

## STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 9 April 2024 at 7 pm  
in Stokesley Town Hall

**Present:** Cllrs Sally Atkinson, Mike Canavan, Sean Carey, Bryn Griffiths, Christopher Johnson, Graham Sowerby and Andy Wake.

Clerk – Mrs Julie McLuckie, Assistant Clerk – Mrs Debbie Young, North Yorkshire Police - Sgt. Chris Ross and one perspective candidate for Councillor role.

***In accordance with the notice of meeting a public forum session took place from 7pm to 7.15pm.***

Sgt. Ross presented the Police Report and provided a progress update against each of the recorded incidents.

North Yorkshire Council (NYC) - Cllr Griffiths confirmed that NYC continues to consult on the home school transport scheme with a view to only offering the mandatory minimum, the consultation is still live and available online for anyone wishing to respond.

Cllr Canavan asked if there had been any response from Street Works to the report of the water pooling on the footway adjacent to Cringle Moor. The Clerk confirmed that she had reported the issue but had not received a response. The Clerk and Cllr Griffiths to request an update.

### **1/09/04/24 NOTICE OF MEETING**

**RESOLVED** that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972

### **2/09/04/24 APOLOGIES FOR ABSENCE**

1. **RESOLVED** that the apologies for absence from Cllrs Cook and Oxley be received.
2. **RESOLVED** that the reasons for absence provided be agreed.

***RESOLVED that the resignation from Cllr Martin Luxton on 4 April 2024 be received. Cllr Luxton was thanked for his service to both the Town Council and Trusts.***

### **3/09/04/24 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

None received.

### **4/09/04/24 MINUTES**

**RESOLVED** that the minutes of the Town Council meeting held on 12 March 2024 be agreed and signed as a true record.

### **5/09/04/24 PLANNING**

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Applications Received

**ZB24/00291/FUL - Cringle Moor Thirsk Road** – Retrospective application for double carport.

**RESOLVED** no objections.

**ZB24/00425/FUL - Bespoke Professional Development & Training Ltd First Floor 27 College Square.** – change of use of office building to Wellness Clinic. **RESOLVED** no objections, however, it is

noted that this application excludes any request for advertising consent and that any such application should be subject to a separate application.

**ZB24/00397/LBC - 44 West Green** – LBC to renovate/repaint (white) the 3 x existing front elevation windows and removal of white paint from existing sills and restore to original sandstone. **RESOLVED** no objections. However, it is noted that this proposal would still leave the cill underneath the blocked in first floor window painted, unlike all the other cills in the front elevation.

**ZB24/00525/CAT – 18 West Green** – Works to a tree in a Conservation Area. **RESOLVED** no objections as long as the tree is pollarded at the same point as on the previous occasion in 2009.

**ZB24/00552/CAT – 71 Levenside** – Works to a tree in a Conservation Area. **RESOLVED** no objections.

**ZB24/00523/FUL – 15 Springfield Garden** – Application for the provision of a support for the mounting of PV panels on the south facing gable end of the house (panels are to be fitted 5m above ground level and an access platform underneath at 2.7m above ground level). **RESOLVED** to object based on the following analysis:-

Despite the statement made in the application, work has already commenced on building the structure. This provides a benefit is the assessment of the likely implications of the appearance of the full structure. As outlined in the application the structure is easily seen from locations on Springfield Gardens near Springfield Mews, from the wide expanse of the Stokesley Primary Academy Playing Field and from the northern part of NFU footpath which runs adjacent to the proposed development. With just the vertical columns of the structure in place it is now possible to realistically establish the impact on the streetscene, from the wide variety of views outlined above. The completed structure will in no way resemble either a traditional residential extension nor the roof installation of PV panels on a residential property. Its appearance will be more akin to a part of a small commercial PV installation – but at a height of 5.5 metres plus. This supplemented with an access platform at 2.7 metres above ground level, with accompanying safety railings of a currently unspecified type creating a further negative impact from the structure.

#### Applications Granted

**ZB24/00146/FUL – 76 West Green** – Replace rotten wooden box sash window with new box sash window made to match the existing style.

**ZB24/00408/FUL – 4 The Beeches** – Addition of a small white UPVC double glazed window (144cm x 36cm) to side of the property.

