

TOWN HALL AND MANORIAL LANDS TRUST

A Meeting was held on Thursday 5 October 2023

Present: Cllrs Sally Atkinson, Mike Canavan, Sean Carey, Bryn Griffiths, Chris Johnson, Martin Luxton, Audrey Scott and Andy Wake.

Clerk – Mrs Julie McLuckie

1/05/10/23 APOLOGIES FOR ABSENCE

RESOLVED that the apologies from Cllrs Cook, Oxley and Sowerby be received.

2/05/10/23 MINUTES OF THE PREVIOUS MEETINGS

RESOLVED that the minutes of the meeting held on 3 August 2023 be approved.

3/05/10/23 FINANCIAL STATEMENTS

- a. **RESOLVED** that the monthly statements August and September 2023 be received and agreed.
- b. **RESOLVED** that the budget for 2023/24 was reviewed and members were pleased to note that once again the Town Hall had not required any transfers from the Manorial Lands Trust. **RESOLVED** that quotes be obtained to reinstate opening windows in the Main Hall and Carter Room for consideration. Subject to approval from North Yorkshire Council (NYC) that the white birds mouth fencing adjacent to the Jubilee Bridge be replaced so it is in keeping with the new fence installed along the rest of the Levenside footpath as part of the improvement project. To obtain quotes to replace the two tarmac areas leading to the rivers edge to the same resin as the rest of the new footpath. Cllr Canavan provided feedback from the Finance Committee about the Investments and would provide a further report for consideration regarding investing in short, dated gilts to the Town Council meeting.

4/05/10/23 TOWN HALL TRUST UPDATE

- a. Town Hall Update – the Town Hall continues to thrive with regular bookings and an increase in private bookings. During in August the Town Hall Stewards have carried out decorating and top to bottom cleaning of the rooms, the Stewards were thanked for their continued hard work. Following the Town Hall Management Advisory Committee, the windowsills have been painted prior to the installation of the new window boxes funded by Friends of the Town Hall (FofTH), thanks to Keith for completing the painting and to FofTH for purchasing the window boxes. The Town Hall is extremely busy now going into the winter months with several new classes booked in. Christmas as always is a very busy time and will see the Town Hall full most of the time. Several additional Craft and Gift Fairs will take place leading up to the Christmas period. **RESOLVED** that it was agreed that the Town Hall should participate in the Parish Church Christmas Tree Festival and that 4ft tree and battery-operated lights be purchased along with decorations.

- b. Town Hall Boiler – **RESOLVED** that the aim is for the boiler installation to take place during the first week in January before many of the groups return. The Jack Brunton Trust awarded £2k toward the project and Cllr Audrey Scott is busy completing applications to the building societies and other organisations to try and secure additional funding towards the scheme.
- c. Town Hall Air Conditioning and Solar Panels – **RESOLVED** that Solar Panel quotes be obtained and that they include batteries.

5/05/10/23 MANORIAL LANDS TRUST

- a. Market Update:
 - i. Friday Market – as we approach the winter months the Market Superintendent continues to encourage stall holders to attend on a regular basis so that the momentum that has built up over recent months continues.
 - ii. Farmer / Makers Market – continues to be a great success trading on the 1st and 3rd Saturdays of the month, increasing foot flow into the Town and to the Craft Fairs. The annual Christmas Farmers Market will take place on Sunday 17 December 2023.
- b. Strategic Objectives 2023/24
 - i. Levenside Improvement Project – **RESOLVED** that this project is now complete and officially opened. It was agreed to purchase a plaque to mark the opening of the new footpath and Interpretation Panels by our Prime Minister. Agreed to install a sign on the West Green end of the Town to direct people to the riverside walk. The Clerk was asked to submit an application to have the footpath designated to a public right of way.
 - ii. MLT Cobbles Refurbishment – **RESOLVED** that Trustees were concerned to note that following work recommencing on Monday there has been no activity over the last three days. The Clerk would contact NYC to express our concern and the impact this has on the High Street and request that the work be completed as quickly as possible. The Clerk was asked to arrange a meeting between NYC, the Contractors and MLT to discuss the areas under the ownership of MLT and NYC so they can be repaired at the same time. The Clerk would also ask for a quote to refurbish the cobbles on West Green. Northern Power Grid had contacted us regarding some work to be carried on the path leading to the Pack Horse Bridge. The Clerk would liaise with them regarding completing a full refurbishment of the cobbles in this area following completion of their works with a contribution from them.
- c. Levenside Kiosk Update – **RESOLVED** the payment to maintain the new planter was agreed and the planting has taken place. The Clerk would obtain legal advice regarding the wayleave agreement and that this should also be for the life of the kiosk rather than in perpetuity.
- d. Openreach Wayleave – **RESOLVED** that Cllr Canavan would review the latest proposal and add the additional areas currently not included.

- e. Levenside Undergrounding Survey – **RESOLVED** that Cllrs Canavan and Griffiths were due to attend a joint survey meeting at the beginning of November with a view to hopefully reaching an agreement to underground the cables.
- f. Licence and Lease Agreements:-
 - i. Chestnut House – **RESOLVED** that the revised lease is now signed and back with the solicitors awaiting signature from the new owner. The Clerk would request payment for the agreement from the new owner.
 - ii. Decking – **RESOLVED** that the formal request from WG29 Ltd to install a decking area outside Mixology as approved by the Planning Application ZB23/00950/FUL be received. Members confirmed that as this area is leased to NYC that they could not make any decisions until the lease agreement was amended. It was agreed that all the other licences need to be renewed and that the timings for use should be 9 am and 9 pm and that they should be specific about what can and cannot be placed and left on the decking areas and that appropriate planning must be in place for all aspects.
- g. Land adjacent to Golden Lion Plank Bridge – **RESOLVED** that the Clerk would write to advise that the fence must be removed or if they would prefer to meet to discuss other options that it would need to take place immediately.
- h. Annual Fair Review – **RESOLVED** that the deposit be reimbursed, and that Mr Crow be thanked for once again ensure the Town was left clean and tidy. The Clerk would arrange a meeting between Mr Crow, MLT and NYC ahead of next years fair to discuss a few issues that had arose with the positioning of some of the rides.
- i. Resurfacing of Cattery Lane – **RESOLVED** that the Clerk obtain quotes to fill the potholes only.

The meeting closed at 8.55 pm

Signed Date