

TOWN HALL AND MANORIAL LANDS TRUST

A Zoom Meeting was held on Thursday 6 August 2020

Present: Cllrs Ian Blakemore, Mike Canavan, Sean Carey, Chris Johnson, Nigel Johnson, Katriina Makinen, David Oxley and Karen Robinson.

Clerk –Mrs Julie McLuckie.

1/6/08/20 APOLOGIES FOR ABSENCE

RESOLVED that the apologies for absence from Cllrs Griffiths and Sowerby be received and accepted.

2/06/08/20 MINUTES OF THE PREVIOUS MEETINGS

RESOLVED that the minutes of the meeting held on 2 July 2020 be approved.

3/06/08/20 FINANCIAL STATEMENTS

- a. **RESOLVED** that the monthly financial statements for July 2020 be agreed.
- b. **RESOLVED** that the shortfall due to lack of income was discussed and noted. Both the Town Hall and Manorial Lands Trust had received a £10k grant, however, this would not cover the losses and both Trusts may have to rely on utilising some of the reserves.
- c. **RESOLVED** that the end of year financial forecasts for each of the Trusts would have to be updated in light of the COVID 19 pandemic. Both Trusts would have a shortfall against the predicted income despite receiving a £10k grant. Trustees would continue to review the budgets for both Trusts on a monthly basis.
- d. **RESOLVED** that the replacement of the water tanks in the Town Hall at the agreed cost of £420 + vat be approved.

4/06/08/20 REVIEW OF ACTIONS FROM LAST MEETING

No further updates.

5/06/08/20 TOWN HALL TRUST

- a. Town Hall Re-opening update – the Clerk confirmed that she continues to meet with Users to discuss their return and agree room layouts and risk assessments. The Yoga class had returned this week and the Tai-Chi class would be the next to return. Slimming World was due to resume on 26 August and several other groups have confirmed their return in September. **RESOLVED** that the Friday Charity Coffee Morning providers be contacted to establish if they would like to return. The Clerk would produce a risk assessment for these groups, so they had clear guidelines to follow. The Craft Fair Risk Assessment had been circulated to the Health and Safety Committee and was approved. The Craft Fair would return on 5 September 2020.
- b. Staffing Update – **RESOLVED** that the Town Hall Steward currently furloughed should remain on furlough until the Town Hall re-opens fully or such a time as his services

are required. The Clerk continues to amend the hours of work with each of the Stewards so that the Town Hall is open as required as we slowly re-open and the Stewards were thanked for their patience and understanding during this difficult time.

6/06/08/20 MANORIAL LANDS TRUST

- a. Market Update –
 - i. Friday Market – the market continues to regain strength and the Clerk has arranged for some additional casual stalls to attend.
 - ii. Farmers Market – Northern Dales Farmers Market (NDFM) had notified the Clerk that due to 5 vehicles been left on the Market Square overnight they could not introduce the one-way system, the Clerk had wrote the Leven Hotel to ask them to ensure that vehicles are not parked overnight on a Thursday evening and the Friday before the first Saturday to try and eliminated this problem. Cllr Canavan informed members that Northern Dales Farmers Market was named Prestige Awards North England Farmers Market of the Year. **RESOLVED** that the Clerk would send a letter congratulating NDFM on this achievement.
- b. Levenside Update – Cllr Oxley updated members on the progress to date and confirmed that a Zoom meeting had taken place to review the final drawings. **RESOLVED** that Cllr Oxley would circulate the drawings to all members to review, and then subject to a few amends the final documents would be produced and would be used for the public consultation event that would take place on Saturday 26 September 2020 in the Town Hall. Following feedback, the agreed drawings would then be submitted to HDC along the planning application.
- c. Stokesley Fair Update – **RESOLVED** that the Clerk had received confirmation from Mr Crown that he would not be running the fair this year due to the COVID 19 virus. The Clerk would publicise this through our website and social media.
- d. Stokesley Bounce Back – Cllr C Johnson confirmed that he, Cllr Sowerby and Cllr N Johnson had delivered the agreed consultation letter to all the businesses. To date 7 responses had been received. **RESOLVED** that a meeting of the Stokesley Bounce Back Working Group would take place on Friday 7 August 2020 at 7 pm to review the responses and agree the next steps.

7/06/08/20 E-MAIL DECISIONS

As reported under Financial Statements and Budgets members confirmed their decision to renew the water tanks in the Town Hall as per the quote circulated.

The meeting closed at 7.45 pm

Signed Date