

## **STOKESLEY TOWN COUNCIL**

A Meeting of the Town Council was held on Tuesday 9 November 2021 at 7 pm  
in Stokesley Town Hall

**Present:** Cllrs Mike Canavan, Sean Carey (arrived at 7.30 pm), David Cook, Bryn Griffiths, Christopher Johnson, Katriina Mäkinen, David Oxley, Graham Sowerby and Andy Wake.  
Clerk – Mrs Julie McLuckie, D&S Reporter and one member of the public.

***In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.***

A resident attended and provided members with further information regarding a planning application that he has submitted to HDC Planning for the proposed change of use of grazing land for the creation of holiday chalets. Consisting of 21 holiday chalets with hydroponic and vertical fruit farming with associated upgrade works to access and landscaping. **RESOLVED** members thanked the resident for his time and the information and advised that we had only just received this planning application and therefore would require time to review the details prior to submitting any comments to HDC Planning.

No update from District apart from the North Road Club site continues to follow the legal procedure and both District Councillors confirmed that they will request a time frame regarding this process.

Cllr Oxley asked the District Councillors to ascertain when the bin outside the old Natwest bank would be replaced as previously promised because it is in a terrible condition.

County Cllr Griffiths was disappointed that the road works around Stokesley were taking longer than advertised and he would raise this concern with NYCC.

NYCC are in the process of installing free Town Wifi in all the Market Towns and Cllr Griffiths was in the process of obtaining further information about coverage, speed etc and would report back to members.

### **1/09/11/21 NOTICE OF MEETING**

**RESOLVED** that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

### **2/09/11/21 APOLOGIES FOR ABSENCE**

1. **RESOLVED** that the apologies for absence from Cllrs N. Johnson and Robinson be received. Cllr Carey had informed the Clerk that he would be in attendance but would be late due to family commitment.
2. **RESOLVED** that the reasons for absence provided be approved.

### **3/09/11/21 CO-OPTION OF A TOWN COUNCILLOR**

**RESOLVED** to co-opt Mr David Cook to the role of Town Councillor based on the recommendation following interviews held on 2.11.21. Mr Cook was welcomed to the meeting and the Clerk confirmed that she had received all the required paperwork for Cllr Cook to participate in the meeting.

### **4/09/11/21 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

**RESOLVED** to receive the declarations of interests from Cllr Wake in planning application reference 21/02205/MRC.

### **5/09/11/21 MINUTES**

**RESOLVED** that the minutes of the Town Council meeting held on 12 October 2021 be agreed and signed as a true record.

### **6/09/11/21 PLANNING**

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

*Cllr Griffiths as a member of HDC Planning Committee observes and offers advice only regarding planning applications discussed.*

#### Applications Received

**21/02298/FUL – 12 Fairfield Road**, rear & side extension to existing dwelling. **RESOLVED** no objections.

**21/02205/MRC - Peaton Carr Farm, Stokesley** – Variation of conditions attached to planning consent 21/01310/FUL. Revised application for change of use for the conversion of redundant farm buildings (adjacent to Peaton Carr Farm House) to a single family dwelling as revised drawings S15.B2 04 rev 04, S15.B2 01 rev 04, S15 B2 05 rev 04 received on 12 September 2021. **RESOLVED** no objections.

**21/02068/FUL - 11 College Square** – replacement of all existing front elevation softwood single glazed windows and secondary glazing with hardwood double glazed timber windows to match existing front bays and front door. **RESOLVED** no objections.

**21/02512/FUL – 28 West Green** – application to erect wrought iron railings to the front of dwelling (previously approved 16/01922/FUL). **RESOLVED** to object to the proposed height of the railings at 1400 mm but approve if the railings are kept at 950 mm in keeping with the adjacent property and the previous planning application.

#### Applications Granted

**21/02094/FUL – Leven Ford, 3A Levenside** – Demolition of the existing and construction of a two-storey extension to the front together with a double and single-storey extension to the rear. Internal layout alterations.

**21/02096/FUL – The Mount, 8 West End** – Construction of single storey front extension and changes to the existing external fenestration.

Applications Refused

**21/02036/TPO 3 Springfield** – works to trees covered by TPO 2007/18.

2. Planning and Development.
  - a. **RESOLVED** that the update report from HDC be received. The Clerk to request timeframes for the agreed work at Barclays Bank and also clarify what would happen next with regard to all the enforcement actions that were now over the agreed timeframes. The Clerk was also asked to raise a concern regarding the deteriorating state of repair of Red House flats on Bridge Road and 79-81 High Street as they are in the conservation area.