#### Applications Refused

**ZB24/00230/FUL – 8 Springfield** – Proposed 2 storey side extension.

#### 2. Planning and Development Issues:-

- a. Taylor Wimpey Estate – **RESOLVED** that the response from Taylor Wimpey circulated on 13.3.24 be received. Cllr Griffiths would ask for further details at the next planning committee meeting regarding the planning application to make the lake a permanent nature reserve feature and move the play area to the higher area of land.
- b. British Legion Club Site – **RESOLVED** that NYC have confirmed that they are still waiting for the Legal Department to approve the S215 Notice to be served. The Clerk would again request a timeframe for this and confirmation on what is to be included that is different from previous occasions so that further action can be taken if the notice is not complied with.
- c. Tilia Estate – **RESOLVED** the response received from Planning is unacceptable. The Clerk to remind them that the conditions imposed by the Inspector should have been completed prior to any occupancy on site. Therefore, to state they are undertaking a further review of the site,

approved plans and conditions to understand the current situation on site prior to requesting compliance from the developer is simply prolonging a very overdue enforcement action. Cllr Griffiths informed the meeting that he had raised this enforcement issue with the new Head of Planning and was awaiting a response.

- d. Brierley Development – **RESOLVED** that Cllr Canavan would request the breakdown of the land and buildings and usage through Freedom of Information so that members can fully understand why there is to be no Community Infrastructure Levy (CIL) payments from this development.
- e. 47 High Street (formerly the Pack Horse Pub) – **RESOLVED** that the Enforcement Team have confirmed that there is no further update. Previously the owner had been working with the Conservation Area Officer to agree a scope of works before submitting an application for some renovation but that this has not progressed. The Clerk to seek clarification as to what the next step is and a time frame for action.
- f. 41 High Street – Conversion of upstairs shop to residential. **RESOLVED** that the Clerk had contacted the building regulators on the advice of the planning department and is awaiting a response.
- h. 1 Hambleton Gate – **RESOLVED** that no further update has been received.
- k. Turkish Barbers, North Road – **RESOLVED** that members were disappointed to receive the update from the Enforcement Team that despite notice been served to remove the sign or apply for advertisement consent within 28 days this had not happened. The Enforcement Team are now considering if it is expedient in the public interest, having regard to harm caused to take enforcement action. The Clerk to confirm that the Town Council would like to see enforcement action taken as the signage is out with of that acceptable in the Conservation Area.

#### **6/09/04/24 FINANCIAL STATEMENTS**

1. **RESOLVED** that the monthly statements for March 2024 circulated on 4.3.24 be received. It was noted that the major overspend at the end of the year was the public toilets and this is largely due to ongoing issues with vandalism. It was agreed that the Accessible toilet be converted back to one with radar key access only so it can be kept locked to prevent ongoing damage. Cllr Sowerby was thanked for the work he had undertaken in carrying out repairs in the toilets on behalf of the Council.
2. **RESOLVED** that the payments made in March 2024 (attached at Appendix 1) be received and agreed.

#### **7/09/04/24 MATTERS FOR DISCUSSION**

##### **Town Council**

1. Strategic Objectives for 2023/24:-
  - a. Cobblestones – members were disappointed that they still have not received the plans and detailed costs requested several weeks ago. **RESOLVED** that because we are now moving into the Summer months that a request be made to resume the cobblestones repairs work after the annual fair. However, the white lining that had been promised would be reinstated before Easter needs to be completed as a matter of urgency.  
The proposal received from NYC to hand the cobblestones lease back and the receipt of the financial information associated with issuing parking fines was received. It was concluded that the Clerk write to the Chief Executive to request clarification on what the position is of NYC regarding handing back the Cobblestones lease and parking across the Town because currently there appears to be two different departments looking at this with different objectives. The Clerk was asked to make it clear in that correspondence that the Town Council is opposed to parking charges. Once clarification is obtained regarding how NYC wish to progress a meeting would be arranged to review the options.

