

STOKESLEY TOWN COUNCIL

A Meeting was held in the Town Hall, Stokesley, on Tuesday
9 July 2019

Present: Cllrs Mike Canavan, Bryn Griffiths, Chris Johnson, Carol Lewis, Karen Robinson, Caroline Seymour and Andy Wake.
Clerk – Mrs Julie McLuckie. One Business Owner.

In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm.

The owner of Sadler’s Bistro informed the Town Council that they are now working with NYCC and HDC to produce an appropriate design which will allow them to install seating outside the front of their premises. On the advice of HDC they also asked if the Town Council could consider moving the litter bin from its current position to further round the corner and if the parking bays outside the front of their premises could be altered to parallel parking or angled parking to prevent vehicles pulling right onto the footpath as the current bays are too short. **RESOLVED** that the Clerk would look at where the bin could be relocated, and the parking request would be submitted to the next Parking Working Group for consideration.

District Councillor Wake advised members that the Local Development Framework is now available for consultation which will conclude in September.

District Councillor Wake had requested that recycling and planning enforcement be reviewed by the Scrutiny Committee.

Cllr Griffiths and Wake had met with representatives from HDC to discuss the old North Road Club. They had confirmed that the land owners were due to submit a planning application by the end of July. Cllrs Griffiths and Wake would continue to monitor progress and seek regular updates.

Cllr Wake had received confirmation that both Station Road and Meadowfield were suitable for Community Speed Watch and that he was happy to lead on setting this up. **RESOLVED** that an article would be placed in the Market Place seeking volunteers to be involved.

Strikes had confirmed that they aim to open the new building in early November, the District Councillors would ensure that the temporary build is removed promptly.

Cllr Wake was awaiting a response from HDC regarding the Showfield Car Park and whether they would consider handing this over to the Town Council.

County Councillor Griffiths continues to press for NYCC to resurface areas across Stokesley that have major potholes rather than just continuously refilling them. He also confirmed that he continues to pursue a response from NYCC as to when the severe dip on Station Road will be rectified.

1/09/07/19 NOTICE OF MEETING

The notice convening the meeting was taken as read.

2/09/07/19 APOLOGIES FOR ABSENCE

RESOLVED to receive and accept the apologies for absence from Cllrs Ian Blakemore, Sean Carey, David Oxley and Graham Sowerby. Apologies were also received from Mr Turland, D&S Reporter.

3/09/07/19 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

4/09/07/19 MINUTES

RESOLVED that the minutes of the meeting of the Town Council held on 11 June 2019 were agreed and signed as a true record.

5/09/07/19 PLANNING

a. The following Planning Applications were received and reviewed.

Applications Received

19/00858/LBC - The Old Byre, Paton Carr Farm – retrospective LBC and further alterations. **RESOLVED** that in response to the retrospective application there are no objections to the internal changes to the building, additional vent pipe, satellite dish and velux windows to the rear of the elevation. However, the Town Council do object to the tv aerial which is clearly visible on the gable end and would ask that this be relocated to the rear of the property. In addition, the Town Council object to the current porch which breaks up the front elevation so that it is no longer consistent with the description of ‘long attached byre’. The use of plain tiles rather than pantiles is not consistent with the character for the original building. The Town Council also object to the request to introduce velux windows on the front of the property as this would impact on the public view of the property. Increasing the size of and adding pillars to the porch is also objected to as this will impact on the public view of the property. Both these elements would detract from the listing description of a ‘long attached byre’. The proposed continue use of plain tiles rather than pantiles is inappropriate on this listed building.

19/01137/FUL - Strikes Garden Centre– proposed electrical substation. **RESOLVED** no objections.

19/01194/TPO - 33 The Firs – works to trees TPO 18/00008/TPO2- remedial works to overhanging branches. **RESOLVED** to object as these trees were only given protected status in 2018. The applicant has not demonstrated the need to carry out the significant amount of proposed works to the trees. Some ‘lighter’ management of the trees may be appropriate, but the proposed work would significantly alter the character of these trees which are part of a larger group covered by the TPO.

