

## **TOWN HALL AND MANORIAL LANDS TRUST**

**A Meeting was held in the Town Hall, Stokesley, on Thursday  
the 6 December 2018**

**Present:** Cllrs Stewart Brennan, Mike Canavan, Chris Johnson and David Oxley.  
Clerk –Mrs Julie McLuckie.

### **1/06/12/18 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Ian Blakemore, Sean Carey, Carol Lewis, Caroline Seymour, Graham Sowerby and Andy Wake.

### **2/06/12/18 MINUTES OF THE PREVIOUS MEETINGS**

**RESOLVED** to approve the minutes of the meeting held on 4 October 2018.

### **3/06/12/18 FINANCIAL STATEMENTS**

1. **RESOLVED** to agree the monthly statements for October and November 2018.
2. Town Hall Trust Budget for 2019/20 – the proposed budget was reviewed. **RESOLVED** to submit a final budget for approval to the next meeting.
3. Manorial Lands Trust Budget for 2019/20 - the proposed budget was reviewed. **RESOLVED** to submit a final budget for approval to the next meeting.

### **4/03/12/18 REVIEW OF ACTIONS FROM LAST MEETING**

The Actions List and Updates were received and noted.

### **5/03/12/18 TOWN HALL TRUST**

1. Town Hall Committee – Cllr Brennan provided an overview from the Town Hall Committee meeting that had taken place on 26 November 2018. It was noted that the agreed damp proofing work was now complete and that the skirting boards and decorating were due to take place in the next couple of weeks. The rotten window in the loft had been replaced.
2. Town Hall Bar Refurbishment – **RESOLVED** to complete the new bar as per the quote this financial year. It was noted that £2k had been donated towards the project from the Jack Brunton Trust and we will continue to apply for additional donations. Any outstanding balance would be paid from Manorial Lands.
3. Town Hall Stewards – following the resignation of one of the Town Hall Stewards the position had been advertised and a total of 8 applications were received. Five of those had been interviewed and three were deemed suitable. References were now being sought for those three candidates prior to making a final decision on who to appoint. **Noted.**

### **6/04/10/18 MANORIAL LANDS TRUST**

1. Market Update
  - a. Friday Market – two of the new stalls have gone full time and we continue to secure additional casuals. The road closure had proved successful and it was agreed that this should continue.
  - b. Farmers Market – continues to be highly successful.
2. Levenside Update – no further updates.
3. Cobbles –
  - a. Packhorse Bridge – **RESOLVED** that the Clerk would see if the contractor could carry out this work and the recobbling of the Market Cross at the same time as refurbishing the public toilets. The Clerk would also obtain a quote to resurface the road way out the front of the Town Hall.
  - b. **RESOLVED** that any cobbled areas identified as requiring emergency repairs be reported to the Clerk so she can arrange for them to be temporarily filled with tarmac to make them safe.
4. Stokesley Charity Cycle Ride – Sunday 12 May 2019 – **RESOLVED** to allow the use of the Plain for this annual charity event.
5. **RESOLVED** to receive the correspondence from 6 College Square circulated on 25.10.18 and to note that the payment had been received.
6. The letter from Il Mulino circulated on 16.10.18 regarding the installation of a shed was received. **RESOLVED** to allow the shed to remain in situ but to remind the owners that they must not install any further equipment without prior approval from the Trustees.

### Trust Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
6/01/02/18 2.	Levenside – a specification to be drawn up for the work to the river wall and river footpaths that could then be used to go out to tender with.	Levenside Project Working Group	Levenside Project Working Group		Initial meeting of the Levenside Project Working Group took place on 27 September 2018 and the Clerk had contacted the company recommended by NYMNPA to ask if they could assist with developing the project. Cllr Canavan had also contacted Leeds Beckett University to see if this would be a project that they would be interested in. Response received and circulated. <b>Ongoing.</b>
07/06/18.	Levenside – to identify initial third-party funding / donations for the design stage (Phase 1) of the project.	Levenside Project Working Group	Levenside Project Working Group		<b>Ongoing.</b>
07/06/18 2.e.	Levenside – to identify a shortlist of candidates to complete the design stage (Phase 1) of the project and appoint a preferred option with a specific	Levenside Project Working Group	Levenside Project Working Group		<b>Ongoing.</b>

	contract and associated costs.				
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