

STOKESLEY TOWN COUNCIL

A Meeting was held in the Town Hall, Stokesley, on Tuesday
8 October 2019

Present: Cllrs Ian Blakemore, Mike Canavan, Sean Carey, Christopher Johnson, Carol Lewis, Karen Robinson and Andy Wake.
Clerk – Mrs Julie McLuckie. D&S Reporter – Mr Keith Turland and 5 Members of the Public.

In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm.

The landlord from the Packhorse expressed his concerns regarding the press article that had appeared in the D&S on 4 October 2019. **RESOLVED** that the landlord put all his concerns in writing to the Town Council who would then review the issues. Cllr Canavan did confirm that the only reason the Packhorse was the only pub mentioned was because the article was based on the Town Council minutes and it detailed our response to the Packhorse's retrospective planning application.

A resident attended to express her concern about the planning application 19/01639/OUT on the Land West of Station Road. **RESOLVED** members supported the residents comments and although this was outside of our Parish the Town Council agreed to confirm that they did not support the application as it was outside of the current and proposed Local Development Framework and there was no evidence of any requirement for additional industrial units, in fact there are several empty units on the current industrial park.

A resident from Eastfields reported the ongoing issues regarding parking on Eastfields and in particular highlighted a recent incident which had resulted in an ambulance having to be called and the resident admitted to hospital. The Clerk confirmed that this has been reported to the Police and NYCC and that the Town Council continue to push for the introduction of yellow lines on at least one side of the road.

A resident from Levenside who had attended the Town Council surgery to express his interest in supporting the improvement of the river in Stokesley. **RESOLVED** to forward his details to the River Leven Group.

District Cllr Andy Wake advised members that HDC have agreed to award funds to refurbish the gym, reception area and cycling suite at Stokesley Leisure Centre.

Cllr Wake also confirmed that enforcement of the North Road Club site is progressing.

1/08/10/19 NOTICE OF MEETING

The notice convening the meeting was taken as read.

Cllr Canavan expressed the Town Council's sincere sympathy to the family of Caroline Seymour who had passed away in September. Caroline had served Stokesley as a County, District and Town Councillor for many years and had supported Stokesley in many ventures. Caroline was always an active member and over the years had been involved in many projects and will be remembered for them. One in particular was the installation of the new play facilities at North Road Play Park which Caroline played a key role in and supported the team of volunteers to ensure the project came to fruition. She will be missed.

2/08/10/19 APOLOGIES FOR ABSENCE

RESOLVED to receive and accept the apologies for absence from Cllrs Bryn Griffiths, David Oxley and Graham Sowerby.

3/08/10/19 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

4/08/10/19 MINUTES

RESOLVED that the minutes of the meeting of the Town Council held on 10 September 2019 were agreed and signed as a true record.

5/10/09/19 PLANNING

a. The following Planning Applications were received and reviewed.

Applications Received

19/01868/FUL, 19/01869/LBC – 2 Bridge Road – modification of existing ground floor from bank use to 2no retail units and convert 1st & 2nd Floors of prior bank use to 3no flats. **RESOLVED** no objections subject to confirmation of the following – waste storage and collection facilities – given the proposed change of use of the ground floor to, at least in part, a café it is important that these details are provided. Secondly, we would like confirmation that there is ‘reasonable access’ to the ground floor of the building in terms of meeting the requirement of the Equality Act 2010.

19/01927/FUL – Manorley Manor Close – Construction of a garden building. **RESOLVED** to object based on the same comments previously made for the application 19/00471/FUL as the application appears to have simply changed from ‘additional domestic dwelling’ to ‘garden building’.

19/01834/FUL – 11 – 31 Woodlands Walk – Construction and replacement of a fence to the rear of 11 – 31 Woodlands Walk. **RESOLVED** to leave the decision regarding the fence height to HDC Planning.

19/02000/FUL – 44 West Green – Replacement of three sash windows, replacement of one set of French Windows, insertion of two new window cills, all to the rear of the property. Reinstallation of glass into the fanlight over the passageway to the front elevation of the property. **RESOLVED** no objection.

