STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 9 June 2026 at 7 pm
in Stokesley Town Hall

Present: Cllrs Sally Atkinson, Mike Canavan, David Cook, Claire Craster, Helen Duggleby, Bryn Griffiths, Chris Johnson and Laura Wise.

Town Clerk – Mrs Julie McLuckie and two residents. PC Giles Noble – North Yorkshire Police.

In accordance with the notice of meeting a public forum session took place from 7pm to 7.15pm.

A resident from Levenside raised the question of having to pay a planning fee when carrying out routine maintenance to a property within the Conservation area and whether planning was required. The resident is wanting to carry out repairs to windows, drainpipe and re-paint all like for like. **RESOLVED** that Cllr Griffiths would contact the planning department for their advice and report back to both the Council and the resident**.**

North Yorkshire Council (NYC) – County Cllr Griffiths advised members that the new Development Plan timetable was due to be submitted to the Executive on Tuesday 16 June 2026. This would include a new call for sites.
A new Community Services / Anti-Social Behaviour Policy was also due to be submitted to the Executive for review. Cllr Griffiths would circulate to Town Councillors for comment in advance.
Station Road – Cllr Griffiths confirmed that he has requested a NYC site visit to look at all the issue on Station Road. Cllr Craster asked that he also point out the streetlights that are completely covered by conifers.
Cllr Canavan asked when the gutter sweeping was due to take place? The Clerk would request a copy of the gutter cleaning schedule. NYC have confirmed that they have carried out weed killing but if Councillors identified any areas that have been missed to report to the Clerk who will report this to NYC.

1/09/06/26 NOTICE OF MEETING
RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/09/06/26 APOLOGIES FOR ABSENCE
1. **RESOLVED** that apologies for absence from Cllrs Graham Sowerby and Gary Yuille be received.
2. **RESOLVED** that the reasons for absence provided be approved.

3/09/06/26 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA
RESOLVED that Cllr Helen Duggleby declared an interest in Agenda Item 7. – Correspondence / Complaints received point 1. S137 Application from Stokesley Area Imagination Library (SAIL) and vacated the room whilst this item was discussed.

4/09/06/26 MINUTES

RESOLVED that the minutes of the Annual Meeting of the Town Council held on 12 May 2026 be approved and signed.

5/09/06/26 COMMITTEE / AREAS OF RESPONSIBILITY STRUCTURE

RESOLVED that the following membership for the Committees and Working Groups be agreed.

Committee / Working Group	**Current Membership**
Committees	
Employment Committee	Cllrs Canavan, Carey, Craster, Griffiths & Sowerby
Finance Committee	Cllrs Canavan, Carey, Cook & Griffiths
Planning Committee	Cllrs Atkinson, Canavan, Cook & Yuille
Health & Safety Committee	Cllrs Craster, Duggleby, Johnson, & Sowerby
Open Spaces & Allotments Committee	Cllrs Craster, Cook, Griffiths, Sowerby & Yuille (plus allotment holder representative)
Town Hall Committee	Cllrs Canavan, Johnson & Wise (3 Town Hall Management representatives)
Communications & Events Committee	Cllrs Atkinson, Craster, Johnson, Wise & Yuille (plus non-council members)
Parking Committee	Cllrs Canavan, Carey, Dugglebry, Griffiths & Johnson
Working Groups	
Scout Hut Lease	Cllrs Atkinson & Craster
Electrical Vehicle Chargers	Cllrs Duggleby & Johnson
Riverbank Improvements	Cllrs Craster, Johnson & Wise
Old Fairfield Play Park	Open Spaces & Allotments Committee
External Bodies	
Preston Educational Trust	Cllrs Atkinson & Canavan
Lady Hullocks Trust	Cllr Atkinson, Mr Johnson & Mr Turland – Town Council appointed representatives.
Stokesley Community Library	Cllrs Atkinson & Craster
Fairtrade	Cllr Atkinson
Climate Action	Cllr Atkinson
Community Care Association	Cllr Yuille

6/09/06/26 FINANCIAL STATEMENTS

1. **RESOLVED** that the monthly statements for May 2026 circulated on 4.6.26 be approved.
2. **RESOLVED** that the payments made in May 2026 (attached at Appendix 1) be approved.
3. **RESOLVED** that the Annual Internal Audit Return for 2025/26 included at page 3 of the Annual Governance and Accountability Return 2025/26 circulated on 9.6.25 be received and approved.
4. **RESOLVED** that Section 1 – Annual Governance Statement 2025/26 for Stokesley Town Council on page 4 of the Annual Governance and Accountability Return 2025/26 circulated on 9.6.25 be reviewed and signed.

5. **RESOLVED** that Section 2 – Accounting Statements 2025/26 for Stokesley Town Council on page 5 of the Annual Governance and Accountability Return for 2025/26 circulated on 9.6.25 be approved and signed.
6. **RESOLVED** that the Internal Auditor's written report circulated on 9.6.25 be received and noted.
7. **RESOLED** that the Investment Income Account Statement 1 April to 30 April 2026 circulated on 14.5.26 be received.