19/01236/LBC – 36 High Street - LBC to replace the existing fascia and **19/01235/ADV - 36 High Street** – Advertisement consent for 1 externally illuminated sign. **RESOLVED** to object because the proposed illumination of the sign falls outside the Hambleton Market Towns Conservation Area Design Guide.

19/00359/OUT - OS Fields 7272 Land of Hebron Court, The Stripe – application for outline planning permission with some matters reserved (considering access only) for residential development as amended by plan received 31/7/2019. **RESOLVED** to seek clarification on the proposed change of the proposed second road from an emergency only vehicle link to a second primary vehicle access and whether the road would be classed as a major, or minor, access road.

Applications Granted

19/00720/FUL – Barber Shop, 63 High Street – Change of use from Class A1 shop and retail outlet (formerly a barber’s shop) to Class A3 drinking establishment (Micropub).

19/00721/ADV – Barber Shop, 63 High Street – Application for advertisement consent for non-illuminated individual lettering.

19/00902/LBC – Barber Shop, 63 High Street – Listed building consent for internal alterations for conversion of former barber shop to a micropub.

19/00053/FUL – Spread Eagle Hotel, 39 High Street – Retrospective construction of a self-supporting timber shelter in rear beer garden. With cover and power for ambient light and heater-open design.

Applications Withdrawn

19/00926/LBC – 44 West Green – Listed building consent for replacing slates to the front elevation and repairs to flashing, replacement tiles to the rear elevation and repairs to flashing, new ridge to rear single storey extension, replacement slates as required and re-pointing to the rear with lime mortar.

b. Planning and Development Issues.

RESOLVED that the update from the HDC Enforcement Officer circulated on 9.7.19 be received. Members agreed to contact HDC to seek clarification regarding the enforcement, if there is any, on guidance documents such as signage etc. Cllr Canavan requested that Cllr Griffiths find out further information about becoming an ‘Area of Special Control’.

6/09/07/19 REVIEW OF ACTIONS FROM LAST MEETING

See the attached Appendix 1.

7/09/07/19 FINANCIAL STATEMENTS

1. **RESOLVED** to agree the financial statements for June 2019.
2. **RESOLVED** that the payments made during June 2019 totalling £17760.30 were agreed.
3. **RESOLVED** that the Town Council Consolidated Tax Certificate for the 2018/19 tax year from Redmayne Bentley be received.
4. **RESOLVED** that the Manorial Lands Trust Consolidated Tax Certificate for the 2018/19 tax year from Redmayne Bentley be received.

8/09/07/19 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2019/20 – **RESOLVED** that the document circulated by Cllr Canavan on 25.6.19 detailing the targets against each of our Strategic Objectives be agreed.
 - a. Cobbles – No further update.
 - b. Parking – **RESOLVED** that a Parking Working Group be set up once the meeting had taken place with Scarborough Borough Council.
 - c. River Leven Project – No further update – a meeting would be arranged to take place in early August.
 - d. Developing Stokesley as a Gateway to the North York Moors – The Clerk confirmed that HDC had expressed their support of this objective and would like to be involved. **RESOLVED** that the Clerk would contact both North Yorkshire Moors National Park and Welcome to Yorkshire to seek their support of this initiative.
 - e. Electrical Vehicle Charging Points – **RESOLVED** that the Clerk would contact HDC to request any advice they could offer regarding the installation of charging points as this is something they have started to introduce.
2. Town Council Surgery – Cllrs Canavan and Johnson hosted the TC Surgery on Saturday 6 July 2019. Two residents attended and raised the following concerns:
 - a. Parking on Eastfields – issues not only on market days with vehicles parking on both sides of the street causing problems for vehicles trying to get onto the Estate but also causing an obstruction of the footpaths. Would like to see yellow lines introduced on one side of the road. In addition, the same resident raised his concern about the lack of the footpath alongside Stokesley Motors where vehicles are parking. **RESOLVED** that Cllr Griffiths had raised the issue of inconsiderate parking on Eastfields with NYCC to see if they can increase the yellow lines on one side. The Police are also monitoring the situation. Cllr Griffiths confirmed that a footpath area should have been marked out alongside Stokesley Motors and he would pursue this with NYCC.
 - b. Trees in the Cemetery now have overhanging branches onto the footpath which is causing a problem for pedestrians. **RESOLVED** to pass this information onto the church authorities. Also raised a concern about the poor condition and appearance of the old club site on North Road.
3. Press Releases Approval – **RESOLVED** to include ‘The Globe’ success information, Community Speed Watch – call for volunteers, promotion of the film link, Fair and Show, Inconsiderate parking article and overhanging branches and overgrown