19/01943/FUL – 33 High Street – Change of use of ground floor A1 Retail use to A3 Café, construction of a new bin store and an external fire escape. **RESOLVED** no objections to the change of use from A1 to A3 and the internal structural changes. However, we would like to see the proposed step to the fire escape exit be replaced with a ramp and confirmation that the area provided for bin storage can accommodate the number of bins required to separate the different types of waste that will be generated by a café.

Applications Granted

19/01486/FUL – 29 Queens Drive – Demolition of existing garage and construction of a single storey extension to side and rear of house, as amended 6 August 2019.

19/01459/FUL – Greenacres, 27 Levenside – Single storey extensions to the garage, as amended on 20 August 2019.

19/01504/FUL – 24 Northfield Drive – Construction of a single storey rear extension and internal alterations.

19/01563/FUL – 6 Malvern Drive – Construction of ground floor infill extension to front elevation.

19/01568/FUL – 37 Eastfields – Construction of a single storey side and rear extension.

19/01684/FUL – 4 East End – Change of use from lock up shop to living room for the attached property.

b. Planning and Development Issues. No update had been received from HDC. Cllr Wake confirmed that the issue regarding the boarded-up window on Red House was no longer closed and this would be pursued by HDC Enforcement. Members were please to confirm that the pizza shop signs have been removed and that a revised planning application would be submitted. Members agreed that it is paramount that to ensure we continue to promote Stokesley as a Market Town in a Conservation area and reiterated that we support the promotion of businesses but that they must adhere to the guidance for appropriate signs. **RESOLVED** that the Clerk should request the 'Annual Monitoring Report' for 2018 / 19 and the provision of data relating to the Local Enforcement Plan for 2017 / 18 and 2018 /19.

Street Furniture Licences – the Clerk had requested an update again from NYCC and still had received no response. **RESOLVED** that this ongoing issue be raised with both our County Councillor and that a letter expressing our concerns be sent to the NYCC Chief Executive.

Sadlers Bin – **RESOLVED** to move the bin from outside Sadlers to around the corner as previously requested.

6/08/10/19 REVIEW OF ACTIONS FROM LAST MEETING

See the attached Appendix 1.

7/08/10/19 FINANCIAL STATEMENTS

1. **RESOLVED** to agree the financial statements for September 2019.
2. **RESOLVED** that the payments made during August 2019 totalling £17565.77 were agreed.

8/10/09/19 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2019/20.
 - a. Cobbles – Work to the Old Market Square is nearly complete it had highlighted that we have a lot of weeds, grass and moss growing in and around the cobbles which is causing damage and is something that we will have to address in the future.
 - b. Parking – **RESOLVED** that a Parking Working Group would be arranged as soon as the advice was received from Scarborough Borough Council regarding the proposal to introduce a Parking Order.
Traffic Regulation Order (TRO) – our Solicitor had confirmed that their firm does not have expertise in this area and had supplied a quote from a firm that has. Because of the amount of money involved we would need to secure two additional quotes for comparison purposed to ensure we are getting best value for money. **RESOLVED** to ask our Solicitor to secure two additional quotes from the firms he had recommended. Once received we would inform HDC of the costs associated with transferring the TRO to Stokesley Town Council as they currently have only agreed to pay legal fees up to £1,000 and this would not be enough.
 - c. River Leven Project – Three fencing quotes had been circulated and were reviewed. **RESOLVED** to progress with the quote from Brian Noble Contractor as this was deemed best value for money. This was not the cheapest but the firm that offered the cheapest quote had acknowledged that this type of project was something they had not done before and they also quoted for shorter rail lengths which was not in keeping with other new sections of fencing.
 - d. Developing Stokesley as a Gateway to the North York Moors – no further update.
 - e. Electrical Vehicle Charging Points – **RESOLVED** that Cllrs Blakemore would ascertain what NYCC were proposing following their recent announcement to introduce Electric Vehicle Charging Points in all of the Market Towns in Hambleton.
2. Town Council Surgery – Cllrs Lewis and Robinson hosted the TC Surgery on Saturday 5 October 2019. Five residents attended and raised the following concerns:
 - a. Packhorse Public House landlord was concerned about the press article that had appeared in the D&S Times and the negative publicity his premises is currently receiving. **RESOLVED** that the landlord submit his concerns in writing.

