

20 April 2021

# Stokesley Town Council

The next meeting of Stokesley Town Council will take place via Zoom on **Tuesday 27 April 2021** commencing at 7.30 pm.

Due to the current COVID 19 restraints members of the public are encouraged to submit any questions they have in writing to the Town Clerk via e-mail –

[contact@stokesleytowncouncil.gov.uk](mailto:contact@stokesleytowncouncil.gov.uk) or posting to 'Freepost STOKESLEY TOWN COUNCIL'

If any Member of the public wishes to participate in the meeting please notify the Clerk in writing to the above e-mail address by 12 noon on the day of the meeting and you will be issued with a 'Zoom' meeting invitation log in so you can join remotely or follow this link

<https://us02web.zoom.us/j/84329065595?pwd=Ujd6STJ5SGZTN0hxTDNYekRLaEpPUT09>

Questions raised by the public will be considered prior to the formal Agenda in the open forum between 7.00pm and 7.15pm along with updates from the County and District Councillors. Draft minutes from the meeting will be available on our website

[www.stokesleytowncouncil.gov.uk](http://www.stokesleytowncouncil.gov.uk)

## AGENDA

### **1. NOTICE OF MEETING**

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

### **2. APOLOGIES FOR ABSENCE**

1. To receive the apologies for absence received in advance of the meeting.
2. To consider the reasons for absence provided.

### **3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

#### **4. MINUTES**

To confirm as a true record the minutes of the Meeting of the Town Council held on 9 March 2021.

#### **5. TO CONSIDER PLANNING APPLICATIONS RECEIVED**

1. To consider Planning Applications received.
2. Planning and Development.
  - a. Provision of Lighting at the Tanton Road Junction – update.
  - b. Improvements to the Stokesley Footpath 10.140/2/2 – update.
  - c. 1 The Firs – non-inclusion of the comments from Stokesley Town Council update.

#### **6. REVIEW OF ACTIONS FROM THE PREVIOUS MEETINGS**

To receive the Action List and updates.

#### **7. FINANCIAL STATEMENTS**

1. To agree the monthly statements for March 2021.
2. To note the payments made in March 2021.
3. To receive the March Investment Income Account Statements for both the Town Council and Manorial Lands Trust circulated on 8.4.21.

#### **8. MATTERS FOR DISCUSSION - Town Council**

1. Strategic Objectives for 2020/21:-
  - a. Cobbles.
  - b. Parking.
  - c. River Leven Project.
  - d. Developing Stokesley as a gateway to the 'National Park'.
  - e. Electric Vehicle Charging Points.
2. Stokesley Town Council 3-year Mid Term Plan – update.
3. Coronavirus Update.
4. Press Releases Approval.
5. VAS System Update.
6. Cleaning the War Memorial – update.
7. Fair Trade Signs – update.
8. Chinese (Sky) Lanterns and Helium Balloons – position statement for consideration by Cllr Griffiths.
9. To receive the notification of the Lady Hullocks Trust Secretary retirement on 14 April 2021.
10. To receive feedback from the Climate Action Stokesley and Villages Group.
11. To receive the quarterly Play Park Inspection Report from MacVenture circulated on 26.3.21.
12. Unitary Authority Consultation – to formulate a Town Council response for submission.
13. Bridleway No. 10.140/19, Levenside to Rosehill Drive, Stokesley Modification Order 2012.
14. No Mow May initiative.
15. May 2021 Town Council meeting.

## **Committees and Working Groups**

1. To receive the minutes from the Communication and Events Committee held on 29 March 2021.

## **North Yorkshire County Council**

1. To receive COVID 19 Updates.
2. NYCC Grass Cutting Payment 2021/22.

## **Hambleton District Council**

1. To receive the Members Coronavirus Response Briefings.
2. To receive the application for a premises licence for 'The Only Weigh Out' circulated on 15.3.21.
3. To receive the pavement licence application for Pistachio Bakery / Deli circulated on 25.3.21 and refusal notice circulated on 7.4.21.
4. To receive the pavement licence application for Chapters Deli circulated on 9.3.21 and granted on 18.3.21.
5. To receive the pavement licence application for Uno Momento circulated on 6.4.21, and notification that the licence was granted circulated on 15.4.21.
6. To receive the e-mail from the Waste and Street Scene Team regarding 'Please take your litter home' signs circulated on 16.4.21.

