

STOKESLEY TOWN COUNCIL

A Zoom Meeting was held on Tuesday 12 January 2021

Present: Cllrs Mike Canavan, Sean Carey, Bryn Griffiths, Christopher Johnson, Nigel Johnson, Katriina Mäkinen, David Oxley and Mark Wilson.

Clerk – Mrs Julie McLuckie. D&S Reporter. One resident.

Due to the current COVID 19 restraints members of the public were encouraged to submit any questions in writing to the Town Clerk via e-mail – contact@stokesleytowncouncil.gov.uk They were also advised that if they wished to participate in the meeting that they should notify the Clerk by e-mail in advance and a ‘Zoom’ meeting invitation would be provided or to follow the link detailed on the Agenda. The Clerk confirmed that no questions had been received in writing and that the only Zoom meeting request was from the D&S Reporter.

In accordance with the notice of meeting a public forum session took place from 7.00pm to 7.15pm. The member of the public confirmed that they did not wish to speak but that they were here to observe the meeting.

County Cllr Griffiths advised that he had received confirmation from Highways that Linwood and Pinewood Avenue carriageways would be resurfaced at the end of July beginning of August this year. Both he and Cllr Moorhouse continue to push for improvements to Station Road. County had carried out their full gritting / salting maintenance but have reported that the salt had not got worked into the snow and ice as they hoped due to the decrease in the amount of traffic during the lockdown.

The County are currently looking at their resources for the coming financial year and beyond and due to the pandemic, it was inevitable that they would have to use some of their reserves.

District Cllr Griffiths confirmed that both he and Cllr Wake continue to seek a resolution to the poor state of repair of the old club on North Road. HDC have met with the owners and they are hopeful that there may be a solution soon, in the interim planning have also sought legal advice on what else can be done if required.

Kier were expected to submit revised plans for the area behind Woodland Walk and Strikes have been issued with a notice to reinstate the hedge that was removed for the installation of the temporary building (they had re-planted last year but had not looked after the whips which died).

Members acknowledged the death of Mr Peter Dobson who was employed by the Town Council as our Play Park and Public Toilets Caretaker and for his work as a Town Hall Steward. Condolences were passed to his family and Stokesley Town Council recorded their sincere thanks and appreciation to Peter for the service and dedication he had shown whilst working for Stokesley Town Council and Trust but also in his other roles in particular, that of a retained fire officer.

1/12/01/21 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/12/01/21 CO-OPTION OF A TOWN COUNCILLOR

RESOLVED to co-opt Mr Mark Wilson to the role of a Town Councillor to replace Mr Ian Blakemore following his resignation.

3/12/01/21 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies provided in advance of this meeting from Cllrs Robinson, Sowerby and Wake be received.
2. **RESOLVED** that the reasons given for absence be approved.

4/12/01/21 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

RESOLVED that Cllr Oxley declared an interest in any planning discussions regarding Stokesley Sports Club and Cllr Johnson declared an interest in any planning discussions regarding Cleveland Nurseries.

5/12/01/21 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 8 December 2020 be agreed and signed as a true record.

6/12/01/21 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Cllr Griffiths as a member of HDC Planning Committee observes and offers advice only regarding planning applications discussed.

Applications Received

20/02598/CPN – 2 Bridge Road – Application to determine if prior approval is required for change of use from coffee shop during the day to a licence wine bar/tapas to be open in the evenings. **RESOLVED** no objections.