- b. Pop Up Market – Northern Dales seeking reassurance that this is not a ‘Farmers Market’. **RESOLVED** that the Clerk had confirmed with Northern Dales that this is more of a Craft Event and would take place indoors on a separate day from the Farmers Market. This is initially on a one-off trial basis.
- c. Eastfields Parking – continues to be a concern and a recent incident had resulted in a lady having to be taken to hospital. **RESOLVED** that the Clerk had reported the incident to both NYCC and the Police who were looking at the possibility of introducing yellow lines. It was also agreed to ask the school to put a note out to parents advising them not to park there but that they could park in the HDC car park for a period of 15 minutes at school drop off and school pick up time free of charge.
- 3. Levenside Parking – ongoing concerns regarding the inappropriate parking along Levenside. Also, raised a concern regarding the noise levels and behaviour from the pubs that back on to the Levenside – The Queens, The Spread Eagle and at times Chapters. Residents have been subjected to loud music, shouting, fighting, swearing and littering. The resident stated that this is the worst it has ever been and pointed out that Yarm have a total music ban outside and an outdoor curfew of 11 pm. **RESOLVED** to continue to review the parking situation along Levenside as part of the ongoing parking review within the Town.
- 4. A resident expressed his interest in promoting and improving the River Leven and it was suggested that he consider joining the River Leven Group and that his details be forwarded to them. He also expressed his concern regarding the poor state of repair of the cobbled areas and an explanation was provided on how the Town Council hopes to take them back so they can be correctly maintained.
- 3. ROSPA Play Safety Annual Inspection Reports for North Road Play Field and U8s Play Area – **RESOLVED** to accept the reports circulated on 23.9.19 and that the Clerk would oversee the actions requiring attention detailed within.
- 4. Tour de Yorkshire – **RESOLVED** that Cllr Carey had drafted a letter which would be circulated to Members for submission to HDC expressing our interest in hosting the event again next year.
- 5. Remembrance Day – **RESOLVED** that Councillors would confirm their availability to attend both the service and assist with the refreshments in the Town Hall afterwards. It was agreed that the invitation was extended to partners.
- 6. Town Hall Clock - **RESOLVED** that the Clerk was still trying to secure a suitable platform so that we can see if the clock can be repaired in the first instance.

7. Endeavour Cycleway – **RESOLVED** that Cllr Wake would seek a progress update from HDC and the Clerk would confirm the current position regarding the proposed crossing on the A172 from Highways.
8. Press Release Approval – A Food Fest Press Release had been circulated and Cllr Blakemore informed members that Radio Tees would also be either prerecording or attending the Food Fest to run an article.

Committees and Working Groups

1. **RESOLVED** that the minutes from the Employment Committee held on 24 September 2019 be received. Members thanked all the staff who once again had recorded no sickness or other absences over the previous year.

North Yorkshire County Council

Nothing received.

Hambleton District Council

1. **RESOLVED** that the Tree Preservation Order 2019 No 12 circulated on 6.9.19 be received.
2. **RESOLVED** that the Parish Precept – Arrangements for the Financial Year 2020/21 circulated on 23.9.19 be received. The Clerk would circulate our financial timetable to members.
3. **RESOLVED** that the Application for a Premises Licence for William Strike Limited circulated on 24.9.19 be received. Members were not opposed to the alcohol licence but did not support the proposed hours of 9 am to 10 pm. The Clerk would draft and circulate a response for approval.
4. **RESOLVED** that the Road Closure Notice for the 10 November 2019 circulated on 27.9.19 be received.
5. **RESOLVED** that the HDC Budget Consultation: Have Your Say information circulated on 3.10.19 be received.

