

TOWN HALL AND MANORIAL LANDS TRUST

A Meeting was held on Thursday 6 February 2025

Present: Cllrs Mike Canavan, David Cook, Claire Craster, Chris Johnson, David Oxley, Graham Sowerby and Gary Yuille.

Clerk – Mrs Julie McLuckie and two residents.

1/06/02/25 APOLOGIES FOR ABSENCE

RESOLVED that the apologies from Cllrs Atkinson and Wake be received.

2/06/02/25 MINUTES OF THE PREVIOUS MEETINGS

RESOLVED that the minutes of the meetings held on 5 December 2024 be approved.

The residents in attendance expressed their disappointment at not been consulted about the proposed lease for Old Bethel Chapel. **RESOLVED** that the Clerk forward the draft lease to the resident for them to review and comment prior to making any final decisions. Trustees agreed that the area should be for access only rather than parking and this would be made clear in the agreement.

3/06/02/25 FINANCIAL STATEMENTS

- a. **RESOLVED** that the monthly statements for December 2024 and January 2025 be received and agreed.
- b. **RESOLVED** that the Town Hall Trust Annual Report and Financial Accounts for year ending 31 March 2024 circulated on 4.2.25 be received and approved.
- c. **RESOLVED** that the Manorial Lands Trust Annual Report and Financial Accounts for year ending 31 March 2024 circulated on 4.2.25 be received and approved.

4/06/02/25 TOWN HALL TRUST UPDATE

- a. Town Hall Update – the dishwasher in the main kitchen has broken down beyond repair. The Friends of the Town Hall agreed to use the funds they have raised towards a new one and the shortfall of £400 was kindly donated by someone who wants to remain anonymous, thanks were passed to all for their support. The replacement dishwasher is due to be delivered and installed by the end of the week. A transfer of £5k from Manorial Lands to the Town Hall Trust has taken place to cover the utility costs. This is the first transfer for over two years.
- b. Town Hall Windows – **RESOLVED** that the Clerk has contacted ERW and is awaiting a response about carrying out a full survey of the windows. Forefit carried out a survey and recommended installing UPVC windows that have a wood effect and improving the glass to keep the rooms warmer and cooler, however, the Conservation Officer has advised that this would not be acceptable in the conservation area, and we need to try and repair the windows.
- c. Solar Panels – **RESOLVED** that the Assistant Clerk will look for grant funding opportunities for this project. Cllr Atkinson would provide the contact details of a company who were interested in providing a quote.

5/06/02/25 MANORIAL LANDS TRUST

- a. Market Update:
 - i. Friday Market – we continue to promote and support the Friday market to try and increase the footfall. January is always the quiet month with several traders choosing to take holidays at this time of year. The weather has also had a negative impact with one market cancelled on the grounds of health and safety due to high winds. We have welcomed two new stalls recently on a trial basis.

- b. Farmer / Makers Markets – **RESOLVED** that the Farmers Market did not take place in January but returned on 1 February and continues to be very well supported. The Maker’s Market is still not as popular but still attracts visitors to the Town. The Clerk was asked to speak to Northern Dales to remind them to ensure the entrance is coned off to prevent vehicle access whilst the market is taking place.
- c. MLT Cobbles –
 - i. Refurbishment – **RESOLVED** that we are waiting for an update from North Yorkshire Council on when the remaining cobbles repairs will take place and the scope of this work.
 - ii. White Lines – Trustees had been disappointed with the white lines that have been painted, not only because several were the incorrect size but also the thickness of the lines and the fact that they were full lines rather than the ‘T’ which is in keeping with a conservation area but also the quality of the lines with many now lifting. **RESOLVED** that the Town Council have requested a meeting with NYC to discuss these concerns.
- d. Levenside Kiosk Update – **RESOLVED** that our Solicitor is still waiting for information from the Environment Agency, the Clerk continues to push for their response.
- e. Levenside Undergrounding Survey – **RESOLVED** that Cllr Canavan advised members that he has had some communication with Openreach about placing the cables underground and they confirmed that they would carry out a survey and report back.
- f. Licence and Lease Agreements: -
 - i. Old Bethel Chapel – **RESOLVED** that the draft lease agreement be shared with neighbouring residents to allow them to comment on the proposals. Trustees agreed that the agreement should be for access only rather than parking.
 - ii. The Leven Hotel – **RESOLVED** that the owners were due to provide proof of ownership to our Solicitor prior to progressing further.
- g. Pack Horse Bridge Approach – **RESOLVED** that the advice from the YLCA be received. The Clerk was asked to arrange for an on-site meeting between the Trustees and the Brewery to try and agree a way forward. In the interim Cllr Sowerby would fill the holes with tarmac to make them safe.
- h. Manorial Land adjacent to the entrance at North Road – **RESOLVED** to approve the work to remove tree roots, lay a root barrier and repair the paving at a total cost of £575. The Clerk was asked to clarify with NYC when this area became the responsibility of MLT as the map provided in 2015 showed the area to be the responsibility of NYC and they laid the paving slabs.
- i. 27A Levenside – **RESOLVED** that the Clerk write to the residents to ask when the fencing will be removed and to remind them that they need to reinstate the grassed areas.
- j. Pizza Shop – College Square – **RESOVLED** that the Clerk to notify the Environmental Health team of our concerns regarding the fat/oil disposal containers that have no lid and are attracting vermin.

The meeting closed at 8.30 pm

Signed Date

TOWN HALL CHARGES FROM 1 APRIL 2025 TO 31 MARCH 2027

<u>MAIN HALL</u>	Per Hour	Rate after 10pm
Trade	£45.00	
Charitable	£14.00	£28.00
Local Non Charitable	£19.00	£38.00
Non Local Non Charitable	£22.50	£45.00
<u>CARTER ROOM ONLY</u>		
Trade	£24.00	
Charitable	£7.50	£15.00
Local Non Charitable	£10.00	£20.00
Non Local Non Charitable	£12.00	£24.00
<u>MAIN HALL & CARTER ROOM</u>		
Trade	£69.00	
Charitable	£21.50	£43.00
Local Non Charitable	£29.00	£58.00
Non Local Non Charitable	£34.50	£69.00
<u>JACK BRUNTON ROOM</u>		
Trade	£31.00	
Charitable	£10.00	£20.00
Local Non Charitable	£13.00	£26.00
Non Local Non Charitable	£15.00	£30.00
<u>STOKESLEY ROOM</u>		
Trade	£24.00	
Charitable	£7.50	£15.00
Local Non Charitable	£10.00	£20.00
Non Local Non Charitable	£12.00	£24.00
<u>FRIDAY COFFEE MORNINGS</u>	3 hours	
Charitable	£31.50	
Local Non Charitable	£37.00	

ADDITIONAL CHARGES

Kitchen	£15.00
Licence fee	£25.00
Linen/Laundry Cost	£15.00

A refreshment trolley with flasks and crockery can be provided in the room for an additional fee of £10

(upto 15 people)

(Over 15 people will be subject to the kitchen charge)

All rubbish must be taken away after your event.