

## TOWN HALL COMMITTEE

A Meeting of the Town Hall Committee was held in the Town Hall, Stokesley on Wednesday 25 June 2018 commencing at 10 am

### TOWN HALL COMMITTEE MEMBERSHIP

Cllr Stewart Brennan, Cllr Mike Canavan and Cllr Andy Wake  
Town Hall Management Committee Representatives – Mrs Dorothy Blakey, Mr Jim Miller and Mr Ken Ridgeway.

**Present:** Cllr Mike Canavan, Cllr Stewart Brennan  
Mr Jim Miller, Mr Ken Ridgeway and Mrs Dorothy Blakey.  
Assistant Clerk –Mrs Debbie Young.

### 1/25/06/18 APOLOGIES FOR ABSENCE

Andy Wake

### 2/25/06/18 MINUTES FROM THE MEETING HELD ON 4 APRIL 2018

Agreed as a true and accurate record.

### 3/25/06/18 FORWARD MAINTENANCE / IMPROVEMENT PLAN

Cllr Canavan to update and circulate. **Noted**

Awaiting further quotes for repainting/plaster work in main entrance and clerk's office. **Noted**

Quotes now received for the Bar refurbishment. **Noted**

### 4/25/06/18 FEEDBACK / MATTERS ARISING FROM THE MANAGEMENT COMMITTEE MEETINGS

The 'Buckton's Bench' has been rehomed by Claude Buckton's Granddaughter  
**Noted**

Mr Miller as representative of The Leven Art Society expressed thanks regarding the booking for Leven Arts exhibition held in May 2019. The craft fair will move to the Jack Brunton Room for that month only. **Noted**

The constitution is now agreed and signed by the Town Hall Management Advisory committee (THMAC) to be taken to the Trustees for signature. **Noted**

Solletts have closed the hatch door in the bar area. **Noted**

Friends are continuing to raise funds **Noted**

### 5/25/06/18 FEEDBACK / MATTERS ARISING FROM THE TRUSTEES MEETINGS

Cllr Brennan advised the committee that ENTRUST approval had been granted for the refreshment facilities refurbishment. **Noted**

Cllr Brennan advised that a letter of engagement had been received from Chipchase Manners **Noted**

The Trustees acknowledged receipt of three quotes and approval given to MJ Peacock to carry out the upstairs refreshment facilities refurbishment. **Noted**  
Cllr Canavan stated that in financial year 2017/18 the Manorial Lands Trust had donated £5700 to the Town Hall running costs. Less than previous years. **Noted**

**6/25/06/18 TOWN HALL EVENTS**

- a. Marty Craggs and his unexpected visitors was another successful event held in May. **Noted**
- b. The events programmes is ongoing, with continued advertising **Noted.**

**7/25/06/18 FUNDING STREAMS**

Cllr Canavan to send application to Yorkshire Building Society for funding for the folding tables. **Noted**

Assistant clerk has enrolled the Town Hall Trust with smile.amazon.co.uk. Amazon will donate 0.5% of a customers spend if they choose us as a charity to support. **Noted.**

Assistant clerk has sent application to Impetus for funding for the upstairs refreshment facilities. Decision will be made 24<sup>th</sup> July. **Noted**

**8/25/6/18 Correspondence**

Letter received from Stokesley Bowling Club expressing their disappointment at the room hire policy stating that all groups will be put on the correct hire rate in January 2019. At present several groups including bowls club pay charitable rates when they are not a charity. It was agreed to help with advertising for the group to hopefully increase their members and to advise them to apply to the Town Council for a grant to help fund the club. The correct rate will apply to ALL non charitable groups from January 2019. Assistant clerk to notify groups again and advise the bowls club. **Agreed**

The meeting closed at 10.45 am.

Signed .....

Date .....