

## STOKESLEY TOWN COUNCIL

A Zoom Meeting was held on Tuesday 8 September 2020

**Present:** Cllrs Ian Blakemore, Mike Canavan, Sean Carey, Bryn Griffiths, Christopher Johnson, Nigel Johnson, Katriina Makinen, David Oxley, Karen Robinson, Graham Sowerby and Andy Wake.  
Clerk – Mrs Julie McLuckie. D&S Reporter.

*Due to the current COVID 19 restraints members of the public were encouraged to submit any questions in writing to the Town Clerk via e-mail – [contact@stokesleytowncouncil.gov.uk](mailto:contact@stokesleytowncouncil.gov.uk) They were also advised that if they wished to participate in the meeting that they should notify the Clerk by e-mail in advance and a ‘Zoom’ meeting invitation would be provided. The Clerk confirmed that no questions had been received in writing and that the only Zoom meeting request was from the D&S Reporter.*

***In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm.***

The D&S reporter expressed his concern regarding the erection of buildings by the Environment Agency (EA) at Millies Paddock which also included hard core base and he wanted clarification if Planning permission was required, would the hard core base be removed when they have finished the work and are the EA paying any kind of compensation to Millies Paddock. **RESOLVED** that the Clerk would raise these questions with HDC Planning Department and report back.

Cllrs Griffiths and Wake did confirm that the HDC Enforcement Officer had attended the site last week and they were awaiting their report.

Cllr Wake informed Members that Environmental Health had visited Tru-Vai and the Green Man regarding concerns raised about the lack of track and tracing taking place at these premises and overcrowding. The Police were also due to commence enforcement.

Cllr Griffiths confirmed that the resurfacing of North Road from College Square to the Health Centre was included in the capital programme for the 2021/22 financial year. Also included in the next financial year capital programme is the flooding between Helmsley Road and Station Road. The potholes on Meadowfield Road were due to be repaired in the coming weeks.

Cllr Griffiths advised that he had reported the speeding concern on the B1365 to NYCC but to date had not received a response. The drainage on the A172 adjacent to Strikes is still not repaired and Cllr Griffiths continues to pursue this.

Cllr Canavan was concerned that not all the potholes have been marked as part of the Tanton Road repair work. **RESOLVED** that the Clerk would ask NYCC Area 2 to double check that all the potholes requiring repair are correctly marked to ensure none are missed.

Cllr Wake confirmed that the report regarding a fridge / freezer dumped in Northfield Drive would be collected by HDC Street Cleaning Team.

#### **1/08/20 NOTICE OF MEETING**

**RESOLVED** that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

#### **2/08/20 APOLOGIES FOR ABSENCE**

None received.

#### **3/08/20 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

None received.

#### **4/08/20 MINUTES**

**RESOLVED** that the minutes of the Town Council meetings held on 11 August 2020 be agreed and signed as a true record.

#### **5/08/20 PLANNING**

1. The following Planning Applications were received and reviewed. The Clerk confirmed that these had been circulated to all members for comment prior to submitting the agreed response to HDC. **RESOLVED** to confirm approval of all the comments submitted as detailed.

#### Applications Received

**20/01639/FUL – 35 College Square – Internal and external alterations to dwelling.** **RESOLVED** No objections.

**20/01717/FUL – 55 Levenside** – Replace of 2no. timber casement and Yorkshire sash windows and rear infill extension to house WC with relocated exiting single glazed timber window. **RESOLVED** No objections.

**20/01737/FUL – Appleton House, 2 Levenside Place** – Replacement of existing up & over garage doors and front door of the dwellinghouse. **RESOLVED** No objections.

**20/01846/FUL - The Mount, Quakers Grove, Great Ayton** – demolition of conservatory, construction of a single storey side extension, alterations to the dwellinghouse including the formation of 2no bay windows to the front (south) elevation. **RESOLVED** No objections in principle but this is conditional on the following – whilst the bungalow is well screened from most public views, the proposed works lack any empathy with the existing structure, notable by the fact that on the application form none of the proposed materials and finishes have any commonality with the existing materials and finishes.

