

**TOWN HALL AND MANORIAL LAND TRUSTEES MEETING**  
**TO BE HELD VIA ZOOM ON**  
**THURSDAY 4 FEBRUARY 2021 AT 7.00 PM**

**A G E N D A**

1. APOLOGIES FOR ABSENCE
2. TO APPROVE THE MINUTES OF THE MEETING HELD ON 3 DECEMBER 2020
3. REVIEW OF ACTIONS LIST FROM LAST MEETING  
To receive the Actions List and Updates
4. FINANCIAL STATEMENTS AND BUDGETS
  - a. To agree the monthly statements for December 2020 and January 2021.
5. TOWN HALL TRUST
  - a. COVID 19 Update.
  - b. Staffing Update.
  - c. Government Grant Update
6. MANORIAL LANDS TRUST
  - a. Market Update.
    - i. Friday Market.
    - ii. Farmers Market
  - b. Levenside Update.
  - c. Underground cabling and new lighting on the Levenside.
  - d. Green Man Licence Agreement.
    - i. To receive the Risk Assessment for the Decking circulated 31 December 2020.
7. E-MAIL DECISIONS
  - a. To formally approve any decisions made by e-mail.