

## **TOWN HALL COMMITTEE**

**A Meeting of the Town Hall Committee was held in the Town Hall, Stokesley on Monday 3 February 2025 commencing at 10 am**

### **TOWN HALL COMMITTEE MEMBERSHIP**

Cllrs Mike Canavan, David Oxley and Andy Wake

Town Hall Management Advisory Committee Representatives –Mr Martin Sutton, Mr Ken Ridgeway and Mr Mike Westgarth-Taylor.

**Present:** Cllrs Mike Canavan, Chris Johnson, David Oxley and Gary Yuille, Mr Ken Ridgeway, Michael Westgarth Taylor and Mr Martin Sutton  
Assistant Clerk -Debbie Young

### **1/03/02/25 APOLOGIES FOR ABSENCE**

**RESOLVED** None received.

### **2/03/02/25 MINUTES FROM THE MEETING HELD ON 15 January 2024**

**RESOLVED** that the minutes from the meeting held on 15 January 2024 be agreed as a true and accurate record.

### **3/03/02/25 FORWARD MAINTENANCE /IMPROVEMENT PLAN**

**RESOLVED** that as Ken Ridgeway is now unable to refurbish the noticeboards quotes are to be obtained for refurbishment and replacement. Awaiting quotes for making two windows in the Main Hall open. Funding to be researched for solar panels.

### **4/03/02/25 FEEDBACK / MATTERS ARISING FROM THE TOWN HALL MANAGEMENT ADVISORY COMMITTEE MEETINGS**

**RESOLVED** that the members of the Town Hall management Advisory Committee would like to propose that Trustees consider funding for replacing the carpets in the Town Hall. (Quote received totalling £3839 if all downstairs rooms and stairs done together or separately priced at £2085 for Jack Brunton Room, £922 for Stokesley Room and £1537 for entrance and stairs) Assistant clerk also to look at funding from other sources. The dishwasher in the kitchen has been replaced with funds from The Friends and an anonymous donation of £400.

Martin Sutton has been elected as Chair and Peter Chandler as Deputy Chair for the Town Hall management Advisory Committee.

### **5/03/02/25 FEEDBACK / MATTERS ARISING FROM THE TRUSTEES MEETINGS**

**RESOLVED** that due to an increase in NI contributions and the minimum wage Town Hall Hire charges be increased to help cover these costs. These would not be increased again until April 2027.

The Trustees would also like to thank the stewards for the continued upkeep of the Town Hall.

**6/03/02/25 TOWN HALL EVENTS**

Music events and craft fairs continue to be well supported in The Town Hall.  
**RESOLVED** that bar prices are to be increased.

**7/03/02/2025 ANY OTHER BUSINESS**

**RESOLVED** to review the Lone Workers Policy at the next scheduled Health and Safety Committee meeting.

The meeting closed at 10.40am

The next meeting will be when requested.

Signed .....

Dated .....