**20/01625/FUL – 3 Oak Tree Road** – Creation of a summer room within an existing garage. **RESOLVED** No objections.

#### Applications Granted

**20/01198/FUL – The Green Man, 63 High Street** – Siting of an outside street Café.

**20/01199/LBC – The Green Man, 63 High Street** – Listed building consent for the siting of a street café.

**20/01249/FUL – Stokesley School** – Application for the permanent siting of 4no existing temporary sited portable buildings on the school grounds (3no classrooms and 1no meeting room, staff facility and glazed link to the main building).

**20/01047/TPO – The Co-operative Food, Springfield** – Works to trees subject to Tree Preservation Order Nos: 1994/02 and 1963/22 to remove branches to a maximum height of 3.5m and remove deadwood to mature Oak tree (shown as T6 on the location plan) and works to 65Lm of tree belt, to crown lift to 3m and the removal of ivy and thinning works to trees within he mixed group (shown as a group T10 on the location plan).

**19/02101/OUT – White House Farm** – Outline planning application with all matters reserved (excluding access) for the construction of up to 25 no. residential dwellings.

**20/01352/FUL and 20/01353/LBC – Newcastle Building Society, 19 High Street** – Change of use of accommodation to the rear of the building from A2(commercial) to C3(residential) and extension to create 2no new two storey dwellings.

**20/01439/TPO – Showfield Car Park** – Works to crown lift one tree and works to fell five trees subject to a tree preservation order Group 1963/22.

**20/01142/TPO – 35 The Firs** – Works to trees subject to a tree preservation order. 2018 No.8.

**20/01445/FUL – Manorley Manor Close** – First Floor extension to provide an additional bedroom and en-suite.

2. Planning and Development – no report received from HDC. Cllr Wake would raise this issue with the Enforcement Officer. Cllr Canavan requested the Clerk confirm with HDC which proposal was approved for the Sadlers Pavement Licence.

## **6/08/20 REVIEW OF ACTIONS FROM LAST MEETING**

See the attached Appendix 1.

## **7/08/20 FINANCIAL STATEMENTS**

1. **RESOLVED** to agree the financial statements for August 2020.
2. **RESOLVED** that the payments made during August 2020 totalling £11034.85 were agreed.
3. **RESOLVED** that the Redmayne Bentley Investment Income Account Statements for the Town Council and Manorial Lands Trust for the period 1 July to 31 July 2020 circulated on 19.8.20 be received.

## **8/08/20 MATTERS FOR DISCUSSION**

### **Town Council**

1. Strategic Objectives for 2020/21:-
  - a. Cobbles – **RESOLVED** that the survey meeting to agree the required areas for repair would take place on 28 September 2020 at 8 am.
  - b. Parking – Cllr Canavan confirmed that he had issued a response to the first draft of the Traffic Regulation Order received from Ward Hadaway. Most issues raised had now been resolved with just two areas to amend, one parking space in front of Pistachio on Bridge Road to be added and an additional disabled parking bay to be added on West Green on the tarmac area. **RESOLVED** that the final document would be circulated to all Members for comment and once agreed the Clerk would arrange for the repainting of parking bay lines.
  - c. River Leven Project – Cllr Oxley advised members that ECB design were in the final design stage and were just waiting for one final study document. The next stage would be to host the public consultation event which is scheduled to take place on Saturday 26 September 2020. ECB will then submit the final planning application and provide a cost proposal. **RESOLVED** that Cllr Oxley would confirm with ECB Design if they would collate the responses from the consultation event and produce a report.
  - d. Developing Stokesley as a Gateway to the North York Moors – **RESOLVED** that this Strategic Objective be handed to the Councillors on the Communications and Events Committee to develop a medium-term plan.