**7/09/11/21 REVIEW OF ACTIONS FROM LAST MEETING**

See the attached Appendix 1.

**8/09/11/21 FINANCIAL STATEMENTS**

1. **RESOLVED** that the financial statements for October 2021 be agreed.
2. **RESOLVED** that the payments made during October 2021 totalling £15509.31 were agreed.
3. **RESOLVED** that the Investment Report for the Town Council and Manorial Lands Trust Investments for the period 1 June to 30 September 2021 circulated on 25.10.21 be received. Members were please to note that this quarterly update had seen an increase in the investment.
4. Cllr Canavan reminded Members that each Committee / Working Group needs to submit their financial proposals by 23 November 2021 so the budget papers can be prepared for consideration by the Finance Committee on 30 November 2021.  
**RESOLVED** that the requirement to submit a financial proposal in November each year be added to the terms of reference for each of the Committees.

**8/12/10/21 MATTERS FOR DISCUSSION**

**Town Council**

1. Strategic Objectives for 2021/22.
  - a. Cobbles – **RESOLVED** that following the meeting on 25 October when HDC once again confirmed that they would provide the tender documentation so that it could be approved at this meeting and then quotes requested by the end of November it was disappointing that the information has still not been received. This followed a previous commitment to provide the documentation in October. Members are concerned that to achieve the timescales requested by HDC this delay is making it harder to achieve the agreed target date for signing the handover contracts. The Clerk was asked to raise this concern with HDC Chief Executive. It was agreed to delegate authority to the Parking Committee to progress this work upon receipt to

prevent any further delays and in the hope that the time lost can be made up. All members will be kept informed and given an opportunity to comment.

- b. Parking – **RESOLVED** that the final version of the ‘Statement of Reasons’ had been received and that the Clerk would arrange for this to be advertised in the D&S on 26 November 2021. In addition, a copy of this statement needs to be delivered to residents on College Square and along the High Street as part of the consultation process. The Clerk was asked to remind Scarborough BC that they had agreed to provide a copy of the current enforcement contract with HDC and to provide their comments on the proposed signage. Cllr Griffiths advised that NYCC have confirmed that there is no requirement for an experimental Traffic Regulation Order for the one-way system around College Square and that this can simply be introduced. NYCC have also confirmed that they will install the turn right sign. It was agreed that the document relating to the tribunal element of the Traffic Regulation Order could be signed. It was agreed that the Clerk would write to the HDC Chief Executive to formally request that the Showfield Car Park lease be transferred to the Town Council.
  - c. River Leven Project – **RESOLVED** that the Clerk arrange a meeting with the Environment Agency to discuss what information they require regarding the re-building of the riverbanks for the planning submission.
  - d. Developing Stokesley as a Gateway to the North York Moors – **RESOLVED** that Mr Cole and Mr Thornton from HDC be invited to the meeting.
  - e. Climate Action (including Electrical Vehicle Charging Points (EVCP) – **RESOLVED** to receive the proposal circulated by Cllr N. Johnson and agree this as the way forward.
2. Press Releases Approval – none received.
  3. Fair Trade Signs – **RESOLVED** that the draft sign proposal be submitted to NYCC for their approval.
  4. Information / Interpretation Panels & Fingerposts – **RESOLVED** that the Clerk confirmed that she had received one quote for £800 to install the fingerposts and had requested two more. It was agreed that upon receipt of the quotes a decision would be taken regarding installing the signs. Cllr Oxley advised that the Stokesley Society have produced their draft for two further heritage boards and are looking forward to meeting with the contractors to discuss. The Clerk would arrange this meeting for early in the New Year.
  5. Town Hall Clock – **RESOLVED** that the contractor had confirmed that the delay was due to waiting for delivery of parts which is a problem across the country, but the aim is to have it installed this year. Cllr Griffiths was thanked for his donation of £1300 from his Locality Funds budget which had been received.
  6. Play Park – Under 8 facilities – **RESOLVED** that work has commenced on repairing, removing, and replacing some of the equipment along with installation of some new items and should be completed within two weeks.
  7. ‘No Mow May’, wildflower areas and grass cutting along the riverside – **RESOLVED** that the Open Spaces and Footpaths Committee would produce a report capturing all these elements as a proposal for members to consider going forward.