## **Police**

1. To receive the monthly statistics.
2. To receive the request from North Yorkshire Police to cut back the hedges around the Play Park circulated on 11.3.21.

## **YLCA**

1. To receive the White Rose Updates.
2. To receive the Training E-Bulletins.
3. To receive the LGA Model Councillor Code of Conduct 2020 v2 circulated on 22.3.21.
4. To receive the information regarding the future of remote meetings and annual meetings in May 2021 circulated on 31.3.21.

## **Correspondence/Complaints received**

1. To receive the letter from The Rotary Club of Stokesley advising that the Classic Car Show will take place on 7 August 2021 circulated on 17.3.21.
2. To receive the response from the residents of 21 Levenside circulated on 12.3.21 – a thank you for their efforts has been sent.
3. To receive the correspondence regarding the 'Rail Trail' circulated on 13.3.21.
4. To receive the letter from The Rotary Club of Stokesley confirming the appointment of a new Treasurer following the death of the previous Treasurer, Mrs Plym Auty.
5. To receive the correspondence regarding the footpath off the B1365 at Tanton Dykes circulated on 22.3.21.
6. To receive the update from the Yorkshire Regiment circulated on 29.3.21.

### **Items tabled for information**

None received.

### **9. EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

**The next Town Council meeting will take place on Tuesday 11 May 2021 (subject to consideration following the Government advice regarding hosting public meetings).**

## PLANNING APPLICATIONS TO BE CONSIDERED AT THE

### TOWN COUNCIL MEETING TO BE HELD ON 27 APRIL 2021

#### Applications Received

**21/00525/CAT – The Rectory, Leven Close** – proposed removal of diseased Ash tree in a conservation area.

**21/00328/FUL - 9B Levenside** – app for proposed raising of roof and the insertion of several roof lights. Amended plans received 12 March 2021.

**21/00558/FUL - 28 Springfield** – change of use from garage to habitable accommodation and internal alterations.

**21/00587/FUL – Angrove West Farm Bridge Great Ayton** – replacement of Angrove Farm Bridge with a new structure spanning across the River Leven between the private access road from Angrove Farm and the A173.

**21/00624/TPO – 21 Malvern Drive** – Works to trees subject to Tree Preservation Order 1987/12 – T1 Fell and replace with Sorbus, T2 - Deadwood TS – Fell and replace with Birch.

**21/00579/FUL – 33 Oak Tree Road** – Division of free standing garage into 2 parts by the building of a partition wall. The front portion of the garage will remain as it is (“the garage”), including the original garage door. The rear of the building is to be converted into a “sun house”, with french door access through the side wall from the garden. The internal walls and the ceiling of the “sun house” will be insulated and additional electrical sockets will be installed. The roof space of the whole garage already has boarding down for storage. This is accessed through the front portion of the building (“the garage”).

**21/00643/LBC and 21/00642/FUL– Ground Floor 18 High Street** – Listed building consent of use from betting shop to café.

**21/00721/TPO – Kirkleven Manor Close** - Works to trees subject to a Group Tree Preservation Order 1960/08 – Horse Chestnut (T1) – 3m Crown lift, deadwood and balance crown; Horse Chestnut (T2) – 3m Crown lift and remove deadwood; Horse Chestnut (T3) – 3m Crown lift and remove deadwood; Sycamore (T4) – 30% Crown reduction and remove deadwood; Field Elm (T5) – Remove branch overhanging river and deadwood.

**21/00813/FUL – 13 The Acres** – Replacement of existing sun room with single storey extension to rear of the house.

**21/00750/CAT Riverside Cattery, willow Cottage, 67 Levenside** -Works to trees in a conservation are – 1no. cherry and 1no ash fell both.

**21/00902/FUL – 5 The Garth** – Replacement of existing hipped roof to gable roof including two dormer windows to the front and rear, 2 no. rooflights to rear, 1 1/2 storey front porch extension and single storey parapet wall extension (demolition of existing car port to side and existing garden room rear extension).