- e. Electrical Vehicle Charging Points (EVCP) – Cllr Oxley had clarified with HDC that they were due to install two units in the Showfield Car Park. **RESOLVED** that Cllr Blakemore would contact HDC to confirm which units and provider they are using and to seek guidance and advice on suitable locations within the Town Centre.
- 2. Coronavirus Update – the Clerk confirmed that the Town Council had been awarded a grant for £10k from HDC. New external floor stickers have been received and will replace the ones currently displayed.
- 3. Press Releases Approval – Cllr Blakemore in his role as the Town Council Fairtrade representative had been contacted by Fairtrade requesting a press release confirming why the Town Council have signed up to support Fairtrade. **RESOLVED** Cllr Blakemore would draft the press release and circulate for approval. Cllr Canavan had circulated a draft press release promoting the Levenside Project and was awaiting approval from the Communications and Events Committee.
- 4. Vegetation and Wildlife along the River Leven – **RESOLVED** that the Clerk would confirm with the River Leven Group when they expect to be in receipt of the Wildlife Assessment report as this would be useful for the Levenside Project in developing a planting programme. It was agreed that it would be beneficial to meet with the River Leven Group to discuss their report and the Levenside Project.
- 5. Blocking Vehicular Access to the grass area off Thirsk Road - **RESOLVED** that the Clerk would liaise with the Grass cutting contractor to ascertain if we were to lay two tree trunks in this area if he could still access the area to cut and if he could supply the two tree trunks.
- 6. Town Wifi Usage Report – Q2 – 2020. **RESOLVED** that the Town Wifi Usage Report – Q2 – 2020 circulated on 14.8.20 be received. This would be reviewed by the Communications and Events Committee.
- 7. Health and Safety Policy – **RESOLVED** that the updated Health and Safety Policy circulated on 25.8.20 be received and approved.
- 8. Information and Technology Policy – **RESOLVED** that the draft Information Technology Policy circulated on 25.8.20 be received. It was agreed that this would be reviewed by the Communications and Events Committee at their meeting on 15 September 2020.
- 9. Vacant premises adjacent to the Town Hall – members considered the viability of utilising the now vacant building adjacent to the Town Hall as a Tourist Information point but concluded that because of the size and location of the building that this would not be financially viable. However, consideration could be given to other vacant premises along the High Street. **RESOLVED** that the Clerk would seek further advice and guidance regarding the suitability of opening a Tourist Information in one of the vacant premises.
- 10. Town Map- **RESOLVED** that the Vibrant Market Town grant application form 2020/21 for the further development and update of our Town Map circulated on 25.8.20 and approved by e-mail be formally approved. It was noted that the grant had been successful, and the funding allocated to this project.

11. Unitary Authority Proposal. **RESOLVED** that the e-mail decision to appoint Cllrs Ian Blakemore and Nigel Johnson as the Town Council representative on the NYCC Unitary Council Development Working Group be formally approved.
12. Remembrance Sunday. It was noted that the Remembrance Service this year would be held at the Cenotaph rather than in Church. The road closure would be in place which would ensure that social distancing can be maintained. **RESOLVED** that there would be no refreshments provided in the Town Hall this year as it was agreed that it would not be safe to do so during the current pandemic. The Clerk would contact Bilsdale Brass Band to see if they would still attend to play outside on the West Green only.
13. Face Coverings – **RESOLVED** that visitors to the Town Hall are still encouraged to wear masks on entering and the Stewards and Clerks are also asked to do so when coming in close contact with visitors.

### **Committees and Working Groups**

Stokesley Bounce Back Working Group. **RESOLVED** to receive the notes that have been circulated by the Stokesley Bounce Back Working Group following each of their meetings. Following approval to purchase 6 bike racks a request was made to purchase an additional 4 as it had been agreed that the ones in the Old Market Square were not in a suitable condition to be moved. This was agreed and Cllr Griffiths agreed to contribute £1k towards the purchase from his allocated budget. It was also agreed that a wall mounted bike rack would be installed at the West Green deli. Once the new bike racks were installed it would be promoted through the media hopefully with some cycling celebrities. The HDC Vibrant Market Officer has confirmed that they are now gathering footfall statistics and they will share the results with the Town Council.

### **North Yorkshire County Council**

1. **RESOLVED** that the COVID 19 Updates be received.
2. Grass Cutting / Weed Killing Update. Still awaiting response from NYCC. **RESOLVED** that Cllr Griffiths would chase up the responses.
3. **RESOLVED** that the press release – Town and Parishes explore a greater role under devolution circulated on 24.8.20 be received.
4. **RESOLVED** that the correspondence from NYCC Council Leader regarding the proposal for a Unitary Council for North Yorkshire circulated on 21.8.20 be received.

