

## **STOKESLEY TOWN COUNCIL**

**A Meeting was held in the Town Hall, Stokesley, on Tuesday  
10 September 2019**

**Present:** Cllrs Ian Blakemore, Mike Canavan, Bryn Griffiths, Christopher Johnson, David Oxley and Karen Robinson.  
Clerk – Mrs Julie McLuckie. PCSO Nicola Dunn.

***In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm.***

PCSO Dunn presented the police report. A total of 12 incidents had been reported 6 of which were anti-social behaviour reports. PCSO Dunn confirmed that they are working with Broadacres to try and identify the youths that are carrying out anti-social behaviour on the new estate so they can arrange to speak with them. PCSO Dunn confirmed that Stokesley is still under resourced and that Sgt Ross continues to try and secure extra staff. **RESOLVED** that the Town Council would write to the Police and Crime Commissioner supporting the request for additional resources in Stokesley. PCSO Dunn provided information on the 12 week personal development programme working with Riverside College which will be delivered to 16 – 25 year olds. A 'Happy Day Event' was scheduled to take place in North Road Play Park on 5 October 2019 which would not only promote the services of the Police but also other agencies such as Fire, Army etc. Cllr Blakemore requested an update on the disturbances that have taken place in the public houses – PCSO Dunn to provide.

Mill Riggs Proposed Development – the owner attended the meeting to express his frustration regarding the negative response he is receiving from HDC Planning and Highways regarding the proposed crossing on the A172. He confirmed that he was more than happy as part of the proposed development to pay for the crossing which in turn would improve the link between Stokesley and Great Ayton and could also be used by the cycleway if this was successful. **Noted.**

### **1/10/09/19 NOTICE OF MEETING**

The notice convening the meeting was taken as read.

*Cllr Canavan expressed the Town Council's sincere sympathy to the family of Alex Chisholm who had recently passed away. Alex during his time as a Councillor saw the installation of CCTV cameras in the Town Hall along with several other improvements which ensured that we were fully Health and Safety compliant. Alex was also involved in the Parking review prior to his departure on the grounds of ill health.*

#### **2/10/09/19 APOLOGIES FOR ABSENCE**

**RESOLVED** to receive and accept the apologies for absence from Cllrs Carol Lewis, Graham Sowerby and Andy Wake.

#### **3/10/09/19 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

None declared.

#### **4/10/09/19 MINUTES**

**RESOLVED** that the minutes of the meeting of the Town Council held on 13 August 2019 were agreed and signed as a true record.

#### **5/10/09/19 PLANNING**

a. The following Planning Applications were received and reviewed.

##### Applications Received

**19/01684/FUL – 4 East End** – Change of use from lock up shop to living room for the attached property. **RESOLVED** no objections, but it is important that the reclaimed bricks match given the area to be bricked up is in the conservation area.

**19/01541/TPO – Cemetery, Helmsley Road** – Works to fell 1no tree (T40 – Cypress), removal of some branches and stubs from 1no tree (T57 – Cypress) and removal of 2no limbs to 1no tree (T32 – Sycamore) all subject to a tree preservation order No. 1990/5. **RESOLVED** no objections.

**19/01233/FUL – The Packhorse, 47 High Street** - Retrospective change of use of former café (A3) to a pub/bar (A4). **RESOLVED** Object on the following grounds:

The prevention of public nuisance – defined as *‘an unlawful act or omission with endangers or interferes with the lives, comfort, property or common rights of the general public’*.

There appears to be a clear threat to community safety presented by the way the premises are currently being operated as a public house. Since it opened on the 22 March to 24 July 2019 13 incidents have been reported to the police – these include anti-social behaviour and abusive behaviour.

Threatening, inappropriate, intimidating and anti-social behaviour outside the premises by customers of the establishment on numerous occasions, including spitting, throwing furniture and swearing with the associated detrimental effect on members of the public in the town, including children and neighbouring retail premises.

Frequent obstruction of the highway namely the pavement and road outside the premises by customers of the establishment whilst consuming alcoholic beverages (despite receiving letters advising that they would require street furniture licences they have chosen not to apply but continue to have street furniture outside the premises).

The discarding of cigarette butts and glass receptacles on the pavement in front of the premises.

The presence of these premises as currently operated, as a pub/bar is not consistent with both HDC’s and Stokesley Town Council’s efforts to continue to develop Stokesley as a vibrant market town.

**19/01803/FUL – 33A Levenside** – Revised application for consent for replacement of all existing timber doors and windows with UPVC sliding sash windows. **RESOLVED** no objections.

**19/01776/LBC – 44 West Green** – Listed Building Consent for replacement French and other windows heritage double glazing panels to hardwood sash windows, installation of three window sills and to re-install glass in a fan light above the passageway of the dwellinghouse. **RESOLVED** no objections.

#### Applications Granted

**19/01314/FUL - 4 Neasham Court** – twos storey rear extension and internal alterations.

### Applications Withdrawn

**19/01464/FUL – 33A Levenside** – Replacement of all windows and doors to dwellinghouse.

- b. Planning and Development Issues. **RESOLVED** to receive the update from HDC on the current enforcement cases circulated on 10.9.19.

