

6 August 2020

# Stokesley Town Council

The next meeting of Stokesley Town Council will take place via Zoom on **Tuesday 11 August 2020** commencing at 7.15 pm.

Due to the current COVID 19 restraints members of the public are encouraged to submit any questions they have in writing to the Town Clerk via e-mail – [contact@stokesleytowncouncil.gov.uk](mailto:contact@stokesleytowncouncil.gov.uk) or posting to 'Freepost STOKESLEY TOWN COUNCIL'

If any Member of the public wishes to participate in the meeting please notify the Clerk in writing to the above e-mail address and you will be issued with a 'Zoom' meeting invitation log in so you can join remotely. Questions raised by the public will be considered prior to the formal Agenda in the open forum between 7.00 pm and 7.15 pm along with updates from the County and District Councillors. Draft minutes from the meeting will be available on our website [www.stokesleytowncouncil.gov.uk](http://www.stokesleytowncouncil.gov.uk)

## AGENDA

### 1. NOTICE OF MEETING

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

### 2. APOLOGIES FOR ABSENCE

### 3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

### 4. MINUTES

To confirm as a true record the minutes of the Meetings of the Town Council held on 28 July 2020.

### 5. COMMITTEE / AREAS OF RESPONSIBILITY STRUCTURE

To agree Committee / Areas of Responsibility membership and to agree the Terms of Reference for the Parking Committee.

| <b><u>Committee / Working Group</u></b> | <b><u>Current Membership</u></b> |
|---|----------------------------------|
|---|----------------------------------|

**Committees**

|                                   |   |
|-----------------------------------|---|
| Employment Committee              | Cllrs Blakemore, Carey, Griffiths, N. Johnson & Sowerby                             |
| Finance Committee                 | Cllrs Canavan, Carey, Oxley & Robinson (1 vacancy)                                  |
| Planning Committee                | Cllrs Canavan, C. Johnson, N. Johnson & Oxley.                                      |
| Allotments Committee              | Cllrs Oxley, Sowerby & Wake (2 vacancies) & allotment holder representative.        |
| Health & Safety Committee         | Cllrs Canavan, C. Johnson, Oxley, Sowerby & Wake                                    |
| Open Spaces & Footpaths           | Cllrs Griffiths, N. Johnson, Sowerby & Wake (1 vacancy).                            |
| Town Hall Committee               | Cllrs Canavan, Oxley & Wake (2 vacancies) (3 Town Hall Management representatives)  |
| Communications & Events Committee | Cllrs Blakemore, N. Johnson, Robinson, Sowerby and Wake (plus non-council members). |

**Working Groups**

|                       |   |
|-----------------------|---|
| Parking               | Cllrs Canavan, Carey, Griffiths, C. Johnson & N. Johnson. |
| River Leven Project   | Cllrs Canavan, Griffiths, Oxley and Wake.                 |
| Stokesley Bounce Back | Cllrs Carey, C Johnson, N Johnson, D Oxley & Sowerby.     |

**External Bodies**

|                                   |                            |
|-----------------------------------|----------------------------|
| Preston Educational Trust         | Cllrs Canavan and Sowerby. |
| Lady Hullocks Trust               | Cllr N Johnson.            |
| Stokesley & Villages Regeneration | Cllr Oxley.                |
| The Globe                         | Cllrs Griffiths and Wake.  |
| Fairtrade                         | Cllr Blakemore.            |
| Climate Action Group              | Cllr Blakemore.            |

**6. TO CONSIDER PLANNING APPLICATIONS RECEIVED**

1. To consider Planning Applications received.
2. Planning and Development.

**7. REVIEW OF ACTIONS FROM THE PREVIOUS MEETINGS**

To receive the Action List and updates.

**8. FINANCIAL STATEMENTS**

1. To agree the monthly statements for July 2020.
2. To note the payments made in July 2020.
3. To receive the Redmayne Bentley Investment Report 31 March 2020 to 30 June 2020 for the Town Council and Manorial Lands Trust Investments circulated on 29.7.20.