**21/00932/FUL – 4 Queens Drive** – Side ground floor conservatory extension.

## Applications Granted

**20/02683/FUL- Strikes Garden Centre** – Installation of canopy and cabin for hand car wash and associated drainage (resubmission).

**21/00103/FUL – 22 Grange Drive** – Alterations and single storey kitchen and porch extension to the front and side of the dwelling house.

**21/00290/FUL 10 Copsewood** – single storey side extension

**21/00277/FUL 29 West End** – application to construct roof terrace to rear of dwelling

**21/00039/FUL 59 Apple Tree Road** – Conversion of internal garage to office and utility room.

**21/00273/FUL – 65 Meadowfield** – Single storey side extension, integral garage conversion to dining room.

**21/00156/LBC and 21/00155/FUL – 4 West Green** – Construction of a garden room.

**21/00441/CAT – 69 Levenside** – Works to and works fell trees in a conservation area.

**21/00315/ADV – Il Mulino** – Retrospective application for advertisement consent to display a non-illuminated advertisement on a projecting electric canvas awning / canopy.

**21/00314/FUL – Il Mulino** – Retrospective application for the installation of a replacement electric canvas awning/canopy to provide cove for outdoor seating and dining area to the existing business.

**21/00263/FUL – 21 Ashwood Drive** – Proposed two storey side extension and part two storey, part single storey rear extension.

**21/00357/ADV – Thomas 2 Go, 12 High Street** – Application for advertisement consent for 1no. non-illuminated aluminium fascia panel and 1no. Timber framed non-illuminated aluminium hanging sign fixed to wall mounting.

**21/00383/LBC – Thomas 2 Go, 12 High Street** – Listed building consent for external works, replacement of awning, alteration to signage and redecoration of exterior.

**21/00525/CAT – The Rectory, Leven Close** – Proposed removal of diseased ash tree in a conservation area.

**21/00328/FUL – 9B Levenside** – Application for proposed raising of roof and the insertion of several rooflights. Amended plans received 7 April 2021.

## STOKESLEY TOWN COUNCIL – MARCH 2021

### ACCOUNTS REPORT

#### Payments

| <u>Supplier</u>                | <u>Reason</u>                                            | <u>Value £</u>  |
|--------------------------------|----------------------------------------------------------|-----------------|
| Salaries                       | Weeks 48 - 52                                            | 5031.78         |
| HMRC                           | PAYE/NIC Weeks Month 12                                  | 818.49          |
| Sage                           | IT Support                                               | DD 91.80        |
| Home Fix                       | IT Support                                               | 79.80           |
| Home Fix                       | IT Support                                               | 40.00           |
| Town Hall Trust                | Office Rent March                                        | 480.60          |
| Talk Talk                      | Internet / Telephone                                     | DD 57.54        |
| Clear Business                 | Internet / Telephone                                     | DD 53.03        |
| MacVenture LLP                 | Play Park Repairs – Open Spaces Play Areas               | 1154.40         |
| Signs and Plastics             | Play Park Signs – Open Spaces Play Areas                 | 595.20          |
| Wigin Landscaping              | Monthly Work – Open Spaces / Grass Cutting & Trees       | 2018.72         |
| MBP Groundcare                 | Monthly SLA – Open Spaces / Trees February and March     | 645.00          |
| MBP Groundcare                 | Memorial Bench Installation x 2                          | 390.00          |
| British Gas                    | Electricity – Open Spaces / Toilets                      | DD 46.15        |
| YLCA                           | Annual Subscription                                      | 868.00          |
| Wave                           | Allotments Water                                         | 283.17          |
| Barclays                       | Bank Charges                                             | DD 6.50         |
| MBP Groundcare                 | Snow Clearance and Gritting                              | 250.00          |
| Jewsons                        | Salt and Snow Shovel                                     | 78.38           |
| Vizsec UK                      | Annual Service and update – CCTV Play Park               | 1020.00         |
| YLCA                           | Allotments Training                                      | 15.00           |
| Professional Development Group | The Future of British High Streets Conference – Training | 396.78          |
| Catch Design                   | Renewal of website hosting package – Website             | 90.00           |
| Welcoms                        | Town WiFi                                                | DD 81.19        |
| <b>Total</b>                   |                                                          | <b>14591.53</b> |