### **6/10/09/19 REVIEW OF ACTIONS FROM LAST MEETING**

See the attached Appendix 1.

### **7/10/09/19 FINANCIAL STATEMENTS**

1. **RESOLVED** to agree the financial statements for August 2019.
2. **RESOLVED** that the payments made during August 2019 totalling £9906.66 were agreed.

### **8/10/09/19 MATTERS FOR DISCUSSION**

#### Town Council

1. Strategic Objectives for 2019/20.
  - a. Cobbles – No further update.
  - b. Parking – **RESOLVED** that a Parking Working Group would be arranged as soon as the advice was received from Scarborough Borough Council regarding the proposal to introduce a Parking Order.
  - c. River Leven Project – **RESOLVED** to receive the fencing quote circulated on 21.8.19. It was agreed that it would be best to have all the fencing renewed and that a second quote should be obtained then a decision on who to award the contract to can be made at the next Town Council meeting.

Design and Planning – Cllr Oxley was in the process of finalising a proposed design and plan which could then formulate the tender document for landscape architect to quote against. **RESOLVED** that Cllr Oxley would identify Landscape Architects and ask if they would be interested in quoting for the work.

Underground Cabling – Cllr Canavan confirmed that a draft Wayleave agreement had been received from Northern Powergrid. Cllr Canavan had renegotiated certain elements of it and had managed to secure an increase in their original

- proposals of £100. **RESOLVED** that Northern Powergrid would issue a revised document which the Clerk would then issue to our Solicitor to check prior to finalising.
- d. Developing Stokesley as a Gateway to the North York Moors – no further update.
  - e. Electrical Vehicle Charging Points – **RESOLVED** that Cllrs Blakemore and Johnson would lead this project and would arrange to meet to discuss how to progress.
2. Town Council Surgery – Cllrs Blakemore and Oxley hosted the TC Surgery on Saturday 3 August 2019. Four residents attended and raised the following concerns:
- a. The lack of control of music and disorder at Spread Eagle and The Packhorse – intimidation of neighbours. **RESOLVED** that the resident be advised to keep a log of concerns which could be submitted to the Police and HDC Licensing.
  - b. Who is responsible for the maintenance of the path between east of the Globe. The bushes need attention and the moss and debris removing from the path? **RESOLVED** that the Clerk would write to the homeowner requesting that they cut the hedge back from the footpath.
  - c. Potholes in pavement and road on Northfield Drive are dangerous to pedestrians. **RESOLVED** that the potholes be reported to NYCC.
3. What actions do Stokesely Town Council currently take to recycle / be environmentally friendly or do they intend to take? **RESOLVED** that the Climate Control group be asked to attend a future Town Council meeting to update us on what they are doing and how we can, if possible, assist.
3. Local Plan Consultation – **RESOLVED** that the Clerk would draft a Stokesley Town Council response based on comments received which would be circulated with a view to submitting to HDC on Friday 13 September.
4. CCTV – **RESOLVED** that the CCTV camera installation in North Road Play Park go ahead on the following basis – a 10M pole be installed with the electrics to be provided by NYCC and a PTZ Camera with Ruggedized Unit be installed
5. Financial Regulations – **RESOLVED** that the revised regulations based on advice received from YLCA as circulated on 21.8.19 be received and agreed.
6. Disciplinary Regulations - **RESOLVED** that the revised regulations based on advice received from YLCA as circulated on 4.9.19 be received and agreed.

7. Pop Up Market – **RESOLVED** that an initial trial event take place then depending on its success negotiate a more long-term plan. The Clerk was asked to advise Northern Dales Farmers Market just to ensure they are aware that this is going to take place.
8. North Road Junction Tree Removal – **RESOLVED** that the quote circulated on 2.9.19 be received and that the work should go ahead as soon as possible after the fair.
9. Town Hall Clock – **RESOLVED** to arrange to see if it can be repaired working from a scaffold or appropriate cherry picker. If not, then advise to be sought on replacing the full workings or whole clock.
10. Christmas Lights - **RESOLVED** to purchase three lamp post lights this year and defer the Stokesley Motors roundabout proposal until next year when hopefully we have received a response from NYCC about the costs associated with installing the required electrics.
11. Play Park Damage to U8s roundabout – **RESOLVED** to order the replacement part as quoted and arrange for it be fitted.
12. Press Release Approval – the Market Place article needs to be submitted by the end of the week. **RESOLVED** to include a Food Fest and Stokesley Sparkle Events update, a thank you to Caroline Seymour for her service as a Town, District and County Councillor, Planning update and Town Hall upcoming events.

#### Committees and Working Groups

1. **RESOLVED** that the minutes from the Health and Safety Committee held on 19 August 2019 be received.
2. **RESOLVED** that the minutes from the Communications & Events Committee meeting held on 3 September 2019 be received. It was agreed to purchase the same size marquee as last year as quoted and that this would be erected on the Friday afternoon following the market and would be dismantled on the Monday morning.

