3/08/07/25 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

4/08/07/25 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 10 June 2025 and the be agreed and signed as a true record.

5/08/07/25 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Applications Received

ZB25/00949/ADV – Stokesley Leisure Centre – Application for advertisement consent for 1 no. external non illuminated front entrance sign, 2 no north and east non illuminated elevations and 20 no. external non illuminated car park signs. **RESOLVED** no objections.

ZB25/01100/FUL – 3 Woodlands Walk – Application for external works, installation of an air source heat pump to the rear of the property. **RESOLVED** no objection in principle, however as the document MCS 020(a) – Manual Sound Calculator provided in support of the application shows a final result of ‘fail’ that NYC Planning confirm that the provision of the air pump will not significantly negatively impact the amenity of the neighbouring property.

ZB25/01197/FUL – 1 College Mews – Application for proposed single storey rear extension. **RESOLVED** that due to the late receipt of this application that the proposed response would be circulated via e-mail in advance of the response date of 25 July.

Applications Granted

ZB25/01429/MRC – White House Farm – Application for variation of condition 7 (surface water run off mitigation) following grant of planning permission 14/00714/OUT – to allow the revised FRA addendum to be included with the previously submitted FRA and drainage strategy condition number(s): Condition 7 – surface water run off mitigation conditions(s) reassessment of surface water drainage in the open space area has been carried out to which the inclusion of a permanent feature of a dry basin in the POS area and relocation of play equipment has been carried out. Allow the revised FRA addendum to be included with the previously submitted FRA and drainage strategy. **RESOLVED** that Cllrs Canavan and Griffiths would review the documents to confirm what levels have been approved and what safety measures are in place if the Lake is to remain.

ZB25/00083/LBC – 41 College Square – Listed building consent for the replacement of front 2 windows.

2. Planning and Development Issues: -

- a. Taylor Wimpey Estate – **RESOLVED** no further update.
- b. British Legion Club Site – **RESOLVED** no further update.
- c. Tilia Estate – **RESOLVED** that the response from the Corporate Director of Environment be received.
- d. Brierley Development – **RESOLVED** no further update.
- e. 47 High Street (formerly the Pack Horse Pub) – **RESOLVED** no further update.
- f. Morrisons, High Street – **RESOLVED** no further update.
- g. Costa Coffee, High Street – **RESOLVED** that the enforcement update circulated on 3.6.25 be received. The Clerk has asked what time frame is associated with this improvement notice and is awaiting a response.
- h. Millbry Hill – **RESOLVED** no further update.

6/08/07/25 FINANCIAL STATEMENTS

1. **RESOLVED** that the monthly statements for June 2025 circulated on 2.7.25 be received.
2. **RESOLVED** that the payments made in June 2025 (attached at Appendix 2) be received.
3. **RESOLVED** that the Investment Income Account Statement for 1 May to 31 May 2025 circulated on 6.6.25 be received.

7/08/07/25 TO REVIEW AND ADOPT ALL CURRENT POLICIES

RESOLVED that all the policies listed below had been reviewed and were adopted, subject to the amends where detailed.

- Appraisal Policy.
- Archiving and Retention Policy.
- CCTV Policy.
- Code of Conduct.
- Community Engagement Strategy.
- Complaints Procedure.
- Data Protection Policy.
- Decking Lease Agreement Policy.
- Disciplinary and Grievance Policies and Arrangements.
- Dignity at Work Policy.
- Display Screen Equipment Users – Eye Test Policy.
- Equal Opportunities Policy.
- Equality Policy.
- Events Risk Assessment
- Financial Regulations.
- Financial Risk Management and Control.
- Freedom of Information Policy.
- Grant Awarding Policy.
- Health and Safety Policy.
- Information & IT Policy.
- Investment Strategy.
- Lone Worker & Violence at Work Policy.
- Memorial Bench Policy.
- Mobile Phone Policy.
- Press and Media Policy.
- Publication Scheme.
- Recording at Council Meetings Policy.
- Recruitment and Selection Policy.
- Risk Management Strategy.
- Scheme of delegation.
- Security Incident Policy
- Sexual and General Harassment Policy and Procedures.
- Sickness Absence Policy.
- Standing Orders. **RESOLVED** that this policy remain in place but that it needs to be reviewed against the revised Standing Orders issues by YLCA. Any changes will be submitted to the Town Council for approval.
- Training Policy

8/08/07/25 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2025/26: -

- a. Cobble. **RESOLVED** that the Clerk would contact the Corporate Director of Environment for the update he promised in an e-mail sent on 13 June 2025. The Clerk

was asked to express our concerns with Highways regarding the recent work they undertook along the High Street filling areas with bitmac and working without the appropriate parking suspension in place.