## **9. MATTERS FOR DISCUSSION**

### **Town Council**

1. Strategic Objectives for 2020/21:-
  - a. Cobbles.
  - b. Parking.
  - c. River Leven Project.
  - d. Developing Stokesley as a gateway to the 'National Park'.
  - e. Electric Vehicle Charging Points.
2. Coronavirus Update.
  - a. Anti-Viral Fogging System.
3. Press Releases Approval.
4. Speeding Concerns on the B1365.
5. Vegetation and Wildlife along the River Leven – to receive the response from the River Leven Group circulated on 4.8.20.
6. Stokesley Bounce Back.
  - a. To receive the Pavement Licence Application for Tru:Vai circulated on 4.8.20.
  - b. To receive the Pavement Licence Application for the Green Man Micropub circulated on 3.8.20.
  - c. To receive the Pavement Licence Application for Sadlers circulated on 6.8.20.

### **Committees and Working Groups**

None have taken place.

### **North Yorkshire County Council**

1. To receive COVID 19 Updates from June to date.
2. Grass Cutting / Weed Killing Update.
3. To receive the correspondence regarding the proposals to change the two-tier system and form one or more larger councils circulated on 6.8.20.

### **Hambleton District Council**

1. To receive the Members Coronavirus Response Briefings from June to date.
2. To receive the 20/00194/CAT3 – Untidy Premises Barclays Bank update circulated on 28.7.20.
3. To receive and formally approve the Public and Active Transport Stokesley & Villages Group replace the Stokesley Cycleways Group as a subgroup of the Stokesley & Villages Community Partnership and agree the terms of reference for this group as circulated on 20.7.20.
4. To consider the planning application reference 20/00791/FUL which had been granted but the Town Council had not received this application.

### **Police**

1. To receive the monthly statistics.

## **YLCA**

1. To receive the White Rose Updates.

## **Correspondence/Complaints received**

1. To receive the Yorkshire Regiment Newsletter circulated on 4.8.20
2. To receive the correspondence regarding the Poppy Appeal 2020 circulated on 14.7.20 and confirm the decision to purchase a poppy wreath.
3. To receive the correspondence from a resident regarding the Planning Application reference 20/01142/TPO for 35 The Firs circulated on 16.7.20.

## **Items tabled for information**

None received.

## **10. EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

**The next Town Council meeting will take place on Tuesday 8 September 2020.**

**PLANNING APPLICATIONS AND AGREED RESPONSES TO BE RATIFIED AT THE**  
**TOWN COUNCIL MEETING ON 11 AUGUST 2020**

Applications Received

**20/01406/FUL – Strikes Garden Centre** – installation of car wash infrastructure and drainage. **RESOLVED** no objections.

**20/01439/TPO - Showfield Car Park** – works to crown lift one tree and works to fell five trees subject to TPO 1963/22. **RESOLVED** no objections but should be dependent on completion of the scheme to provide new planting and the new footpath.

**20/01445/FUL - Manorley, Manor Close** – first floor extension to provide an additional bedroom and ensuite. **RESOLVED** no objections.

**20/01422/ADV – Stokesley Showfield** – Application for consent to display 6 adverts on a free-standing wooden stand. **RESOLVED** Stokesley Town Council object to this application on the grounds of visual intrusion and safety hazards as outlined below.

The DCLG guidance on Outdoor Advertisements and Signs indicates that the Local Planning Authority should consider the local characteristics of the neighbourhood. For example, if the advertisement will be displayed in a locality where there are important scenic, historic, architectural, or cultural features, the planning authority will consider whether it is in scale and in keeping with these features.

The location map accompanying this application shows that it is proposed to place the signs facing the roundabout and immediately above the existing hedge and, by implication between the existing trees.

The application document states in Section 11 that the dimensions of the proposed (single) advertisement will be 1 metre high and 3 metres wide and with the bottom 1.5 metres above ground level, thereby giving the highest point of the advert 2.5 metres above ground level. It also states it will be 'placed in a field'.