#### North Yorkshire County Council

Nothing received.

#### Hambleton District Council

1. **RESOLVED** that the Certificate of Registration for the Add of Alias Name for 13 Springfield Garden to be 'The Sycamores' circulated on 19.8.19 be received.

2. Planning Review consultation – the Clerk confirmed that she had supplied evidence to the external consultant who is carrying out a full review of the HDC planning processes and had subsequently discussed the issues and concerns raised by Stokesley Town Council with him verbally. He confirmed that he would continue to work with us and that he would share any improvement plans with us in advance to obtain our comments.
3. **RESOLVED** that the Notification of Planning Applications determined by Planning Committee – Notification of Changes to Parish / Town Councils circulated on 5.9.19 be received.

#### Police

1. The Police Report had been circulated and presented in the public session.

#### YLCA

1. **RESOLVED** that the NALC Chief Executives Bulletins be received.
2. **RESOLVED** that the White Rose Update – August 2019 circulated on 27.8.19 be received.
3. **RESOLVED** that the NALC Model Financial Regulations updated July 2019 circulated on 16.8.19 be received.
4. **RESOLVED** that the NALC Legal Topic Note 22: Disciplinary Arrangements revised August 2019 – Updates and Templates circulated on 2.9.19 be received.
5. **RESOLVED** that the Planning Training Events in September information circulated on 5.9.19 be received.

#### Correspondence/Complaints received

1. **RESOLVED** that the Grant Application Form from Bloodwise seeking a grant of £100 towards a fund-raising event circulated on 2.9.19 be received. It was agreed to award them £100 as requested from S137 funds.
2. **RESOLVED** that the correspondence regarding Mill Riggs Care Home / Endeavour Cycleway / Safe Crossing of A173 circulated on 3.9.19 be received. The Clerk would seek an update on the cycleway project and what this scheme would require to cross the A172 safely.
3. **RESOLVED** that the correspondence from a resident at Springfield House regarding Parking circulated on 3.9.19 be received. The Clerk confirmed that she had spoken with the gentleman and confirmed that Stokesley Town Council continues to review parking across the Town in conjunction with partner agencies.

4. **RESOLVED** that the 'On Your Doorstep Magazine – Yarm and Stokesley Edition Media Pack' circulated on 5.9.19 be received. It was agreed to trial a quarter page article promoting Town Hall Events to see if it had any impact on the level of bookings.
5. **RESOLVED** that the resignation letter from Cllr Caroline Seymour circulated on 6.9.19 be received. Members thanked Caroline for her many years' service as a Town Councillor, District and County Councillor. Caroline had led many key projects, but one great achievement was the installation of the new equipment at North Road Play Park. The Clerk would send a letter of thanks to Caroline and it was agreed that a formal thank you be placed in our newsletter.

Items tabled for information

No items received.

9/10/09/19 EXCLUSION OF THE PRESS AND PUBLIC

**RESOLVED** to exclude the press and public from the meeting to deal with items of a confidential nature in accordance with Paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960.

Several Councillors and the Clerk had received an invitation to the opening of the new Stokesley Taxi's offices. Members were reminded that if they chose to attend, they need to declare it.

The meeting closed at 8.40 pm.

### Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
09/01/18 Police Report	CCTV – camera in the Play Park.	Clerk	Town Council		Following approval of the quotes received we are awaiting an installation date for the pole, electrics and camera. <b>Ongoing.</b>
8/12/06/18 1.b.	Parking – negotiations to commence with NYCC on how to implement a trial traffic regulation order in College Square	Cllr Griffiths	Parking Working Group		The Clerk had met with Scarborough BC to discuss the options regarding parking enforcement in College Square. The Scarborough officer was seeking confirmation from their legal team that a Town Council can introduce a Parking Order. If this is agreed, then we can negotiate the enforcement contract with Scarborough BC. <b>Ongoing.</b>
8/12/06/18 1.d.	S106 Funds – to review the current list and resubmit to HDC	Clerk	Town Council	11/6/19	The Clerk was asked to confirm with HDC if the projects they had included were still outstanding – awaiting a response. <b>Ongoing.</b>
5/13/11/18 c. 14/5/19 update	Millies Paddock – response received. The Clerk would write to the Chief Executive to confirm the	Clerk	Town Council	11/6/19	E-mail sent on 5.6.19 – response received on 18.6.19. Cllr Canavan would submit a personal complaint to the Ombudsman. <b>Ongoing.</b>

	questions previously raised and request a response.				
8/09/07/19	Speed Watch – agreed to request volunteers in the Market Place then progress	Cllr Wake	Town Council		Only two responses received so the scheme cannot go ahead. <b>Ongoing.</b>
8/09/07/19 Comms & WGs	CIL Funds – Clerk to obtain quotes for market signs and vehicle charging points.	Clerk	Town Council		<b>Ongoing.</b>