hedges in the Market Place and other articles to be submitted to Cllr Canavan by Wednesday 17 July 2019. The Clerk was also asked to re-draft the 'Carter Room' article to include the sponsorship received and thanks to all involved.

Committees and Working Groups

1. **RESOLVED** that the minutes from the Finance Committee held on 25 June 2019 be received.
 - a. Community Infrastructure Levy (CIL) funds – a discussion took place around proposals on where to spend the remaining CIL funds. **RESOLVED** that the Clerk would obtain quotes for Market Signs and Vehicle Charging Points.
2. **RESOLVED** that the notes from the Communications & Events Committee held on 26 June 2019 be received.

North Yorkshire County Council

1. **RESOLVED** that the update from Area 2 regarding Street Café Licences and the revised letters to be circulated to businesses during the week commencing 24 June 2019 circulated on 21.6.19 be received.
2. **RESOLVED** that the correspondence regarding the proposed cable undergrounding / replacement street lighting along the Levenside circulated on 1.7.19 be received. It was agreed that Wayleave agreements should be set up as 'one off payments' to cover the scheme but to include an agreed fee to cover any future maintenance. Cllr Canavan would liaise with our Solicitors and Northern Powergrid to progress.

Hambleton District Council

1. **RESOLVED** that the Parish Liaison Meeting Agenda for the meeting scheduled to take place on 18 July 2019 circulated on 24.6.19 be received. The Clerk would submit our apologies.
2. **RESOLVED** that the response to our Application for Rate Relief – 2019/20 Non- Domestic Rates circulated on 20.6.19 be received. The Clerk would submit an application as a 'Small Business' to see if we would qualify.
3. **RESOLVED** that the response from the HDC Chief Executive regarding Millies Paddock circulated on 18.6.19 be received. **RESOLVED** that Cllr Canavan would submit a complaint to the Ombudsmen as a resident.
4. **RESOLVED** that the Certificate of Registration for existing property 27A Levenside circulated on 17.6.19 be received.
5. **RESOLVED** that the information regarding the 'Appointment of Parish Council Representative' to the Standards Hearings Panel circulated on 10.6.19 be received.

6. **RESOLVED** that the Certificate of Registration for New Property / Address for Parklands, Tanton Grange Farm circulated on 21.6.19 be received.

Police

1. The Police Report had been circulated. A total of 17 incidents have been reported between 11 June 2019 and 9 July 2019. **RESOLVED** that the report be received and that the Clerk would circulate a proposed Agenda for the meeting with the Police scheduled to take place on 24 July 2019.

YLCA

1. **RESOLVED** that the One-day Conference 2019 and YLCA 75th Anniversary Celebration information circulated on 13.6.19 be received.
2. **RESOLVED** that the NALC Chief Executives Bulletins be received.
3. **RESOLVED** that the White Rose Update – June 2019 circulated on 14.6.1 be received.
4. **RESOLVED** that the Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018 information circulated on 13.6.19 be received. The Clerk confirmed that work had commenced on this with our Website provider.
5. **RESOLVED** that the YLCA Annual Review 2018/19 circulated on 2.7.19 be received.
6. **RESOLVED** that the White Rose Update – July 2019 circulated on 2.7.19 be received.

Correspondence/Complaints received

1. **RESOLVED** that the Grant Request form from Stokesley Local History Group for £225 towards the printing and publishing of two A5 booklets containing memories, reminiscences and recollections of Stokesley residents be received. It was agreed to donate the sum of £225 from S137 funds.
2. **RESOLVED** that the invitation from Whitby Town Council to attend their Yorkshire Day Event on 1 August 2019 circulated on 10.6.19 be received. Cllr Wake would confirm if he could attend.
3. **RESOLVED** that the response from Terra Cycle circulated on 18.6.19 be received. It was agreed to trial the 'free scheme' by housing a crisp recycling box in the Town Hall. If successful, the council would approach other businesses to see if they would support the scheme.