Police

1. The Police Report had been circulated. A total of 13 incidents had been reported between 9 September and 7 October 2019. **RESOLVED** that the Clerk would seek clarification if it is the same group of youths that are carrying out the anti-social behaviour or if it is different groups. The Clerk would also ask why the incident of vehicle damage on Sowerby Crescent was not included in the report.

YLCA

1. **RESOLVED** that the NALC Chief Executives Bulletins be received.
2. **RESOLVED** that the White Rose Update – September 2019 circulated on 18.9.19 be received.
3. **RESOLVED** that the YLCA Training Events scheduled to take place on 13 and 14 November 2019 circulated on 25.9.19 be received.
4. **RESOLVED** that the information regarding the YLCA Webinar Training circulated on 24.9.19 be received.
5. **RESOLVED** that the information on the Free Seminar on Community Led Housing for Town and Parish Councils circulated on 23.9.19 be received.
6. **RESOLVED** that the NALC – Policy Consultation E-Briefing 09/19 – Independent Review int Local Government Audit be received.
7. **RESOLVED** that the Important Consultation for the Parish Sector – the Redmond Review circulated on 3.10.19 be received.
8. **RESOLVED** that the information regarding YLCA Branch Meeting dates, venues and speakers for Autumn 2019 circulated on 3.10.19 be received.
9. **RESOLVED** that the White Rose Update for October 2019 circulated on 3.10.19 be received.

Correspondence/Complaints received

1. **RESOLVED** that the correspondence from a resident regarding planning application 19/01927/FUL circulated on 23.9.19 be received. Members have commented under Planning Applications.
2. **RESOLVED** that the letter from Lady Hullock’s Trust requesting that a replacement Town Council representative be nominated to fill the place as a Lady Hullock’s Trustee circulated on 23.9.19 be received. It was agreed that Mr Keith Turland would be nominated as a Lady Hullock’s Trustee on behalf of the Town Council.
3. **RESOLVED** that the Grant Application Form from Great North Air Ambulance seeking a grant of £150 circulated on 24.9.19 be received and it was agreed to award £150 as requested from S137 funds.
4. **RESOLVED** that the correspondence regarding 46 Riversdene circulated on 25.9.19 be received. It was agreed to arrange for the area to be seeded and then would be included on the routine grass cutting contract.

5. **RESOLVED** that the Grant Application from SPIOTA requesting a donation of £1750.00 circulated on 30.9.19 be received and it was agreed to award £1750.00 as requested from S137 funds.
6. **RESOLVED** that the Grant Application from the Citizens Advice Mid North Yorkshire seeking a grant of £1000.00 circulated on 1.10.19 be received. It was agreed to award £500 from S137 funds.

Items tabled for information

No items received.

9/08/10/19 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED to exclude the press and public from the meeting to deal with items of a confidential nature in accordance with Paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960.

RESOLVED that the River Leven Project would also include looking at all options including, the possible road closure to make it pedestrian only apart from resident access and to review the current state of repair of the bridges and accessibility.

The meeting closed at 8.45 pm.

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
09/01/18 Police Report	CCTV – camera in the Play Park.	Clerk	Town Council		Following approval of the quotes received we are awaiting an installation date for the pole, electrics and camera. Ongoing.
8/12/06/18 1.b.	Parking – negotiations to commence with NYCC on how to implement a trial traffic regulation order in College Square	Cllr Griffiths	Parking Working Group		The Clerk had met with Scarborough BC to discuss the options regarding parking enforcement in College Square. The Scarborough officer was seeking confirmation from their legal team that a Town Council can introduce a Parking Order. If this is agreed, then we can negotiate the enforcement contract with Scarborough BC. Ongoing.
5/13/11/18 c. 14/5/19 update	Millies Paddock – response received. The Clerk would write to the Chief Executive to confirm the questions previously raised and request a response.	Clerk	Town Council	11/6/19	E-mail sent on 5.6.19 – response received on 18.6.19. Cllr Canavan would submit a personal complaint to the Ombudsman. Ongoing.
8/09/07/19 Comms & WGs	CIL Funds – Clerk to obtain quotes for market signs and vehicle charging	Clerk	Town Council		Ongoing.

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