In contrast the plan of the hoarding shows six advertisements with total dimensions 2 metres height, 9 metres width. Assuming the bottom of the hoarding is still 1.5 metres from the ground, this gives the highest point of the hoarding at 3.5 metres above ground level.

The following comments are based on this larger set of dimensions.

The large proposed hoarding, at one of the main entrances to Stokesley which is distinctly rural character, is set within an area of open green space. Its location and size would block the vista across the Showfield and therefore be visually intrusive. Its scale is not in-keeping with its location.

A hoarding with six advertisements for different commercial operations will contain a lot of different factual information (e.g. phone numbers and web addresses) and would provide a significant distraction to car, LGV and HGV drivers using the roundabout, thereby creating a hazard, particularly when considering the roundabout is on routes which are popular with cyclists.

**20/00013/TPO** – HDC (SPC) TPO 2020 No 13 – footway from Mill Riggs to Eastfields.

Applications Granted

**20/00183/CAT - The Manor House, High Street** – works to trees in a conservation area – trim 4 sycamore trees of branches overhanging footpath.

**20/01027/FUL - Leven Ford, 3A Levenside** – construction of a two-storey extension together with alterations to front of existing house and a single storey extension to the rear of the house.

**20/01176/CAT – 3 Springfield** – Works o a tree in a conservation area – Chery Tree prune 20%.

**20/00791/FUL – 7 Meadowfield** – Application for construction of a boundary wall and railings with gates to front. Extending existing roofline to front elevation. Replace existing garage door with window, internal alteration to provide playroom/utility. Clan and render finish.

**20/01068/LBC – Newcastle Building Society, 19 High Street** – Listed Building Consent for Refurbishment of existing building – ground floor office / retail and 1<sup>st</sup> floor flat.

**20/01185/FUL – Newcastle Building Society, 19 High Street** – Replacement of flat roof with pitched roof to rear of property, amendments to door and window positions to side / rear of property.

Split Decision

**20/01041/TPO – 3 Springfield** – Proposed works to trees subject to a Tree Preservation Order 2007/18. T6 Ash – Fell. T7 Beech – crown and thin 20%.

**STOKESLEY TOWN COUNCIL – JULY 2020**

**ACCOUNTS REPORT**

**Payments**

| <b><u>Supplier</u></b> | <b><u>Reason</u></b>                               | <b><u>Value £</u></b> |
|------------------------|--|-----------------------|
| Salaries               | Weeks 14 - 17                                      | 4394.77               |
| HMRC                   | PAYE/NIC Weeks Month 4                             | 893.88                |
| Sage                   | IT Support   | DD 91.80              |
| Home Fix               | IT Support   | 79.80                 |
| Town Hall Trust        | Office Rent July                                   | 600.75                |
| Talk Talk              | Internet / Telephone                               | DD 38.40              |
| Clear Business         | Internet / Telephone                               | DD 47.46              |
| Canon                  | Photocopier  | 94.67                 |
| Wigin Landscaping      | Monthly Work – Open Spaces / Grass Cutting & Trees | 2018.72               |
| MBP Groundcare         | Monthly SLA – Open Spaces / Trees                  | 322.50                |
| MBP Groundcare         | Bin re-location – Open Spaces / Miscellaneous      | 110.00                |
| PPS                    | PPE – Open Spaces / Toilets                        | 23.95                 |
| Initial                | Hygiene Contract – Open Spaces / Toilets           | 112.53                |
| Signs & Plastics       | Allotments Maintenance                             | 43.20                 |
| Christmas Plus         | Xmas Lights Repairs – Christmas Lights Maintenance | 312.11                |
| Chipchase Manners      | Accounts Audit – External Auditors                 | 480.00                |
| Render Alarms          | Annual Service – CCTV                              | 247.20                |
| Welcoms                | Town WiFi  | DD 81.19              |
| <b>Total</b>           |  | <b>9992.93</b>        |