

## TOWN HALL COMMITTEE

A Meeting of the Town Hall Committee was held in the Town Hall, Stokesley on Wednesday 4 April 2018 commencing at 10 am

### TOWN HALL COMMITTEE MEMBERSHIP

Cllr Stewart Brennan, Cllr Mike Canavan, Cllr Alex Chisholm and Cllr Andy Wake  
Town Hall Management Committee Representatives – Mrs Dorothy Blakey, Mr Jim Miller and Mr Ken Ridgeway.

**Present:** Cllr Mike Canavan, Cllr Alex Chisholm, Cllr Stewart Brennan  
Mr Jim Miller, Mr Ken Ridgeway and Mrs Dorothy Blakey.  
Assistant Clerk –Mrs Debbie Young.

### 1/04/04/18 APOLOGIES FOR ABSENCE

No apologies for absence

### 2/04/04/18 MINUTES FROM THE MEETING HELD ON 29 JANUARY 2018

Agreed as a true and accurate record.

### 3/04/04/18 FORWARD MAINTENANCE / IMPROVEMENT PLAN

The plan was reviewed, and it was noted that the items in financial year 2017/18 were now complete. **Noted**

Mr Ridgeway suggested drylining and repainting damp areas either side of the entrance door and a wall in the outer office. Also repainting of the main office Assistant clerk to obtain quotes. **Agreed**

One quote received for the Bar refurbishment, awaiting further quotes. **Noted**

### 4/04/04/18 FEEDBACK / MATTERS ARISING FROM THE MANAGEMENT COMMITTEE MEETINGS

Applique emblems for the banners in the main hall complete, Mr Miller to arrange with Plym Auty to apply them. **Noted**

Mr Ridgeway has fitted the extra door seal in the Bar Area so it is now a safe fire refuge. **Noted**

The banners on the Town Hall to be a uniform size of 6ft x 2ft to be displayed on the lower level with a maximum of 5. **Noted**

The 'Bucktons Bench' to be rehomed. **Noted**

Mr Miller as representative of The Leven Art Society expressed concerns re their bookings. To be discussed at the Trustees meeting. **Noted**

Mr Miller produced drawings of a new loft walkway system. Assistant clerk to get in touch with Solletts re a roof inspection and see if we need to have the new system in place before quotes are obtained. **Noted**

**5/04/04/18 FEEDBACK / MATTERS ARISING FROM THE TRUSTEES MEETINGS**

The Trustees to review the constitution at the Trustees meeting 5/4/2018. **Noted**  
The trustees advised that Nationwide will be continuing their 'Pop up days' in the Town Hall. **Noted**

The Trustees approved the new banner system. **Noted**

Cllr Brennan advised the committee that the new web site is now up and running. **Noted**

**6/04/04/18 TOWN HALL EVENTS**

- a. Claude Bourbon was another successful event held on Good Friday. **Noted**
- b. The events programmes is ongoing, with continued advertising **Noted.**

**7/04/04 /18 FUNDING STREAMS**

Cllr Brennan advised grants maybe available from Santander and Newcastle Building Society. Cllr Canavan advised also the Yorkshire Building Society. Details to be passed to assistant clerk to research. **Noted.**

The meeting closed at 11.20 am.

Signed .....

Date .....