- b. Parking. A discussion took place about what would be achieved by implementing the disc parking element of the Off-Street Parking Places Order (OSPPO). Members concluded that it was clear the businesses did not feel this would benefit them in anyway and as that had been the main reason for looking to implement disc parking, they concluded that this should be removed. **RESOLVED** that the OSPPO for College Square and the Plain be implemented as soon as possible. That the proposed disc parking element contained within the OSSPO be removed and that this area (Bridge Road and from 59 to 81 High Street) includes enforcement of inappropriate parking only. Cllr Canavan would contact our Solicitor to make the appropriate amendments to the order.
 - c. Endeavour Footpath. **RESOLVED** that Cllr Oxley is still waiting for the quote to lay the footpath. The Clerk has contacted NYC and is awaiting a response about using the S106 funds allocated to the cycle path for the footpath instead. Cllr Griffiths has requested that the footpath also be included in the NYC (previously HDC) CIL strategic fund.
2. Press Releases / Newsletter – **RESOLVED** that the newsletter circulated via e-mail on 7.7.25 be approved.
 3. Public Toilets. **RESOLVED** that the Clerk progress the work to install a pay entry system and it was agreed that the entry fee be 50p.

Committees and Working Groups

No meetings have taken place.

North Yorkshire Council

RESOLVED that the response from the Corporate Director of Environment about the lighting at Tanton and the Cobbles repairs circulated on 13.6.25 and 18.6.25 be received. The Clerk was asked to request an update which had been promised in both the responses but to date not received.

Police

1. **RESOLVED** that the monthly statistics report circulated on 1.7.25 be received. A total of 23 incidents had been reported between 1 June and 30 June 2025.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the Information Requests and Vacancies Information be received.
5. **RESOLVED** that the Chief Executive bulletins be received.

Correspondence/Complaints received

1. **RESOLVED** that the S137 Grant Application from The Globe requesting a donation of £8399.76 to cover the Library Manager salary costs circulated on 30.6.25 be received and approved.
2. **RESOLVED** that the e-mail raising concerns about the cul-de-sac opposite Jackson Drive circulated on 30.6.25 be received. The Clerk would ask our contractor to go and cut back

the hedge in this area and ensure that this is incorporated in the annual maintenance programme.

Items tabled for information

No items received.

EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council can **RESOLVED** that the press and public be excluded from the meeting to deal with items of a confidential nature.

Dogs Barking – Social media posts regarding dogs barking were directing people to contact the Town Council however, they need to report to NYC Environmental Health. **RESOLVED** that the Clerk put out a post offering this advice and the contact information.

The meeting closed at 9.20 pm.

SignedDate

STOKESLEY TOWN COUNCIL – JUNE 2025

ACCOUNTS REPORT

Payments

Supplier	Reason	Value £
Salaries	Weeks 9 - 13	5228.49
HMRC	PAYE/NIC Month 3	1085.86
Sage	IT Support	123.60
HFC Systems	Office 365 – IT Support	112.56
Town Hall Trust	Office Rent	520.00
Clear Business	Phone / Internet	41.40
MBP Groundcare	Hedge Monthly SLA	347.50
Wigin Landscaping	Tree Work Monthly SLA	250.00
British Gas	Electricity – Open Spaces / Toilets	110.02
WAVE	Water – Open Spaces / Toilets	448.74
SPIOTA	S137 Grant	2100.00
Viking	Office Chairs x 2 – Office Equipment	232.33
Wave	Allotments Water	109.62
Town Hall Trust	Meeting Rents x 2 months	217.00
Barclays	Bank Charges - Miscellaneous	8.50
WEL Medical	Defib Pads - Miscellaneous	75.18
YLCA	Training	82.20
Catch Designs	Banners – Events	1139.88
Total		12232.88