

## TOWN HALL AND MANORIAL LANDS TRUST

A Meeting was held in the Town Hall, Stokesley, on Thursday  
4 June 2020

**Present:** Cllrs Ian Blakemore (Zoom), Mike Canavan (By Phone), Sean Carey, Bryn Griffiths, Chris Johnson, Nigel Johnson, David Oxley (Zoom), Karen Robinson, Graham Sowerby and Andy Wake.

Clerk –Mrs Julie McLuckie.

### **1/04/06/20 APOLOGIES FOR ABSENCE**

None Received.

### **2/04/06/20 MINUTES OF THE PREVIOUS MEETINGS**

**RESOLVED** to approve the minutes of the meeting held on 6 February 2020.

### **3/04/06/20 FINANCIAL STATEMENTS**

**RESOLVED** that the monthly statements for February, March and April 2020 be agreed.

### **4/04/06/20 REVIEW OF ACTIONS FROM LAST MEETING**

**RESOLVED** to receive the Action List and updates.

### **5/04/06/20 TOWN HALL TRUST**

1. The Clerk confirmed that one member of staff had been furloughed from the 3 April because they fell into the 'high risk' category. Two Stewards have continued to work throughout carrying out a complete redecoration of the Town Hall and they will now carry out a deep clean to enable us to open safely when we are able to do so.  
**RESOLVED** that the Clerk would provide an update report regarding staffing requirements going forward and proposals regarding furloughing employees. Cllr Canavan pointed out that this would need to be completed before the 10 June 2020 to meet the Governments guidelines.
2. Financial Implications – the Clerk confirmed that the only revenue being received by the Town Hall is the Office Rent from the Town Council. However, the running costs have dramatically decreased because the building has not been open. Therefore, the main costs have been staffing. The Town Hall was unsuccessful in its claim as a Leisure facility from HDC but Manorial Lands Trust had been awarded £10,000. **RESOLVED** that Cllrs Griffiths and Wake would ask HDC why the Town Hall had not been awarded the grant and the Clerk would continue to monitor and report to Trustees the financial position going forward.

3. Moving Forward – Trustees would wait for further information and advice from the Government as to when we may consider opening the Town Hall and how this could be achieved.

### **6/04/06/20 MANORIAL LANDS TRUST**

1. Market Update – **RESOLVED** that following the announcement by the Government and a vote by Members where 7 voted in favour of the markets re-opening (Cllrs Canavan, Griffiths, Chris Johnson, Nigel Johnson, Oxley, Robinson and Sowerby), 2 were against the Markets re-opening in June with a view to reviewing the situation and considering they open in July (Cllrs Blakemore and Wake) and Cllr Carey did not vote. It was agreed that the Friday Market should re-open on Friday 5 June 2020 and the first Farmers Market would take place on Saturday 6 June 2020.
  - a. Friday Market – the Friday Market will resume on Friday 5 June 2020 with a new layout which includes one entry and one exit point and a one-way system. The Clerk along with the Stewards had marked out the Plain this morning to ensure that the 2m social distancing requirements can be adhered too and the markers will remind the public of their responsibility. A hand sanitisation station will be set up at the entrance to the market and customers will be encouraged to use it. Stewards will be in attendance throughout the day along with volunteer Councillors to direct customers on the new layout and offer any advice. Stall holders have also introduced new safety measures to ensure their safety and that of the customers. **RESOLVED** that the Clerk will provide feedback following the market on Friday and advise on any additional recommendations or requirements if there are any.
  - b. Farmers Market – will re-open on Saturday 6 June 2020 with a new layout which has been supplied and promoted through social media. Again, this will include hand sanitisation area and stewarding. **RESOLVED** that the Northern Dales Farmers Market risk assessment should incorporate instructions rather than requests to stall holders and that a review report should be provided to Trustees following the market on 6 June 2020.
2. Levenside Update – Cllr Oxley had circulated a Project Update Report which confirmed that the following areas of work were now complete – Topographical survey, Visual Inspection report, Arboriculture Inspection, Stage 2/3 concept design proposals reviewed, material options and pricing in preparation. Preliminary Health and Safety file prepared, Stage 2/3 pre-construction information in preparation and the pre-planning enquiry has been submitted. **RESOLVED** that the next steps would be to respond to any actions from the pre planning response, stage 3 design first draft to be issued, details of the embankment reinforcement to be developed and the design of the Golden Lion Bridge to be issued.

3. Climate Action Group Event Proposal – they have now cancelled the event planned and will rearrange in due course.
4. Stokesley Fair – **RESOLVED** that the Clerk would review the Fair Licence and would speak with Mr Crow to ascertain his current assessment of the situation. The Trustees would have to await further information from the Government to enable them to make an informed decision.

The meeting closed at 8.10 pm

Signed ..... Date .....