20/02657/LBC and 20/02656/FUL – Peaton Carr Farm – LBC for change of use of redundant farm buildings (adjacent to Peaton Carr Farmhouse) to single family dwelling and change of use for the conversion of a redundant farm building to a dwelling. **RESOLVED** The redundant farm building which is the subject of the proposed conversion is similar in character to the Old Byre, therefore the principle of conversion to form a dwelling is not questioned and the proposed window and roof treatments are sympathetic to those already present on the Old Byre. The application notes that the proposed windows on the western elevation overlook the Old Byre and makes the contention that *'Overlooking between the properties is consequently not considered to be a major concern'* stating that *'the proposed internal arrangements to the building show a corridor for much of this western façade'*. However, 4 of the 8 windows on this façade are located either in the living Room / Kitchen (3) or in the bedroom at the north end of the building. The two windows in the eastern elevation of the Old Byre are in the kitchen and in the bedroom at the northern end of that building. Therefore, officers are requested to satisfy themselves that overlooking is indeed not a concern from the perspective of the occupiers of both dwellings. Further details are requested of the proposed location of the Packaged Treatment Unit relative to the location of other buildings on the wider Peaton Carr Farm site. It is noted that *'a modern steel framed barn lies further to the east of the building proposed for conversion'* and that *'It is proposed to demolish this as part of a future application'*. No indication is given in the documents forming the application that this building is not in current use. As demolition of this barn is not included in the current application, given the scale and proximity of this barn to the proposed conversion building, it is considered that the occupiers of the proposed dwelling are likely to suffer from a loss of amenity due to potential for noise, dust and disturbance along with a loss of privacy from the use of the neighbouring barn. It is also noted that in relation to a previous proposed development (15/01538/MBN) of two dwellings on the Peaton Carr Farm site approval was refused for the following reason *'The existing access, by which vehicles associated with this proposal would leave and re-join the County Highway is unsatisfactory since the required visibility of 215 metres x 2.4 metres cannot be achieved at the junction with the County Highway and therefore, in the opinion of the Planning Authority, the intensification of use which would result from the proposed development is unacceptable in terms of highway safety.'*

20/02658/FUL – 16 Station Road – loft conversion and conversion of garage to habitable space and a construction of a new detached double garage. **RESOLVED** no objections.

20/02684/FUL - 18 Queens Drive – proposed two storey extension to the side of the house and alterations to driveway. **RESOLVED** no objections.

20/02512/FUL – 49 Riversdene – Retrospective planning permission for a new fence that extends on from the existing fence line around the boundary of the property and to increase the height of the existing fence line from 1.6m to 1.8m in keeping with the new fence. **RESOLVED** object based on the loss of parking spaces and the impact on the street scene as a result of the proposed development which is adjacent to both the highway and public open space incorporating one of the spine paths through the estate.

20/02825/FUL – 23 Malvern Drive – proposed first floor extension to side of house. **RESOLVED** no objections subject to confirmation that there is no loss of amenity for the next door property through the additional storey height.

Applications Granted

20/02415/CAT – 5 The Beeches – Proposed works to trees in a conservation area. Removal of 5no Ash Trees – Ash die back.

20/02361/LBC 10 West End – LBC for replacement front and rear door.

Applications Refused

20/02077/FUL – Tru-Vai 69-71 High Street – Change of use of manorial cobbles car parking area directly to the front for a seating area for bar Tru-Vai with wooden decking and barriers.

Planning and Development – **RESOLVED** that the Enforcement Report circulated on 11.1.21 be received. In relation to 20/00194/CAT3 - Barclays Bank Plc- 42 High Street- Untidy building - It has been determined that works are necessary, and these have been quantified by the council's conservation officer. A site meeting has been held with the conservation officer and the owner agrees works are necessary. HDC are awaiting confirmation of when works will take place.

HDC will be contacting Cllr Griffiths and Cllr Wake after a meeting between officers and the council's solicitors last week regarding the current position and potential next course of action at the British Legion Club after non-compliance with the Section 215 notices.

- a. Provision of lighting at the Tanton Road junction update – no further update has been received from HDC. Based on advice received regarding the action from the last Town Council meeting to arrange for a risk survey the Town Council concluded that this would not be required. **RESOLVED** that Cllr Griffiths would ask for an update from HDC and discuss further with their Officers as well as raising this issue with Highways Lighting.

- b. Improvements to the Stokesley Footpath 10.140/2/2 update – no response received. **RESOLVED** that Cllr Griffiths would request an update from HDC.