## **Hambleton District Council**

1. **RESOLVED** that the Members Coronavirus Response Briefings be received.
2. **RESOLVED** that Parish Liaison Meeting notice of a meeting on 16 September 2020 circulated on 24.8.20 be received. It was agreed that Cllr Nigel Johnson will attend this meeting.
3. **RESOLVED** that the correspondence from the Chief Executive and Leader of the Council regarding the proposed Unitary Authority circulated on 10.8.20 be received.

## **Police**

1. **RESOLVED** that the Police Reports circulated on 8.9.20 be received.

## **YLCA**

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the NALC document PC12-20 / Transparency and Competition: Data and Land Control circulated on 17.8.20 be received.
3. **RESOLVED** that the NALC document PC11-20 / White Paper: Planning for the Future circulated on 17.8.20 be received.
4. **RESOLVED** that the NALC document PC10-20 / Changes to the Current Planning System circulated on 17.8.20 be received. Cllr Canavan expressed his concerns regarding some of the changes to the current planning system, for example the agreement that you can add an additional storey onto a property without planning permission and convert business premises into flats. **RESOLVED** that the Clerk, Cllr Canavan and Griffiths would draft a letter to be submitted to HDC Planning copied to Rishi Sunak MP outlining our concerns.

## **Correspondence/Complaints received**

1. **RESOLVED** that the Environment Agency Stokesley Flood Alleviation Scheme August 2020 Newsletter circulated on 10.8.20 be received. The Clerk would contact HDC Planning Enforcement to clarify if the temporary building been erected by the EA require planning permission and what is in place to ensure the reinstatement of those areas when the buildings are removed and also to clarify that the Public Right of Way will remain open while the work takes place.
2. **RESOLVED** that the Land Query adjacent to 53 Tameside circulated on 10.8.20 be received. The Clerk to respond to advise that this land cannot be sold as it was gifted as 'Open Space' in 2004.

**Items tabled for information**

None received.

The meeting closed at 9.30 pm.

## Town Council Meeting Actions

<b>Minute No. Date Agreed</b>	<b>Task</b>	<b>Lead Councillor</b>	<b>Responsible Committee</b>	<b>Expected date for completion</b>	<b>Status</b>
8/11/02/20 NYCC	Urban Grass Cutting Payment – to try and establish the contractor costs to NYCC if they were to complete the cuts.	Cllr Bryn Griffiths	Town Council		Cllr Canavan forwarded the information he had collated regarding the request for further information and what they should provide. Cllr Griffiths to discuss this with NYCC and report back. <b>Ongoing.</b>
12/16/06/20 5.	Levenside Berms – Clerk to ask the River Leven Group (RLG) to develop a Management Plan for the Town Council to consider.	Clerk	Town Council		Request submitted to the RLG. Response received and circulated. <b>Ongoing.</b>
08/09/20	Public Session – Environment Agency work along the river – Clerk to ask HDC if planning permission was required and if the hard core would be removed and the area reinstated once the work was complete.	Clerk	Town Council		Response circulated from the HDC Enforcement Officer on 18.9.20. <b>Ongoing.</b>
8/08/09/20 – 5.	Thirsk Road – agreed to block the access to the	Clerk	Town Council		The Clerk has discussed this with our tree contractor and is awaiting a

	grassed area using tree trunks. Clerk to secure a quote for this work.				quote. <b>Ongoing.</b>
8/08/09/20 – 9.	Tourist Information – Clerk to look at options for a Tourist Information hub in the Town Centre.	Clerk	Town Council		The Clerk had commenced discussions with HDC regarding this and would continue to progress. <b>Ongoing.</b>
8/08/09/20 – YLCA	Changes to Current Planning System – letter to be sent to HDC and copied to Rishi Sunak MP expressing our concerns about some of the amendments in particular in a conservation area.	Clerk / Cllr Canavan / Cllr Griffiths	Town Council		<b>Ongoing.</b>