

TOWN HALL AND MANORIAL LANDS TRUST

A Meeting was held on Thursday 4 April 2024

Present: Cllrs Sally Atkinson, Mike Canavan, Bryn Griffiths, Chris Johnson and Andy Wake.
Clerk – Mrs Julie McLuckie

1/04/04/24 APOLOGIES FOR ABSENCE

RESOLVED that the apologies from Cllrs Cook, Luxton, Oxley and Sowerby be received.

2/04/04/24 MINUTES OF THE PREVIOUS MEETINGS

RESOLVED that the minutes of the meetings held on 1 February 2024 be approved.

3/04/04/24 FINANCIAL STATEMENTS

RESOLVED that the monthly statements for February and March 2024 be received and agreed.

4/04/04/24 TOWN HALL TRUST UPDATE

- a. Town Hall Update – the Town Hall continues to thrive with regular bookings throughout 2024 and has seen an increase over the last month in additional bookings. The social events are also very well supported with many of them now selling out. Trustees thanked the Town Clerks and the Town Hall Stewards for their continued hard work in promoting the Town Hall and ensuring it is a clean and welcoming environment.
- b. Town Hall Windows – **RESOLVED** Ventrolla have completed their full survey and their full report is awaited. The Clerk confirmed that she had applied to one of the North Yorkshire Council funds for this scheme.
- c. Solar Panels – **RESOLVED** that the Assistant Clerk will look for grant funding opportunities for this project. The Clerk confirmed that she had applied to one of the North Yorkshire Council funds for this scheme.
- d. Passenger Lift – **RESOLVED** that the service report was received and the information regarding the replacement of the light was noted. It was agreed that when a replacement bulb is next required that would be the time to change the light to a new LED system.

5/04/04/24 MANORIAL LANDS TRUST

- a. Market Update:
 - i. Friday Market – since the new marketing campaign commenced, we have had a couple of new stalls join us on a trial basis and attendance at the market has improved. An increase in footfall has also been noted over recent weeks and this is reflected in the attendance at our weekly coffee mornings in the Town Hall.
 - ii. Farmer / Makers Markets – **RESOLVED** that the normal routine of 1st and 3rd Saturday has recommenced and although the number of stalls has decreased,

both Markets still remain well supported and we hope to see an increase in attendance over the spring and summer months.

b. MLT Cobbles –

i. Refurbishment – **RESOLVED** that as no response has been received following the request for maps and quotes that the Clerk now ask that the fencing be removed from the parking bays and that work resume after the annual fair. Cllr Griffiths had asked for an update on when the marking of the parking bays would take place as it was promised that this would be completed before Easter but to date has received no response. It was agreed that Cllr Griffiths raise these concerns at a higher level in North Yorkshire Council and push for the lines to be reinstated as a matter of urgency to address the ongoing issues with inappropriate parking. The Clerk was asked to commence dialogue with the Police Estates team regarding options around licence agreements for the area of cobbles in front of the Police Station as there is currently nothing in place.

West Green cobbles – **RESOLVED** that initially an area of grass be removed to reveal the full width of the original path to enable an informed view to be made on what work should take place.

ii. North Yorkshire Council proposal to surrender the Cobbles Lease – **RESOLVED** that following receipt of a request from NYC for the cobbles lease to be handed back to the Town Council (on behalf of Manorial Lands Trust) a request was made for financial information to be provided regarding the level of income made from parking enforcement. This has now been provided and it was agreed Members should review this information before progressing any further. Cllr Canavan would provide a summary of the figures and further information on what the impact would be of taking the lease back once all the refurbishment work is completed.

c. Levenside Kiosk Update – **RESOLVED** currently with our Solicitor who is liaising with the Environment Agency.

d. Levenside Undergrounding Survey –No further update.

e. Licence and Lease Agreements: -

i. Decking - **RESOLVED** that following the request from the new owner of the Green Man to reinstate the decking that all the required documentation needs to be provided in his name and not the previous owners. The Clerk was also asked to confirm with new adjacent property (Skin and Tonic) that they would not be opposed to the installation of the decking.

ii. Old Bethel Chapel – **RESOLVED** that the new lease agreement be the same terms and conditions as the new agreement drawn up for Chestnut House.

f. Land adjacent to Golden Lion Plank Bridge – **RESOLVED** that notice be served that the fence would be removed and relocated without a gate.

g. Resurfacing of Cattery Lane – **RESOLVED** that the Clerk obtain a quote for digging out the areas where there are potholes and infill then resurface the full lane utilising the plainings to fill the car park area.

- h. College Square – Open Reach permission to dig – **RESOLVED** that Cllr Canavan would confirm that the no payment had been received for the new wayleave agreement as the area in question was already included in another wayleave agreement. However, Openreach are to provide a new wayleave for two lengths of cable not included in the recent wayleave with the accompanying small payment in due course.
- i. Pack Horse Bridge Approach – **RESOLVED** that as no response has been received that a quote be obtained to repair the areas and that this be provided to them with notice that they will be responsible for the payment unless the drainpipe is redirected.
- j. Fair Traffic Management 2024 – **RESOLVED** that as requested the Clerk had obtained a second quote for the traffic management of the annual fair. It was agreed that the Clerk inform Mr Crow to use Community Traffic Management this year following receipt of their quote.
- k. River Bank Survey – **RESOLVED** that the Clerk contact the Tees River Trust to seek their advice on carrying out a survey on an area of the river bank with a view to surveying again in a year's times so an informed decision can be made as to whether any repair work should take place.

The meeting closed at 7.55 pm

Signed Date