7/12/01/21 REVIEW OF ACTIONS FROM LAST MEETING

See the attached Appendix 1.

8/12/01/21 FINANCIAL STATEMENTS

1. **RESOLVED** to agree the financial statements for December 2020.
2. **RESOLVED** that the payments made during December 2020 totalling £35964.76 were agreed.
3. **RESOLVED** that the December Investment Income Account Statements for both the Town Council and Manorial Lands Trust circulated on 4.1.21 be received.

9/12/01/21 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2020/21:-
 - a. Cobbles – still awaiting a response from HDC. **RESOLVED** that the Clerk would chase the officer concerned to provide the information asap.
 - b. Parking – Cllr Canavan informed members that some minor changes had been made to the Traffic Regulation Order (TRO) to remove Cattery Lane, Leven Wynd and the Market Place. **RESOLVED** to arrange a meeting with NYCC to discuss the TRO and to seek their guidance regarding signage to be installed.
 - c. River Leven Project – the finalised document has been received and is currently with the River Leven Project Working Group for review. Once they have agreed it will be circulated to all members for comment along with the HDC Conservation Officer as part of the pre-planning application. Once agreed the final planning application will be submitted at a cost of £900.
 - d. Developing Stokesley as a Gateway to the North York Moors – Cllr Makinen would update under Agenda Item 2 – 3 Year Mid Term Plan.
 - e. Electrical Vehicle Charging Points (EVCP) – Cllr N Johnson advised that we are still waiting for the information requested from HDC. **RESOLVED** that a letter be sent to the Chief Executive requesting the information on the grounds that a partnership approach would be welcomed and that this would save the Town Council resources on repeating the same exercises.

2. Stokesley Town Council 3-year Mid Term Plan – Cllr Makinen presented her proposals to introduce a 3-Year Mid Term Plan. **RESOLVED** that members welcomed this proposal and were in full support of planning three years in advance and budgeting against the proposals. Cllr Makinen would work with Cllr Carey to develop the ‘Gateway to the North Yorkshire Moors’ area in the first instance.
3. Underground Cabling on the Levenside – Cllr Canavan advised members that Northern Powergrid are once again looking to progress the underground cabling and they have submitted a draft wayleave document for consideration. **RESOLVED** that subject to confirmation by the Clerk that the Wayleave document is a standard agreement it will need to be signed by two members prior to the work commencing, which Northern Powergrid hope to carry out in Quarter 1. Residents will be advised of the work scheduled to take place, in particular in relation to Manorial Land. A separate agreement would also be introduced to install lighting near to the Jubilee Bridge. Cllr Canavan will continue to speak with BT to see if they would agree to removing their lamp post cables and move underground at the same time.
4. Coronavirus Update – **RESOLVED** that the Town Hall is now closed and will remain closed until the Government guidance changes. The Clerk would like to offer the Town Hall as a vaccine centre and would contact NYCC to see who to speak to regarding this.
5. Press Releases Approval – there were no press releases for approval this month.
6. VAS System Update – **RESOLVED** that the Clerk confirmed that the money had been received from the Police and Crime Commissioner and the next stage would be to arrange a meeting between the equipment providers and NYCC to agree lamp post locations. Once agreed one or more members of staff would be identified and trained to carry out the routine moving of the equipment, these procedures will be subject to a risk assessment and the Clerk would notify our insurance company of the equipment purchase and if there were any requirements for additional cover associated with the installation.
7. Cleaning the War Memorial – Cllr Oxley confirmed that he had scoped out the work required to repair the paving and the fencing and that he was seeking advice on guidance on cleaning the war memorial. **RESOLVED** that Cllr Oxley would submit the ‘Making a Difference Grant’ application seeking funds towards this scheme.
8. Fair Trade Signs – awaiting a response from NYCC.
9. Audit Fees – **RESOLVED** as previously agreed the Clerk would secure quotes from two additional local firms to compare against our current provider.
10. Great British Spring Clean 2021 – **RESOLVED** that Stokesley Town Council would once again support this initiative if the Government COVID 19 guidelines allow us to do so at the time.
11. Census 2021 – 21 March 2021 – **RESOVLED** that the Clerk will promote this through our website and social media.

