TOWN HALL AND MANORIAL LANDS TRUST

A Meeting was held on Thursday 6 August 2026

Present: Cllrs Sally Atkinson, Mike Canavan, David Cook, Claire Craster, Bryn Griffiths.
Clerk – Mrs Julie McLuckie.

1/06/08/26 APOLOGIES FOR ABSENCE
RESOLVED that the apologies from Cllrs Helen Duggleby, Chris Johnson, Graham Sowerby Laura Wise and Gary Yuille be received**.**

2/06/08/26 MINUTES OF THE PREVIOUS MEETINGS
RESOLVED that the minutes from the meeting held on 4 June 2026 be approved.

3/06/08/26 FINANCIAL STATEMENTS
a. RESOLVED that the monthly statements for June and July 2026 were received and approved. It was noted that the Town Hall Trust is currently exceeding the budget income and this was largely down to the increase in bar profits. Thanks were given to the volunteers who give their time to run the bar not only for our fundraising events but also for private functions. The Manorial Lands Trust currently has a shortfall against the Friday Market budget but this is partially offset by the increase against the Farmer Market budget.

4/06/08/26 TOWN HALL TRUST
a. Town Hall Update – the Clerk confirmed that the Town Hall remains busy and as with every year – August is a quieter month with several groups breaking for the summer. The Clerk did advise that when the banking hub is open this will mean that Santander will no longer use the Town Hall facilities and this will have an impact on the monthly income.
b. Town Hall Windows – a quote has been received, and we are now waiting for advice from the Conservation officer about what we can / cannot install. Once we receive this advice we will look for grant funding towards the scheme.
c. Solar Panels – thanks were given to the Assistant Clerk for securing a grant for the installation of solar panels. As soon as we receive confirmation from the North Yorkshire Council Conservation Officer work can commence. The terms of the grant agreement were approved and signed.

5/04/06/26 MANORIAL LANDS TRUST
a. Market Update
   i. Friday Market **RESOLVED** that the marketing campaign has resulted in an increase in footfall but unfortunately, we have not had any additional take up in stalls. It was agreed to purchase new signage for all the entry routes to Stokesley advising that we have a Market every Friday. It was agreed that any political stalls will not be sited in front of the Town Hall in future but will be located within the body of the market.
   ii. Farmers Market– continue to be well supported and Northern Dales Farmers Market carry out all the promotion themselves.
b. Cobbles – **RESOLVED** that the Clerk would identify additional cobbled areas that require repairs and arrange for the contractor to attend for a day to carry out the necessary repairs. We are still awaiting a response from North Yorkshire Council for the update on the cobble repair programme which commenced but was never finished.
c. Parking Policy – **RESOLVED** that the draft Parking Policy for Manorial Lands circulated via e-mail be approved subject to inclusion that vehicles without any insurance or tax or MOT cannot be

parked on Manorial Land and that a map identifying all the areas of Manorial Land be attached to the policy.

d. Licence and Lease Agreements
   i. The Leven Hotel – the ownership is still to be confirmed in writing with our Solicitor.
   ii. Police Parking Bays – no further update.
   iii. 27 Levenside – **RESOLVED** that the Clerk confirm that no licence or lease agreement would be issued for this area but that the residents can continue to use the space as they currently do but that this land remains Manorial Land and the Trustees have the right to review this at any time.
   iv. Decking areas – **RESOLVED** that following complaints received regarding the cleanliness and upkeep of some of the decking areas that the Clerk remind all the business owners of the requirements for the upkeep and usage of the decking areas attaching a copy of the decking lease policy. The issue of the bins along the High Street to be reported to North Yorkshire Council for action in the first instance.
e. Cobbles on Levenside and EV Chargers – **RESOLVED** that the Clerk would arrange for the cobbles to be repaired in this area as part of the one day work for the contractor and inform the resident when this would take place.
f. Costa Coffee – Rear Fire Exit / Landscaping – **RESOLVED** that the Clerk arrange for the Grass cutting contractor to cut and clear this area in accordance with the contract.
g. Levenside – **RESOLVED** that the letter and photographs from a resident on Levenside regarding the extent of growth along the river banks be received. The Clerk to ensure the grass cutting contractor is cutting and strimming as detailed within their contract and that discussion around the rest of the shrubs and growth be discussed as part of the proposed Riverbank improvements.
h. Tree Carving – **RESOLVED** that option one which has the Egret on top of the tree stump which will be left natural was the preferred option. To ensue that the remainder of the trunk is treated appropriately to stop regrowth and to ensure we obtain information on maintenance and upkeep.
i. Scaffold – it was reported that several properties have erected scaffold on Manorial Lands. **RESOLVED** that the Clerk contact each of the property owners to remind them of the requirement to obtain permission from Manorial Lands Trust and that there is a charge to be paid.
j. College Square Tree – **RESOVLED** that it was noted that a tree in the centre of seats on College Square has died. Agreed to be removed and replaced with a suitable tree later in the year.

The meeting closed at 8.30 pm

Signed ..... Date .....