4. **RESOLVED** that the copy of a letter submitted to HDC Planning Department regarding the proposed construction of a detached dwelling house and garage – Planning Reference 19/01091/FUL circulated on 25.6.19 and further objections circulated on 8.7.19 be received. Councillors agreed that they would seek further information from HDC regarding the impact of the property been within the conservation area and the impact this would have on the design and materials to be used. Members were now aware that the trees have preservation orders and therefore they would ask HDC for further information regarding the impact of this proposed development on them. Access was also a concern and further assessments would be requested.
5. **RESOLVED** that the correspondence from Sadler’s Bistro circulated on 21.6.19 be received. It was agreed to look at moving the bin to a suitable area and also that the Parking Working Group would review the current parking regime outside the front of Sadler’s and consider ways of how this could be improved.
6. **RESOLVED** that the letter from a resident on College Square regarding disabled parking bay circulated on 8.7.19 be received. It was agreed that the Clerk should respond sympathetically but confirming that it is not possible to designate a parking bay to an individual.

Items tabled for information

No items received.

The meeting closed at 9.15 pm.

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
11/13/06/17	Cobbles – to obtain a quote for repairs to the cobbles outside Natural Heat.	Clerk	Town Council		Meeting took place with the contractor on 11.2.18 who agreed to provide quotes – awaiting response. The Clerk continues to chase for response. It was agreed to carry out temporary repairs to areas identified with a view to repairs taking place when the cobble refurbishment programme is agreed. Ongoing.
09/01/18 Police Report	CCTV – proposal by HDC to install a camera on Silver Street. Clerk to discuss the proposal and to see if the camera could also cover the Play Park.	Clerk	Town Council		Update to be provided at the meeting following the meeting with the Scouts scheduled to take place at 6 pm on 13.8.19. Ongoing.
8/12/06/18 1.b.	Parking – negotiations to commence with NYCC on how to implement a trial traffic regulation order in College Square	Cllr Griffiths	Parking Working Group		The Clerk had met with Scarborough BC to discuss the options regarding parking enforcement in College Square. The Scarborough officer was seeking confirmation from their legal team that a Town Council can introduce a Parking Order. If this is agreed then we can negotiate the enforcement contract with Scarborough BC. Ongoing.
8/12/06/18 1.d.	S106 Funds – to review the current list and resubmit to HDC	Clerk	Town Council	11/6/19	The Clerk was asked to confirm with HDC if the projects they had included were still outstanding. Ongoing.

5/13/11/18 c. 14/5/19 update	Millies Paddock – response received. The Clerk would write to the Chief Executive to confirm the questions previously raised and request a response.	Clerk	Town Council	11/6/19	E-mail sent on 5.6.19 – response received on 18.6.19. Cllr Canavan would submit a personal complaint to the Ombudsman. Ongoing.
12/2/19 County Update	Highways issues – Cllr Griffiths had reported the dip on Station Road to Area 2.	Cllr Griffiths	Town Council	11/6/19	Station Road was examined by Northumbrian Water who advised that it was nothing to do with the culvert so it was now back with NYCC. Ongoing.
12/14/05/19 7.	Play Park and Leaders – to liaise with ‘The Clock’ Youth Leaders to see what it would cost to host two weekly sessions over the summer months and what activities they could offer.	Clerk	Town Council	11/6/19	The Clerk had received a response from ‘The Clock’ Youth Leaders who advised that they forward plan nearly a year in advance and so they already had a full timetable of events for this year. The Clerk has commenced discussions regarding possible activities next year. Ongoing.
8/09/07/19	Speed Watch – agreed to request volunteers in the Market Place then progress	Cllr Wake	Town Council		Ongoing.
8/09/07/19 Comms & WGs	CIL Funds – Clerk to obtain quotes for market signs and vehicle charging points	Clerk	Town Council		Ongoing.