7/09/06/26 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2026/27:-
   a. Electrical Vehicle Charging Points. **RESOLVED** that the Clerk would send the current information to the Working Group for them to commence work.
   b. Riverbank Improvements. **RESOLVED** that the Clerk would look at what grants are available from the Environment Agency and that the Working Group would arrange to discuss proposals with the other partners.
   c. Old Fairfield Play Park. **RESOLVED** that this would be discussed further at the next Open Spaces and Allotments Committee meeting.
2. Press Releases / Newsletter – **RESOLVED** that the copy deadline for the July / August edition is 10 July 2026. Any articles for inclusion to be submitted to the Clerk by Friday 3 July 2026.
3. Scout Hut. **RESOLVED** that the Scouts have confirmed that they have commenced work with their solicitor on the new lease agreement and they had requested
4. Banking Hub. **RESOLVED** that Stokesley Town Council were delighted to receive the news that Stokesley will get a banking hub. Suitable locations are under review with the hope that this will be in place before the end of the year.
5. **RESOLVED** that the insurance quote for the coming year circulated on 1.6.26 be received and approved.

Committees and Working Groups

1. **RESOLVED** that the minutes from the Finance Committee held on 26 May 2026 be received.

Correspondence/Complaints received

1. **RESOLVED** that the S137 application from Stokesley Area Imagination Library (SAIL) requesting a £780 donation towards the scheme circulated on 29.5.26 be received. The Clerk would ask for representatives from SAIL to attend the next meeting to answer some additional questions prior to making a decision.
2. **RESOLVED** that the e-mail from a resident of Copsewood Walk about the trees on the open space adjacent to his property circulated on 31.5.26 be received. This would be discussed at the Open Spaces & Allotments Committee on 17 June 2026 and any decision will be shared with the resident.
3. **RESOLVED** that the response from a resident of Station Road about the Parking circulated on 19.5.26 be received.

8/09/06/26 NORTH YORKSHIRE COUNCIL (NYC)

Planning Applications

1. To review and respond to the following Stokesley Planning Applications:-

ZB26/00641/LBC – Shine Hair and Beauty, 3 Bridge Road – Listed building consent for the replacement of 3 small wooden windows on 2nd floor elevation. **RESOLVED** no objections.

ZB26/00778/MRC – 46 Meadowfield – Application for modification / variation of condition 2 (pans) – change in design for previously approved application ZB26/00222/FUL. **RESOLVED** no objections.

Planning Decisions

2. To receive the Planning Application decisions from NYC:

Applications Granted

ZB26/00669/FUL - 37 Springfield Stokesley - Sunroom extension to replace an existing conservatory.

ZB26/00353/LBC – 14 West Green – Listed building consent for the installation of through floor lift.

ZB26/00548/FUL – 6 College Square – Application for the renovation of ground floor bay window and replacement of entrance door and frame.

ZB26/00628/FUL – 10 Levenside – Application for the replacement of no 11 existing timber single glazed windows with new timber double glazed windows.

Tree Preservation Order Served

ZB26/00296/TPO – Springfield House TPO 2004/07 – T8 Oak Tree, raise the crown on west side to 4 metres as it is catching high sided vehicles that park in the car Park **AGREED.** T12 – Cherry tree in courtyard, reduce height by ½ metre and the sides reducing by 2 meters **REFUSED**

Applications Withdrawn

ZB26/00105/LBC – 5 Red House – application for listed building consent to re-roof the property.

ZB24/01223/FUL – Stokesley School, Station Road – Extension of the provision of car parking onto an existing playing field.

Planning and Development Issues

3. Enforcement Issues reported to NYC
   To receive the update on current Enforcement Cases from County Cllr Griffiths.
   a. Taylor Wimpey Estate. **RESOLVED** that it was noted that the fencing from around the lake had been removed and the new seating and play equipment installed. However, some of equipment was still fence off and there is no designated access to the area. The roads are still not adopted because of outstanding issues which still need to be resolved.
   b. British Legion Club Site, North Road. **RESOLVED** that the Clerk had requested an update and had received a response from NYC asking for further information on where the site is and what the issues are which is not acceptable. Cllr Griffiths to raise this concern with the Planning Enforcement Team.
   c. Tilia Estate – planning conditions. **RESOLVED** that Cllr Griffiths to confirm if the bungalows planning application has been approved or not.
   d. Brierley Development. **RESOLVED** that this item can now be removed from the agenda.
   e. 47 High Street (formerly the Pack Horse Pub) – no further update.