12. Lady Hullock's Trust – Trustee positions – **RESOLVED** that following notification from Lady Hullock's Trust that two of the Trustees have completed their term Members agreed that Mrs Kath Udall who had confirmed that she would like to continue in the role be appointed for a further 4 years. As no additional members wanted to undertake the role of a Trustee on Lady Hullocks members agreed that Lady Hullocks could nominate a suitable candidate for approval at the next Town Council meeting.

Committees and Working Groups

1. **RESOLVED** that the feedback from the Stokesley Bounce Back Working Group be received.
2. **RESOLVED** that the feedback from the Electric Vehicle Charging Points Working Group outlined above be received.

North Yorkshire County Council

1. **RESOLVED** that the COVID 19 Updates be received.
2. Grass Cutting / Weed Killing Update – **RESOLVED** that the letter drafted by Cllr Canavan and approved by members by e-mail had been sent and a response is awaited.
3. **RESOLVED** that the Proposed Disposal of Land at Stokesley Primary Academy Section 77 Schools Standards and Framework Act 1998 circulated on 11.12.20 be received. **RESOLVED** that the Town Council respond to confirm that they were only supportive of the land sale if the market value were determined based on a true valuation associated to the increase in market value of the properties who would benefit from the additional land. That any funds raised from the sale would be ring fenced for use by Stokesley Primary Academy only.

Hambleton District Council

1. **RESOLVED** that the Members Coronavirus Response Briefings be received.
2. **RESOLVED** that the Parish Precepts estimated 2021/22 Band D Base figure correspondence circulated on 17.12.20 be received. It was agreed that if there was no change to the Band D Base figure provide in this correspondence then the Town Council Precept would remain as £144k for the financial year 2021/22.
3. **RESOLVED** that the NALC PC13-20/Standards Matter 2: Public Consultation and Public Sector Surveys document circulated on 7.12.20 be received.

Police

RESOLVED that the Police Report circulated on 10.1.21 be received and noted. Member asked that the Clerk seek further information regarding the 'ASB – Environmental' reports.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RSOLVED** that the Training E-Bulletins be received.

Correspondence/Complaints received

1. **RESOLVED** that the thank you from the Stokesley Conservation Area Advisory Group for the Town Council support for the AJ1 Project Road Safety Fund Grant be received.
2. **RESOLVED** that the letter of thanks from the Great North Air Ambulance for their Section 137 donation be received.
3. **RESOLVED** that the Yorkshire Regiment newsletter be received.
4. **RESOLVED** that the Local Energy Newsletter Vol. 1 Issue 8 December 2020 be received.

Items tabled for information

None received.

10/12/01/21 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council **RESOLVED** that the press and public be excluded from the meeting to deal with items of a confidential nature.

Public Toilets / Play Park Caretaker role. **RESOLVED** following the death of Mr Dobson that the role be offered to the Assistant Caretaker, Mr Coupland who has covered the role for several years when Mr Dobson was on annual leave or on sick leave and who has covered the role since Mr Dobson took ill. Mr Coupland has already received the training and qualifications required to cover the role. The Employment Committee would review in due course the requirements for an Assistant Caretaker to replace Mr Coupland.

The meeting closed at 9.30 pm.

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
8/11/02/20 NYCC	Urban Grass Cutting Payment – to try and establish the contractor costs to NYCC if they were to complete the cuts.	Cllr Bryn Griffiths	Town Council		Response received. Cllr Griffiths to try and obtain further information regarding the new contract. Ongoing.
12/16/06/20 5.	Levenside Berms – Clerk to ask the River Leven Group (RLG) to develop a Management Plan for the Town Council to consider.	Clerk	Town Council		Request submitted to the RLG. Response received and circulated. Ongoing.