- b. Parking – **RESOLVED** that Stokesley Town Council progress the Off Street Parking Places Order (OSPPO) for the areas of Manorial Land based on a revised map showing the designated area rather than individual parking bays.
2. Press Releases / Newsletter – **RESOLVED** that the copy deadline for the next edition of the Marketplace is 10 May 2024 so all articles for inclusion to be submitted to the Clerk by Friday 3 May 2024.
3. Grass Cutting Contract – **RESOLVED** that following approval at the last Town Council meeting to the terms requested in the letter from our current contractor dated 7.3.24 that our contractor has agreed to extend the grass cutting contract by a period of one year from 1 April 2024. The Clerk was asked to report the raised manhole covers on the verge adjacent to the Meadowfield/Springfield roundabout following recent works by Northern Power Grid to both the grass cutting contractor to prevent damage to his machinery and to NYC Street Works team to action repairs.
4. Hedges and Trees behind 87 The Paddock – **RESOLVED** that the work to the sycamore trees take place as part of the monthly tree contract work. The Clerk would ask the Hedge Maintenance Contractor to look at removing some of the cut off branches from the base of the hedge. The Tree Contractor would conduct a survey of the Oak Tree and report back on any work that is required and the safety of the tree.
5. Annual Town Meeting – **RESOLVED** that the Clerk had circulated the draft Chairmans report and requested that member review and provide any additional comments of amends by Friday 19 April 2024. The meeting will take place on Tuesday 23 April 2024.

#### **Committees and Working Groups**

1. **RESOLVED** that the minutes from the Communications and Events Committee held on 19 March 2024 be received.
2. **RESOLVED** that the minutes from the Employment Committee held on 26 March 2024 be received.

#### **North Yorkshire Council**

1. Planning Enforcement Complaint – **RESOLVED** that the e-mail from the NYC Chief Executive confirming receipt of our complaint regarding the lack of response and action from the Enforcement Team be received.

#### **Police**

1. **RESOLVED** that the monthly statistics report circulated on 2.4.24 be received. A total 30 incidents had been reported between 1 March and 31 March 2024.

#### **YLCA**

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the Information Requests and Vacancies Information be received.
5. **RESOLVED** that the Chief Executive bulletins be received.

#### **Correspondence/Complaints received**

1. **RESOLVED** that the note of thanks from the North Yorkshire Citizens Advice and Law Centre dated 11.3.24 be received.
2. **RESOLVED** that the S137 Grant Application Form requesting a £100 donation towards a resident's new mobility scooter following on from his previous one been stolen and deliberately damaged beyond repair circulated on 4.4.24. **RESOLVED** that as the full amount of funds had been successfully raised through the generosity of Stokesley residents, businesses and people

further afield that it was now no longer necessary to consider this application. The Clerk would thank all those involved in organising this fund raising effort along with all of those who kindly donated.

**Items tabled for information**

**No items received.**

**8/09/04/24 EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council **RESOLVED** that the press and public be excluded from the meeting to deal with items of a confidential nature.

The meeting closed at 8.15 pm.

Signed .....Date .....

**STOKESLEY TOWN COUNCIL – MARCH 2024****ACCOUNTS REPORT**

## Payments

<b>Supplier</b>	<b>Reason</b>	<b>Value £</b>
Salaries	Weeks 48 - 52	6535.85
HMRC	PAYE/NIC Weeks Month 12	1042.77
Sage	IT Support	109.20
HFC Systems	Office 365 Subscription	117.24
HFC Systems	Computer Repair	36.00
Town Hall Trust	Office Rent	1089.00
Clear Business	Phone / Internet	94.91
Canon	Photocopier Contract	152.63
Wigin Landscaping	Tree Work	300.00
MBP Groundcare	Monthly Hedges SLA – Tree Work	322.50
MBP Groundcare	Jackson Drive Hedge Work	1500.00
Agetreeworks	Play Park Stump Removal – Tree Work	340.00
North Yorkshire Council	Pest Control Contract – Open Spaces / River Banks	737.86
British Gas	Electricity – Open Spaces / Toilets	105.48
Avansas	Toilet Rolls – Open Spaces / Toilets	71.34
Wave	Water – Open Spaces / Toilets	382.49
Westclean	Holiday Cover – Open Spaces / Toilets	705.60
Drain Doctor	Drain Clearance – Open Spaces / Toilets	576.00
Validus Construction	Stonework Repairs – Open Spaces / Toilets	2942.46
1 <sup>st</sup> Stokesley Scout Group	S137 Grant	200.00
Lesley Palmer	Newsletter	135.00
Town Hall Trust	Meeting Room Costs	183.50
Barclays	Bank Charges - Miscellaneous	21.10
Petty Cash	Miscellaneous	124.11
Catch Designs	Website	690.00
<b>Total</b>		<b>18515.04</b>