

## **TOWN HALL AND MANORIAL LANDS TRUST**

**A Meeting was held in the Town Hall, Stokesley, on Thursday  
the 5 April 2018**

**Present:** Cllrs Ian Blakemore, Stewart Brennan, Mike Canavan, Sean Carey, Bryn Griffiths and Chris Johnson.  
Clerk –Mrs Julie McLuckie.

### **1/05/04/18 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Carol Lewis, Caroline Seymour, Graham Sowerby and Andy Wake.

### **2/05/04/18 MINUTES OF THE PREVIOUS MEETINGS**

The minutes of the meetings held on 1 February 2018 were agreed. It was agreed to place an article on the new website about the Stewards new desk. **Agreed.**

### **3/05/04/18 FINANCIAL STATEMENTS**

The monthly statements for February 2018 were agreed.

### **4/05/04/18 REVIEW OF ACTIONS FROM LAST MEETING**

The Actions List and Updates were received and noted.

### **5/05/04/18 TOWN HALL TRUST**

1. Town Hall Committee – the minutes from the meeting held on the 4 April 2018 were noted. A quote had been received for the proposed refurbishment of the bar area and this was higher than originally budgeted for, however, this included replacing the actual bar. Additional quotes have been requested. It was agreed to look for grant funding towards this scheme. **Noted.**

Following a discussion regarding the roof survey and the proposal to install a walkway to enable full access it was agreed to invite a roofing contractor to attend to see if they could carry out a full survey of the roof space. **Agreed.**

The new uniformed approach to banners to be displayed on the Town Hall was agreed. **Agreed.**

It was agreed to dry line the walls adjacent to the entrance door and in the Town Council ante-office to conceal the damp patches. It was also agreed to obtain a quote to re-paint the Town Council offices. **Agreed.**

The Assistant Clerk would look at securing grants to obtain the replacement foldable tables for the Main Hall and Bar Area. **Agreed.**

The Town Hall Management Advisory Committee amended constitution version 10 was agreed. **Agreed.**

2. It was agreed to adopt and develop the following Strategic Objectives for 2018/19 for the Town Hall:
  - a. Bar Refurbishment;
  - b. Replace the tables;
  - c. Secure grant funding where possible to try and achieve a break even financial position.

## **6/05/04/18 MANORIAL LANDS TRUST**

### **1. Market Update**

- a. Friday Market – The market continues to have a steady attendance. The Clerk had received enquiries from two new stall holders who were interested in attending which she would follow up. It was agreed to look at ways to promote the Friday Market.

**Agreed.**

- b. Farmers Market – the additional Easter Market had taken place and although the footfall was not as high because of the poor weather conditions it had still proven worthwhile. The next Farmers Market would see the increase in size to accommodate the road outside the Town Hall and this would be the case from now on. It was also agreed that the road should be closed on Fridays on the grounds of health and safety. Only the Community Care bus would be allowed access to the Town Hall. The Clerk was asked to order 'Road Closed' signs and to inform the Police of the new format.

**Agreed.**

2. Levenside Update – Cllr Brennan in conjunction with an appropriate consultant would draw up a specification that we could then go out to tender with. The Clerk would then look to secure grants for the proposed scheme. **Noted.**

Cllr Canavan reported a dangerous kerb stone outside 1 Levenside – the Clerk would report this to Highways. **Noted.**

The Clerk was asked to contact our fencing contractor to repair broken posts outside 19 Levenside and to replace the post that had been crashed into. **Agreed.**

3. Cobbles – a meeting with HDC would be arranged to agree the areas requiring repair as part of the agreement to return the lease back to the Town Council. **Noted.**
  - a. Packhorse Bridge – the Clerk had contacted Fodens seeking a date when they could commence this work. **Agreed.**
  - b. Cllrs Brennan and Canavan had met with the contractor to review the areas that require repair and we are waiting for the quote. **Noted.**
4. It was agreed to adopt the following Strategic Objectives for 2018/19 for the Manorial Land Trust:
  - a. To repair the River the wall and improve the Levenside footpath;
  - b. To maintain the cobbles to an appropriate standard in keeping with the conservation area;
  - c. To secure grant funding for the Levenside improvement project;
  - d. To promote both the Friday Market and Farmers Market.
- e. The request for parking permits from the residents of North Point Mews was considered. Trustees did not support this request as these properties are neither on, nor have vehicle access from, the High Street and they do not want to set a precedence for other properties in a similar position. It was also noted that the Trust land is for the benefit of all residents of Stokesley. **Agreed.**

The meeting closed at 8.20 pm

**Trust Meeting Actions**

| <b>Minute No.<br/>Date Agreed</b> | <b>Task</b>   | <b>Lead Councillor</b> | <b>Responsible Committee</b> | <b>Expected date for completion</b> | <b>Status</b>   |
|-----------------------------------|---|------------------------|------------------------------|-------------------------------------|---|
| 4/03/09/15<br>1.                  | Bins Obstructing Parking Bays – Clerk to write to Mr Howard requesting that the bins be moved. Letter sent on 7.9.15. Bins still not removed, to consider next step. Agreed to send a letter from our Solicitor requesting that the bins be removed within a maximum of three months. | Clerk                  | Parking Working Group        |                                     | The bin company have removed the bins and the Clerk had spoken with the new tenants who have agreed that their bin will be placed in the allocated space in accordance with the licence agreement. <b>Closed.</b> |