f. Morrison, High Street. **RESOLVED** that Morrisons is due to close and therefore the Enforcement Team should pursue the building owners.
g. Costa Coffee, High Street. **RESOLVED** that the information confirming that the enforcement have opened a new case be received.
h. Millbry Hill. **RESOLVED** that it be noted that the hoarding planning application has been refused. Cllr Canavan would write in response to the signage response to confirm that as the buildings have 'changed use' from commercial to residential that it the signage is no longer appropriate.
i. 49 Levenside. **RESOLVED** that this item can be removed from the agenda.
j. Old Natwest Bank. **RESOLVED** that NYC have confirmed that they would not pursue the refresh of the window paint. It was agreed to try and contact the property owner to see if this is something they would undertake.
k. Pizza Village. **RESOLVED** that Cllr Canavan would draft a letter to be sent to NYC about the issues within the conservation area and the lack of information provided to businesses on what they can and cannot do with regard to paint schemes, signs etc and that this information needs to be provided to them when they take over a business to prevent enforcement action at a later date.
l. Xtreme Tech. **RESOLVED** to receive the response from Planning Enforcement circulated on 27.5.26. Cllr Canavan would draft a letter to be sent to NYC about the issues within the conservation area and the lack of information provided to businesses on what they can and cannot do with regard to paint schemes, signs etc and that this information needs to be provided to them when they take over a business to prevent enforcement action at a later date.
m. Barclays Bank – **RESOLVED** that the Clerk report the poor state of repair of the old Barclays Bank on the High Street.

9/09/06/26 <u>North Yorkshire Council Correspondence</u>

1. **RESOLVED** that the e-mail from the Migrants Programmes Team circulated on 26.5.26 be received.
2. Parking. **RESOLVED** that the response about the Off Street Parking Places Order circulated on 19.5.26 be received. Cllr Griffiths to raise the ongoing lack of response at a higher level in NYC and to arrange a Teams meeting asap.
3. Cobbles. **RESOLVED** that Cllr Griffiths would request an update from NYC following their confirmation that the revised scheme would be submitted to NYC for approval with a view to the first phase taking place this financial year. Subject to confirmation when this work will take place representation would be made to ask that the first phase be from the Old Natwest Bank to West Green as this is the area in most need of repair.

10/09/06/26 <u>POLICE</u>

RESOLVED that the Police report be received. A total of 14 incidents were reported between 1 May and 31 May 2026. PC Noble confirmed that there are ongoing issues with anti-social behaviour and encouraged people to report but that it is not as high as some neighbouring parishes. The Clerk reported the concerns raised by residents about the length of time it takes for the calls to 101 to be answered and when choosing the option to receive a call back they do not receive one. PC Noble also explained that NYC get charged £120 when requesting CCTV footage and have to complete lengthy paperwork which often led to delays in reviewing the footage.

11/09/06/26 <u>YLCA</u>

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the Chief Executive bulletins be received.

12/09/06/26 Items tabled for information
None received.

13/09/06/26 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council resolved that the press and public be excluded from the meeting to deal with items of a confidential nature.

Grass Cutting – **RESOLVED** that the Clerk had reported the missed areas and had received confirmation that these would be cut. The Clerk to ask that they strim the nettles along the Spine Paths on the Riverslea / Riversdene Estates as compensation.

The meeting closed at 9.15 pm.

Signed .....Date .....

APPENDIX 1

STOKESLEY TOWN COUNCIL -MAY 2026

ACCOUNTS REPORT

Payments

Supplier	Reason	Value £
Salaries	Weeks 5 - 8	5031.48
HMRC	PAYE/NIC Month 2	1552.16
Sage	IT Support	147.00
HFC Systems	Office 365	112.56
Clear Business	Phone / Internet	92.69
Canon	Photocopier Contract	76.85
Canon	Photocopier Contract	82.37
C G Robinson & Sons	Grass Cutting – Open Spaces / Grass Cutting	3059.90
MBP Groundcare	Hedge Work SLA x 2	347.50
Amazon	Toilet Seat – Open Spaces / Toilets	25.49
British Gas	Electricity – Open Spaces / Toilets	105.09
Professional Paper Supplies	Toilet Rolls – Open Spaces / Toilets	30.30
Stokesley Community Library	S137 Grant	12639.00
Girl Guides	S137 Grant	250.00
Scouts	S137 Grant	250.00
Argos	Shredder – Office Equipment	63.94
Lesley Palmer Advertising	Newsletter	160.00
Barclays	Bank Charges - Miscellaneous	8.50
Information Commissioners Office	Annual Renewal	47.00
Skipton Hire Centre Ltd	Cherry Picker for Banner Installation – Events	183.60
Bravura	Banner Brackets – Events	249.98
Arbour Tide	Gazebo – Events	1624.00
Stewart Forbes Electrical	Relocation of Defib for Water Dispenser – Events	270.00
Keep Britian Tidy	Dog Poo Fairy – Events	180.00
Indigo Shading	Parasol (50% deposit) – Events	3518.40
Thirsty Work Ltd	Water Dispenser – Events	3750.00
Total		**33857.81**