8. Library – Deputy Manager Post – **RESOLVED** that it be agreed to fund the additional 2 hours per week as requested for the period of one year when it will be reviewed along with the level of reserves held by the Globe to consider if they could contribute toward the salary. Members also thanked the Library Manager and the Volunteers for all their work during the pandemic and keeping the library services running.
9. The Globe – Entry and Access – **RESOLVED** that the Clerk contact Broadacres to express our concern regarding the lack of access through the main doors and that this is not acceptable. The Clerk would check the lease agreement to see what access obligations are included by Broadacres. A resolution needs to be sort to this issue as a matter of urgency as having access through the fire exit is not safe.
10. VAS Signs – **RESOLVED** that Cllr Canavan confirmed that he would be willing to download and analyse the information from the VAS units. Cllr Griffiths and Oxley would review the lamp post in the Meadowfield area to see if any of them would be suitable for the equipment to be installed going forward.
11. Remembrance Sunday – **RESOLVED** that as the numbers are limited in the Church it was agreed that Cllrs Oxley, Sowerby and Wake would attend the Church service on behalf of the Town Council and Cllr Griffiths would attend as a County Councillor. The rest of the Town Councillors were invited to attend the parade and laying of the wreaths at the War Memorial. Refreshments would be served in the Town Hall after the service.
12. Stokesley and Villages Letter – **RESOLVED** that it had been agreed that this Stokesley and Villages Regeneration Group would fold following the next meeting.
13. Platinum Jubilee Mugs – **RESOLVED** to purchase Platinum Jubilee Mugs for the Stokesley Primary School children at a cost of £1578.40 +vat.
14. Street Cleaning – **RESOLVED** that the Clerk report any street cleaning issues to HDC as they are not fulfilling their contract.

### **Committees and Working Groups**

1. Committee and Working Group membership – **RESOLVED** that Cllr C. Johnson be removed from the Planning Committee and assigned to the Communications and Events Committee. Cllr Cook would be appointed to the Planning Committee. The Clerk was asked to circulate an updated membership document with a view to reviewing again at the meeting in January.
2. **RESOLVED** to receive the minutes from the Communications and Events Committee meeting held on 19 October 2021. Cllr Sowerby thanked Cllrs C Johnson and Makinen for volunteering to run the bar at Town Hall music events and for their help at the Halloween Party.
3. **RESOLVED** to receive the minutes from the Parking Committee held on 25 October 2021.

### **North Yorkshire County Council**

1. **RESOLVED** that the Weekly NYCC Bulletins be received.
2. **RESOLVED** that the invitation to attend an online briefing on the progress being made on the transition to a new unitary council for North Yorkshire be received. Cllr N. Johnson had confirmed his attendance.

## **Hambleton District Council**

1. **RESOLVED** that the Members Coronavirus Response Briefings be received.

### **Police**

1. **RESOLVED** to receive the Police Report which had recorded a total of 27 incidents between 12 October and 7 November 2021.

### **YLCA**

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.

### **Correspondence/Complaints received**

1. **RESOLVED** that the letter from a resident requesting access over Town Council land on Northfield Drive circulated on 29.10.21 be received. Members did not approve this request as it is Public Open Space.
2. **RESOLVED** that the correspondence from Northumbrian Water Ltd regarding 21 Levenside circulated on 29.10.21 be received. The Clerk would confirm approval but stress that the area must be reinstated appropriately and that this be subject to settlement checks for a one-year period.
3. **RESOLVED** that the copy of a letter from a resident to HDC Planning Department regarding an area of ‘common land’ adjacent to his property that is now been developed circulated on 3.11.21 be received and noted.
4. **RESOLVED** that the Stokesley Consultation Development Public Engagement Leaflet from Brierley Homes circulated on 3.11.21 be received and noted.
5. **RESOLVED** that following receipt of correspondence regarding the land for sale adjacent to Tanton Fields and that the Town Council consider support considering a community purchase scheme it was agreed to confirm that the Town Council would consider supporting such a scheme if a proposal was submitted providing further details.

### **Items tabled for information**

None received.

### **9/12/10/21 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** that in accordance with Paragraph 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the Town Council resolved that the press and public be excluded from the meeting to deal with items of a confidential nature.

The meeting closed at 9.15 pm.

Signed .....Date .....